WITHERBY Digital

# eBOOK READER USER GUIDE

Including internet and disk installation instructions and everything that's new in the spring 2014 application

Last Updated: August 2014

In case of technical problems, please go to Witherby Technical Help or e-mail techhelp@emailws.com

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**IMO Bookshelf**

Contact your local distributor of IMO publications for commercial matters. Details can be found on the IMO website (www.imo.org/Publications/Distributors).

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**eBook Reader v5.6 / Seamanship Library / Witherby Digital Outfit Manager**

If you have purchased your eBook(s) from one of our resellers, please contact them for all commercial matters.

Witherby Publishing eBook reader is used across the maritime world by various industry bodies and international organisations:

- IMO – The International Maritime Organization (www.imo.org)
- WHO – World Health Organization
- OCIMF - The Oil Companies International Marine Forum (www.ocimf.com)
- INTERTANKO - The International Association of Independent Tanker Owners (www.intertanko.com)
- SIGTTO - The Society of International Gas Tanker and Terminal Operators (www.sigtto.org)
- ICS/ISF - International Chamber of Shipping and International Shipping Federation (www.marisec.org)
- Etc. (see also www.witherbydigital.com).

All these eBooks can be accessed from a single reader which allows a vast amount of reference material to be searched and read through.

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# Introduction

Welcome to the eBook Reader User Guide from Witherbys Publishing Group.

This User Guide contains all the processes for using the eBook reader including:

- How to download and install the eBook reader.
- How to purchase, download, and import eBooks into the eBook reader.
- How to navigate and use the eBook reader functionality.

There is a variety of different themes available for the eBook reader so what you see on your screen may look different from the screenshots shown in this User Guide. No matter which theme you use, the processes detailed in this document do not change.

Depending on the theme used the eBook reader's title may be, amongst others, one of the following:

- Witherby Digital Outfit Manager.
- The IMO Bookshelf.

For clarity in the main text of this document, the application is referred to only as '**The eBook Reader'** or '**eBook Reader**' and the screenshots are all taken from the Witherby Theme.

All links are shown highlighted in blue Like This. Click on the link to go to the referenced page.

# New Features in this version

## V 5.6

- Dictionary of Maritime Terms. See Dictionary Of Shipping Terms.
- Improved Search function. See Using The Search Function.
- Direct link from system annotation to Internet Updates. See System Annotation.
- User can choose to remove all superseded eBooks in one operation. See: Removing all superseded eBooks.
- Technical support interface now added. See Technical Support.
- Export any list of documents as Excel grid. See Exporting Lists as Excel Spread Sheets.
- Witherby and IMO codes are now displayed on the eBook Preview page.
- Locked Book Padlock Icon now visible on menu tree.
- New User Manual
- Various bug fixes and speed improvements.

## V 5.5

The main changes that users of older versions of the eBook Reader will notice in version 5.5 are:

- Touchscreen capability on Windows 8 tablets/hybrids. See Touchscreen Controls.
- Two page view. See Appendix 2 Two Page eBook View
- eBook updates by e-mail. See Updating eBooks and Updating the eBook Reader.
- Ability to open any eBook (either standalone or document in a grid) on any page from an external application. See Create a link to an eBook from another application.
- Proxy support and Local Cache Settings. Appendix 3 Advanced Options.

## Installing the eBook Reader

You can install the eBook Reader application by downloading it from the internet or installing it directly from a disk.

The main differences between these methods are in the manner in which the installation starts. The next section describes both installation methods.

## Downloading The eBook Reader From The Internet

Shown below is the online download page for Witherby Digital.

http://www.witherbydigital.com

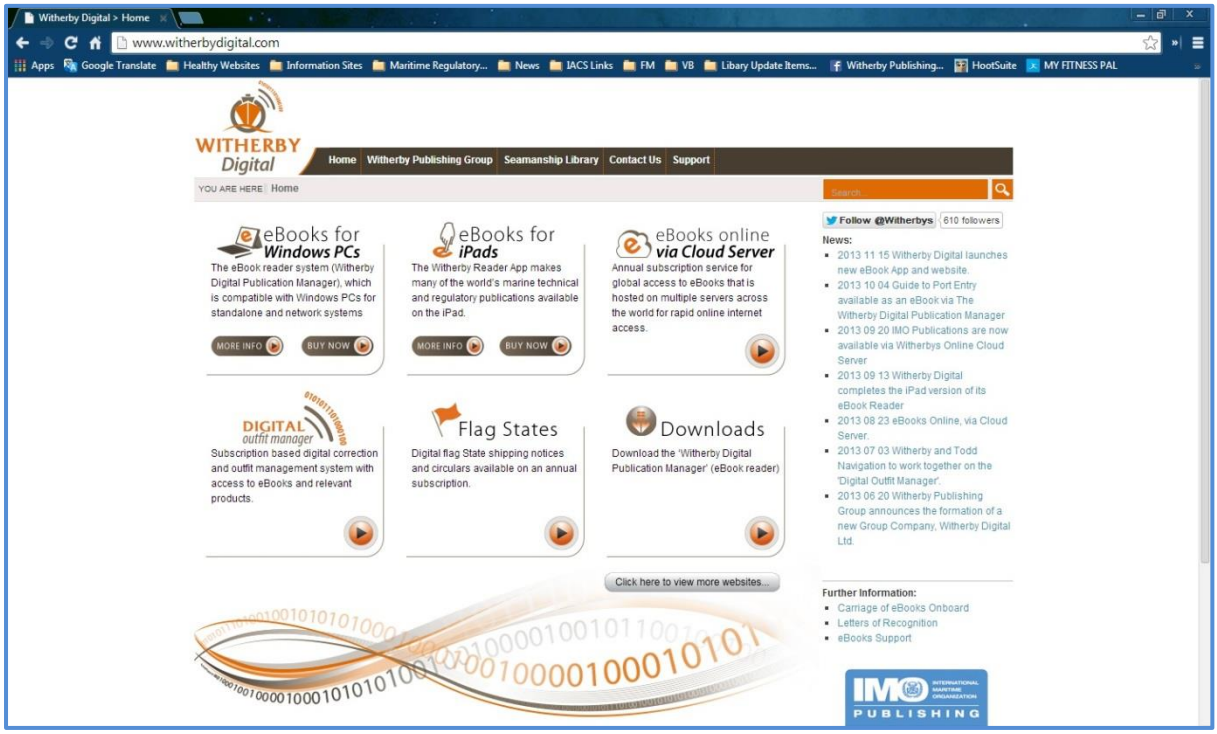

Witherby Digital > Home
www.witherbydigital.com
WITHERBY Digital
Home
Witherby Publishing Group
Seamanship Library
Contact Us
Support
YOU ARE HERE: Home
eBooks for Windows PCs
The eBook reader system (Witherby Digital Publication Manager), which is compatible with Windows PCs for standalone and network systems
MORE INFO
BUY NOW
eBooks for iPads
The Witherby Reader App makes many of the world's marine technical and regulatory publications available on the iPad.
MORE INFO
BUY NOW
eBooks online via Cloud Server
Annual subscription service for global access to eBooks that is hosted on multiple servers across the world for rapid online internet access.
DIGITAL outfit manager
Subscription based digital correction and outfit management system with access to eBooks and relevant products.
Flag States
Digital flag State shipping notices and circulars available on an annual subscription.
Downloads
Download the 'Witherby Digital Publication Manager' (eBook reader)
Click here to view more websites...
Follow @Witherbys
610 followers
News:
2013 11 15 Witherby Digital launches new eBook App and website.
2013 10 04 Guide to Port Entry available as an eBook via The Witherby Digital Publication Manager
2013 09 20 IMO Publications are now available via Witherbys Online Cloud Server
2013 09 13 Witherby Digital completes the iPad version of its eBook Reader
2013 08 23 eBooks Online, via Cloud Server.
2013 07 03 Witherby and Todd Navigation to work together on the 'Digital Outfit Manager'.
2013 06 20 Witherby Publishing Group announces the formation of a new Group Company, Witherby Digital Ltd.
Further Information:
Carriage of eBooks Onboard
Letters of Recognition
eBooks Support
IMO
PUBLISHING

Figure 1: Witherby Digital eBook Resources Page

NOTE: Other sources (such as IMO) also provide a branded version of the eBook Reader for download. Please see their websites for further instructions on downloading directly from them.

For the Witherby Digital screen shown above, follow this process:

1. Click on the arrow on the **Downloads** button
2. Follow the instructions for download on the screens thereafter.
3. The application downloads as a file named **InstalReader.exe**.
4. Navigate to this file on your computer, double-click on it, and a security screen displays.

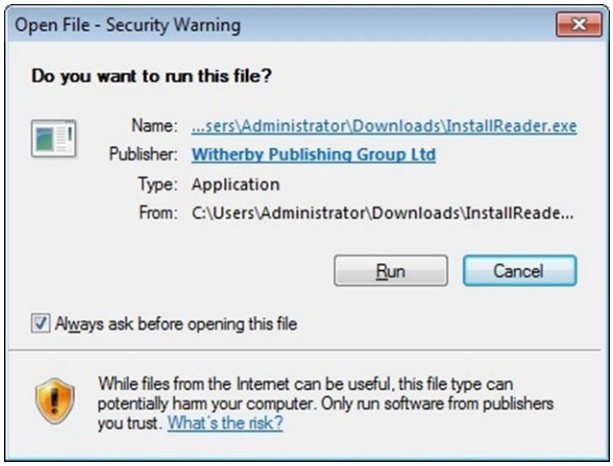

Open File - Security Warning
Do you want to run this file?
Name: ...sers\Administrator\Downloads\InstallReader.exe
Publisher: Witherby Publishing Group Ltd
Type: Application
From: C:\Users\Administrator\Downloads\InstallReade...
Run
Cancel
Always ask before opening this file
While files from the Internet can be useful, this file type can potentially harm your computer. Only run software from publishers you trust. What's the risk?

Figure 2: Security Warning (Internet Installation)

5. Click on the **Run** button and the application starts to install.

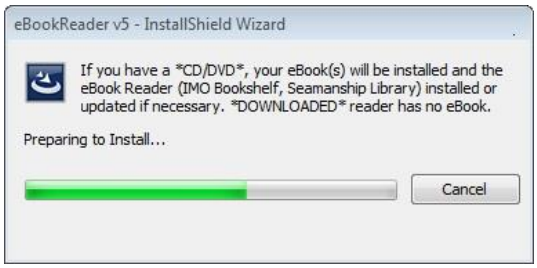

eBookReader v5 - InstallShield Wizard
If you have a *CD/DVD*, your eBook(s) will be installed and the eBook Reader (IMO Bookshelf, Seamanship Library) installed or updated if necessary. *DOWNLOADED* reader has no eBook.
Preparing to Install...
Cancel

Figure 3: The First Installation Screen

6. Now go to the Installation section.

NOTE: Administrative rights are not required for the installation. However, if the installation fails because your machine is completely locked-down, please contact your companies IT department, or your IT administrator, for advice on this.

## Installing The eBook Reader From Disk

1. Insert the disk into the DVD drive on your computer, the Autorun screen displays.

AutoPlay
DVD RW Drive (D:) LIB_ST_NOV13
Always do this for software and games:
Install or run program from your media
Run setup.exe
Published by Witherby Publishing Group Ltd
General options
Open folder to view files
using Windows Explorer
View more AutoPlay options in Control Panel

Figure 4: Autorun Screen (Disk Installation)

2. If this screen does not display follow this process:
    a. Click on the **Start** button on the bottom left corner of your desktop. (The example below is from Windows 7).

Figure 5: Windows Start Button (Windows 7)

    b. Select **Computer** from the menu and the drive screen displays

Figure 6: Windows 7 Drives Screen.

NOTE: The DVD drive here is highlighted in red. Although your drive screen may not look exactly the same as this example, the DVD drive will be there.

    c. Double-click on the DVD drive and if a warning message appears click on the **Yes** button to continue.
    d. The eBook Reader starts to install.

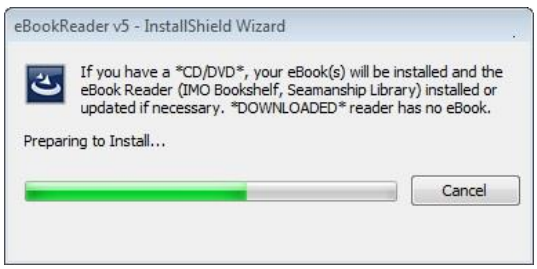

eBookReader v5 - InstallShield Wizard
If you have a *CD/DVD*, your eBook(s) will be installed and the eBook Reader (IMO Bookshelf, Seamanship Library) installed or updated if necessary. *DOWNLOADED* reader has no eBook.
Preparing to Install...
Cancel

Figure 7: The First Installation Screen

Carry on to the next section.

NOTE: Administrative rights are not required for the installation. However, if the installation fails because your machine is completely locked-down, please contact your companies IT department, or your IT administrator, for advice on this.

## Installation

The following installation screens are common to installation from disk and from download.

The InstallShield Wizard screen displays.

eBookReader v5
Welcome to the InstallShield Wizard for eBookReader v5
The InstallShield Wizard will install eBookReader v5 on your computer. To continue, click Next.
WITHERBY
PUBLISHING GROUP
Since 1740
< Back
Next >
Cancel

Figure 8: InstallShield Wizard Screen

1. Click on the **Next** button and the End User Licence Agreement screen displays.

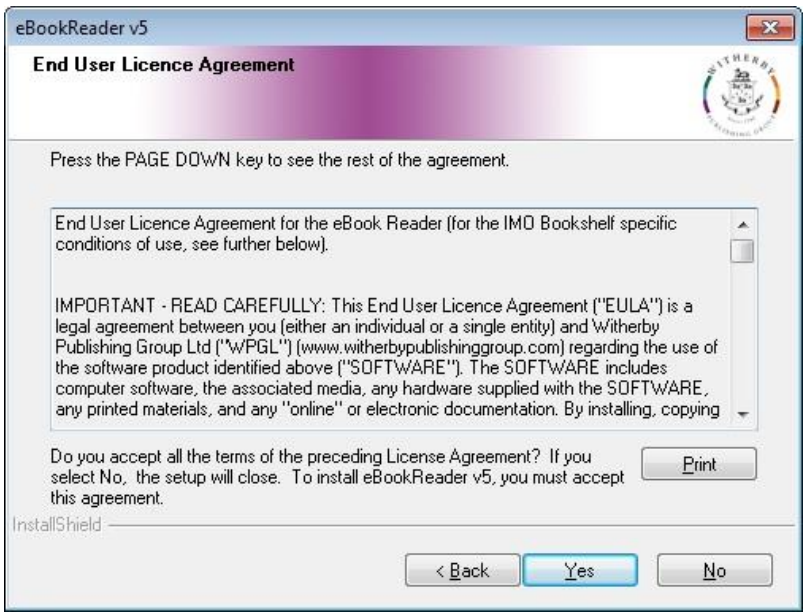

eBookReader v5
End User Licence Agreement
Press the PAGE DOWN key to see the rest of the agreement.
End User Licence Agreement for the eBook Reader (for the IMO Bookshelf specific conditions of use, see further below).
IMPORTANT - READ CAREFULLY: This End User Licence Agreement ("EULA") is a legal agreement between you (either an individual or a single entity) and Witherby Publishing Group Ltd ("WPGL") (www.witherbypublishinggroup.com) regarding the use of the software product identified above ("SOFTWARE"). The SOFTWARE includes computer software, the associated media, any hardware supplied with the SOFTWARE, any printed materials, and any "online" or electronic documentation. By installing, copying
Do you accept all the terms of the preceding License Agreement? If you select No, the setup will close. To install eBookReader v5, you must accept this agreement.
Print
InstallShield
< Back
Yes
No

Figure 9: End User Licence Agreement

2. Click on the **Yes** button and the Customer Information screen displays.

Figure 10: Customer Information Screen

Note: User Name and Company Name are for information only. You can leave the default values. If possible, install the application for all users.

3. Fill in the appropriate details (see note above) and then click on the **Next** button. The Destination Location screen displays.

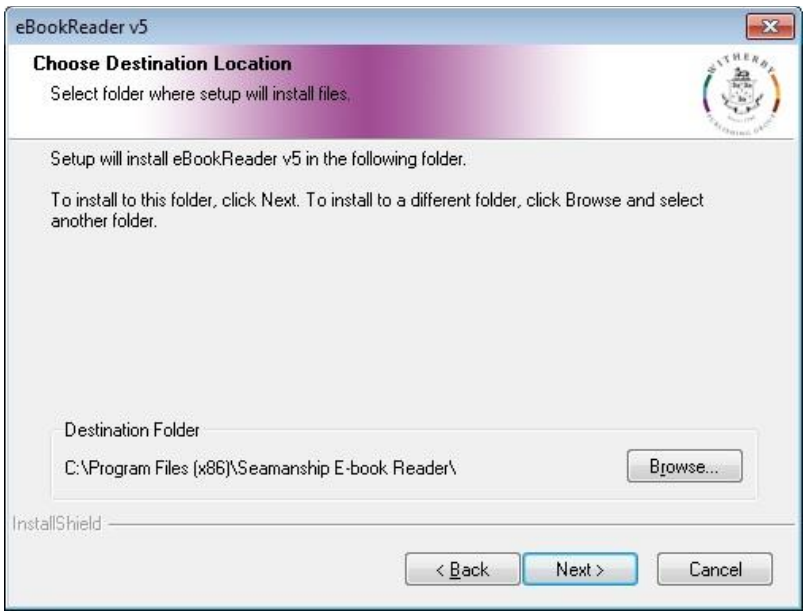

eBookReader v5
Choose Destination Location
Select folder where setup will install files.
Setup will install eBookReader v5 in the following folder.
To install to this folder, click Next. To install to a different folder, click Browse and select another folder.
Destination Folder
C:\Program Files (x86)\Seamanship E-book Reader\
Browse...
InstallShield
< Back
Next >
Cancel

Figure 11: Install Destination Screen

4. It is suggested that you should let the eBook Reader install to the default locations, but they can be changed from here if that is what is required. Once you are happy with the settings click on the **Next** button and the **Ready to Install** screen displays.

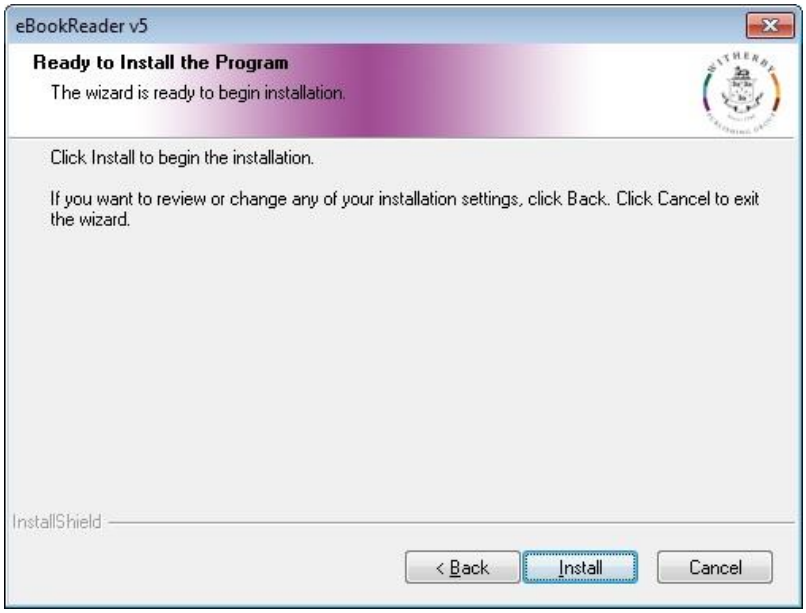

eBookReader v5
Ready to Install the Program
The wizard is ready to begin installation.
Click Install to begin the installation.
If you want to review or change any of your installation settings, click Back. Click Cancel to exit the wizard.
InstallShield
< Back
Install
Cancel

Figure 12 Ready To Install Screen

5. Click on the **Install** button to start the installation. The installation progress screen displays.

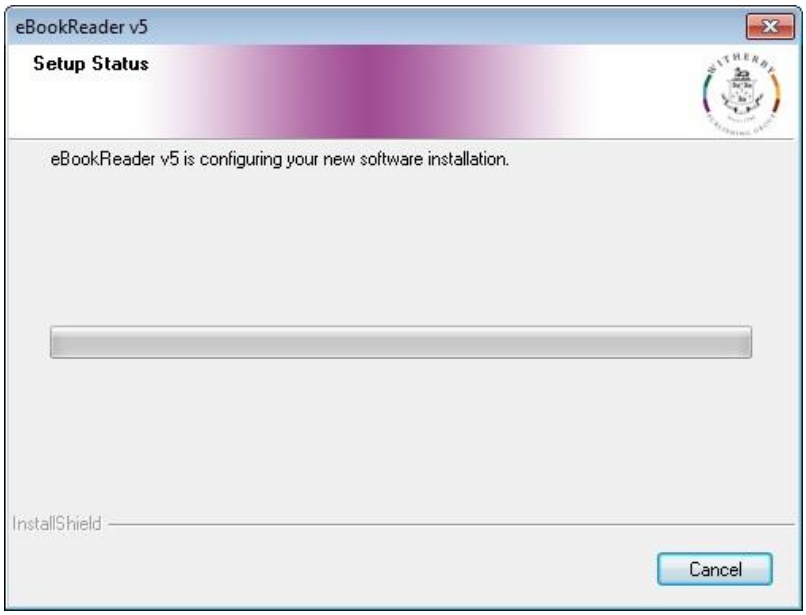



Figure 13: eBook Reader Installation Screen

6. When the eBook Reader is fully installed the following screens display, the screens you see depend on the method of install:

- For an eBook reader installed on its own with no eBooks this screen displays:

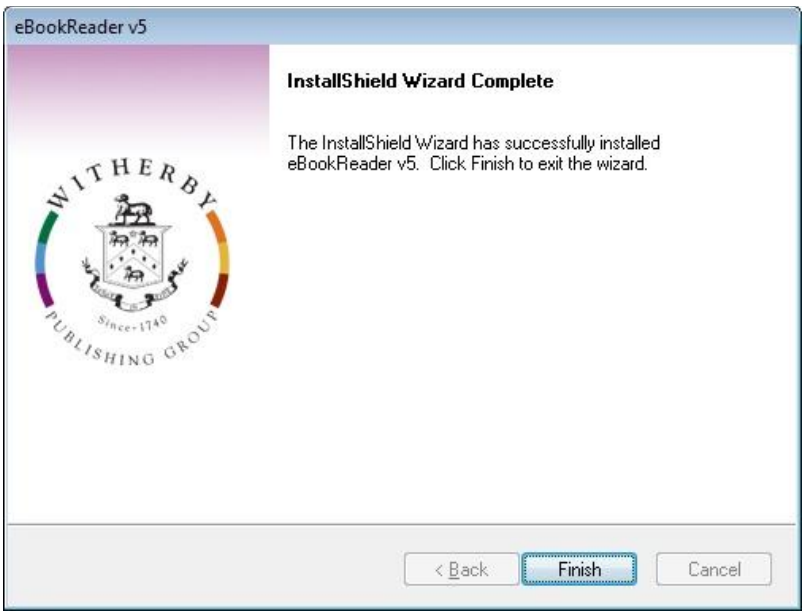



Figure 14: eBook Reader Installation Screen (No eBooks)

Now you should click on the **Finish** button to complete the installation.

- For eBook reader installed from disk (with eBooks) you will see the following screens display:

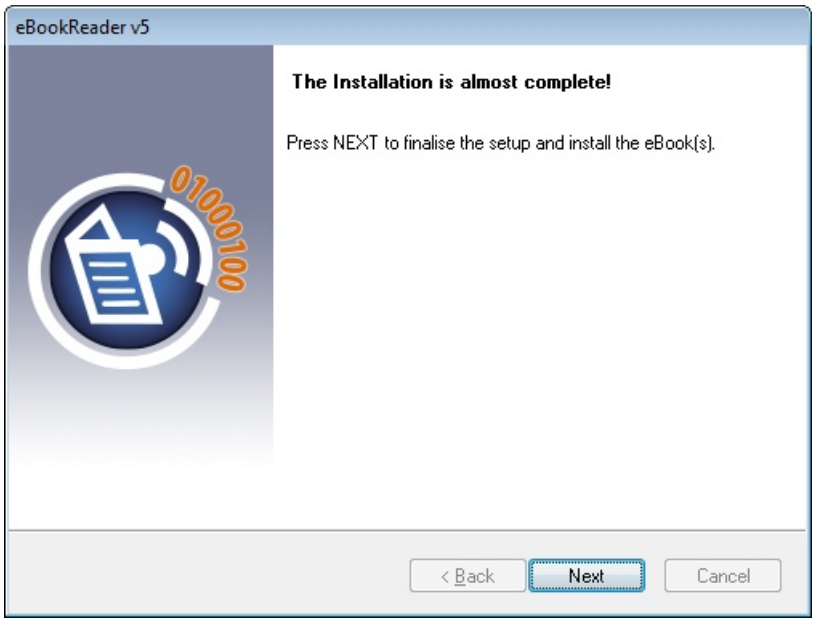



Figure 15: eBook Installation Screen

- Click on the Next button to continue and the eBooks will be installed.

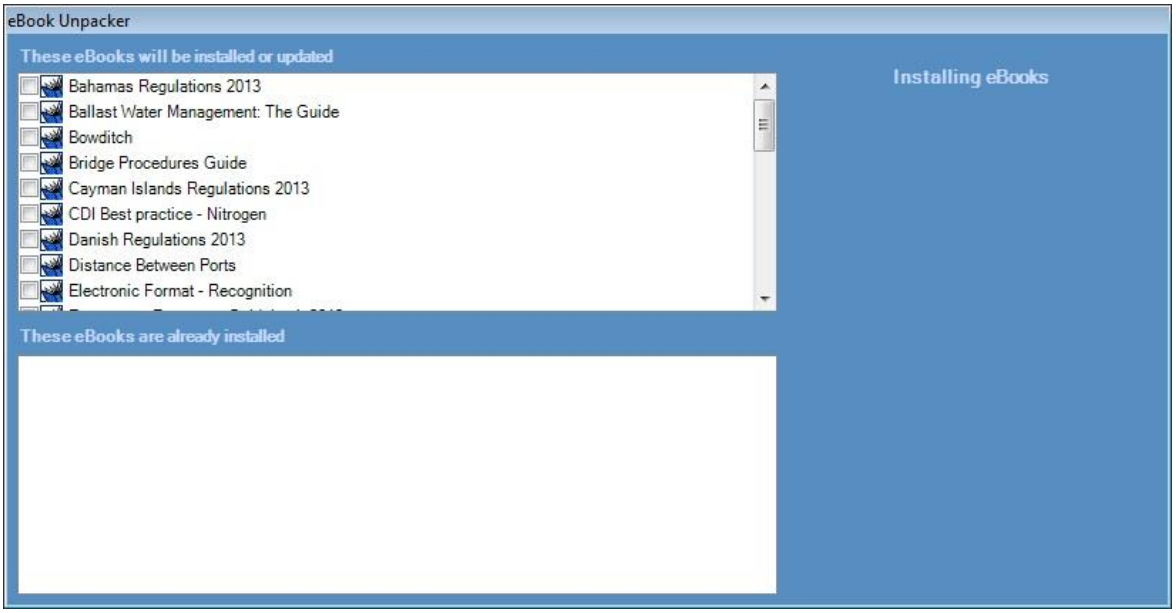



Figure 16: eBook Installation Screen

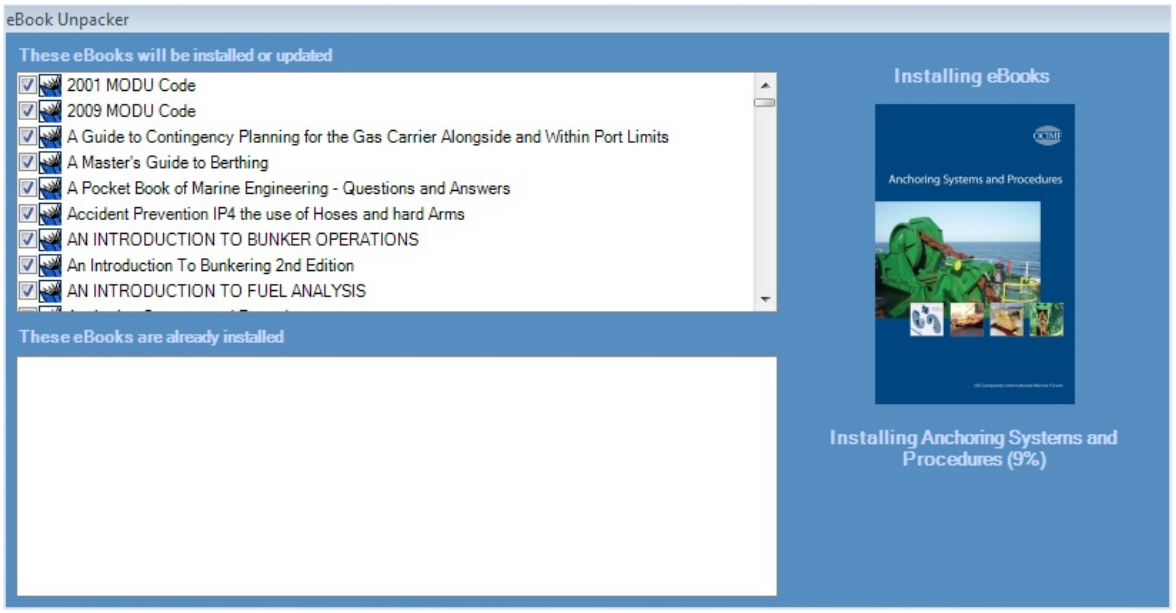

eBook Unpacker
These eBooks will be installed or updated
2001 MODU Code
2009 MODU Code
A Guide to Contingency Planning for the Gas Carrier Alongside and Within Port Limits
A Master's Guide to Berthing
A Pocket Book of Marine Engineering - Questions and Answers
Accident Prevention IP4 the use of Hoses and hard Arms
AN INTRODUCTION TO BUNKER OPERATIONS
An Introduction To Bunkering 2nd Edition
AN INTRODUCTION TO FUEL ANALYSIS
These eBooks are already installed
Installing eBooks
Anchoring Systems and Procedures
Installing Anchoring Systems and Procedures (9%)

Figure 17: eBook Installation Screen (continued)

eBook Installation Complete
eBook Installation Complete
Your new eBook(s) are installed and ready to use (after unlocking)
OK

Figure 18: eBook Complete Installation Screen

When the eBooks are installed click on the **OK** button to complete the installation.

## Opening the eBook Reader

When either type of installation is complete an icon is displayed on your desktop, double-click this icon to launch the eBook Reader. Please note the text shown can vary.

Figure 19: eBook Reader Desktop Icon

The eBook Reader opens showing one of the two following screens.

Figure 20: eBook Reader with No Installed eBooks (Internet Installation)

Figure 21: eBook Reader with Installed eBooks (Disk Installation)

Note: The images used in this User Guide are taken from the type of installation shown in Figure 21

# eBook Reader User Interface Overview

The eBook reader has several different main screen views.

The first one that displays after install is the **eBook Selection Screen**. It is from here you can navigate through your library of eBooks and select the one you wish to use. The eBooks are shown in subject groups in the menu on the left-hand side of the screen and the same subject groupings are shown in the main viewing panel.

The other screen, which you will use most often, is the **eBook Viewer Screen**. This is covered in the section - Opening and Viewing an eBook.

All other screens are explained in their respective chapters.

Shown below a breakdown of the components of the Main Screen

Figure 22: The eBook Reader Main Screen

## Viewing Panel

This is the largest portion on the screen, outlined here in red. The image below is displaying the eBook Selection Screen.

Figure 23: eBook Reader Viewing Panel

It is on this screen where you interact with the eBook Reader and view the open eBooks.

## The eBook Menu

The second largest panel on the screen is the eBook Menu. This displays on the left hand side of the Viewing Screen and shows all the eBooks installed in the eBook reader. This menu displays as a collapsible and expandable tree menu.

Figure 24: eBook Menu

All the eBooks are grouped together under titles and subtitles. These can be opened and closed by clicking on the small arrows shown to the left of each group title.

Figure 25: eBook Menu expanded

Note: If a book is locked, it will be shown on this menu with a padlock displayed.

## The Top Row Buttons

From the left to right the Icons are:

### Import eBooks

See: Buying, Downloading, and Installing a New eBook.

### Search

See: Using The Search Function.

### Help

When clicked this button opens the User Manual.

### Support

See: Technical Support.

### Information

See: Appendix 3 Advanced Options.

### Exit

When clicked this button closes the eBook Reader Application.

Note: There are more icons displayed when an eBook is open. These are described in the section - eBook Top Row Buttons.

## The Side Row Icons

From top to bottom the Icons are:

### Hide Menu/Show menu

This icon causes the eBook menu to retract.

This icon (displayed when the eBook tree menu is retracted) causes the eBook menu to display.

### Collapse eBook List/ Expand eBook List

These icons collapse and expand the all eBooks in the eBook menu.

### Home

This icon takes you back to the Main Screen page, as shown in Figure 22 above.

### What's New

This icon is shown in the Seamanship Library only. It opens a short description of all the new and updated titles in the Library.

### View Unlocked eBooks

This icon opens a quick list of all the unlocked eBook currently available on this installation.

### Annotations

This icon opens a quick list of all the eBook Annotations added by both users and by the publishers. See: Annotations.

### My Bookmarks

This icon opens a list of all the bookmarks added to eBooks in this application. See: Bookmarks.

### Internet Updates

This icon allows you to upload and view Software and Content Updates. See: Updating eBooks and Updating the eBook Reader.

### Catalogue

This icon displays the eBook version of the Witherby Publishing Catalogue.

### Dictionary of Shipping Terms

This icon opens the Dictionary of Shipping Terms feature. See the section - Dictionary Of Shipping Terms.

## Filters

At the top of the eBook menu, there are a series of filters that can be applied to assist the user in finding titles.

Figure 26: Filter Icons

### Show Unlocked eBooks

Clicking on this filter causes the eBook reader to show only those eBooks which are unlocked.

When this filter is selected, a small check mark appears on the icon to show this filter is currently applied. Clicking on the icon, a second time removes the filter and the checkmark.

### Filter by publication year

When this icon is selected, it displays a cloud tag of all the available publication dates for the eBooks that are installed your eBook reader.

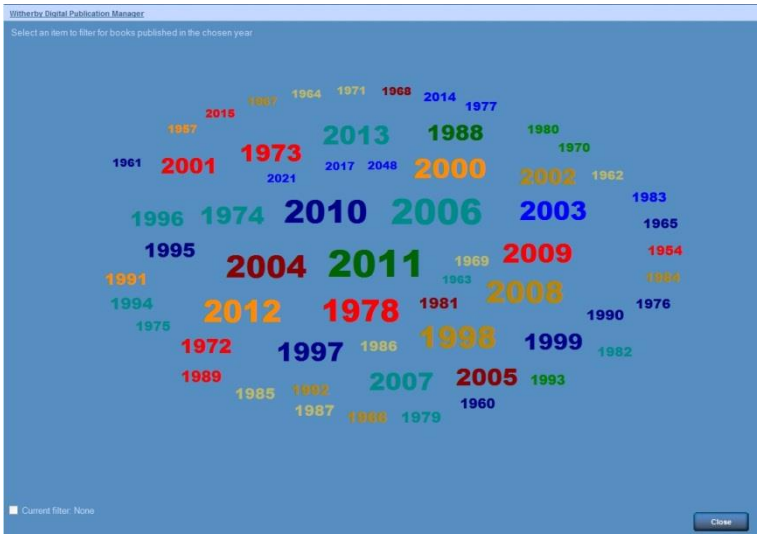



Figure 27: Publication Date CloudTag

Select the required date by clicking on it, the eBook reader then displays all the eBooks published on that date.

When this filter is selected, a small check mark appears on the icon to show this filter is currently applied. Clicking on the icon a second time removes the filter, the checkmark, and returns the eBook reader to its normal display.

## Filter By Publisher

When this icon is selected, it displays a cloud tag of the publishers in the eBook reader.

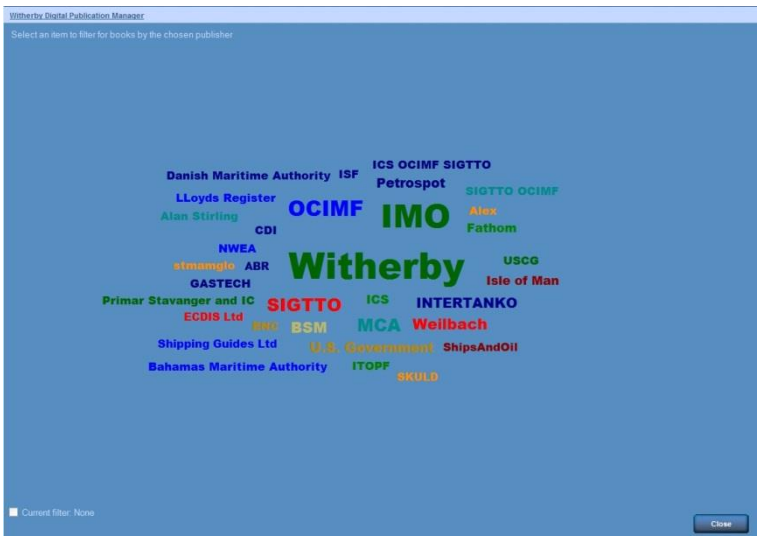



Figure 28: Publisher CloudTag

Select the required publisher by clicking on it, the eBook reader then displays all the eBooks by that publisher.

When this filter is selected, a small check mark appears on the icon to show this filter is currently applied. Clicking on the icon a second time removes the filter, the checkmark, and returns the eBook reader to its normal display.

### Filter By Title Keyword

When this icon is selected, it displays a cloud tag of the most popular words used in titles of the eBooks in the reader.

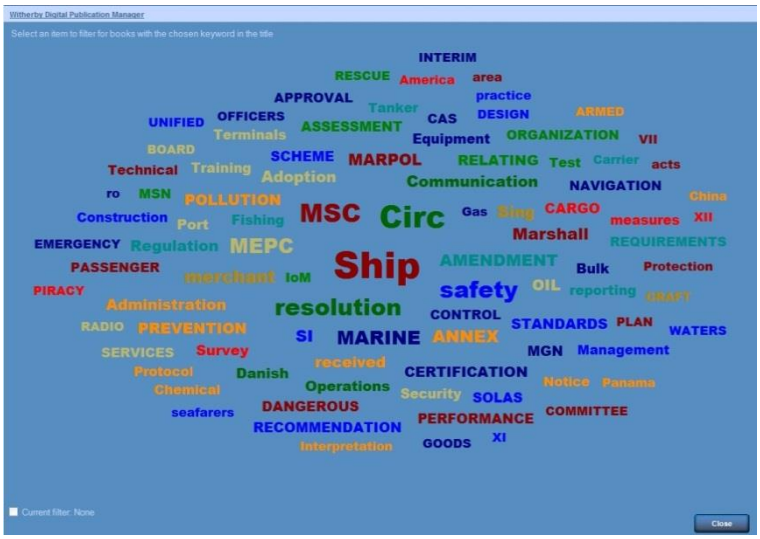



Figure 29: Common Title Keyword CloudTag (Test Word – Ship)

Select the required publisher by clicking on it, the eBook reader then displays all the eBooks matching that keywords criteria.

When this filter is selected, a small check mark appears on the icon to show this filter is currently applied. Clicking on the icon a second time removes the filter, the checkmark, and returns the eBook reader to its normal display.

### A Note On CloudTags

CloudTags are a graphical way of representing search results.

Put simply, the more times a word is found in the search, the larger that word is shown in the cloud. The more relevant the word is to the search criteria then the closer that word is to the centre of the cloud.

### Filter By Text Search

When this icon is selected, it displays a text input screen.

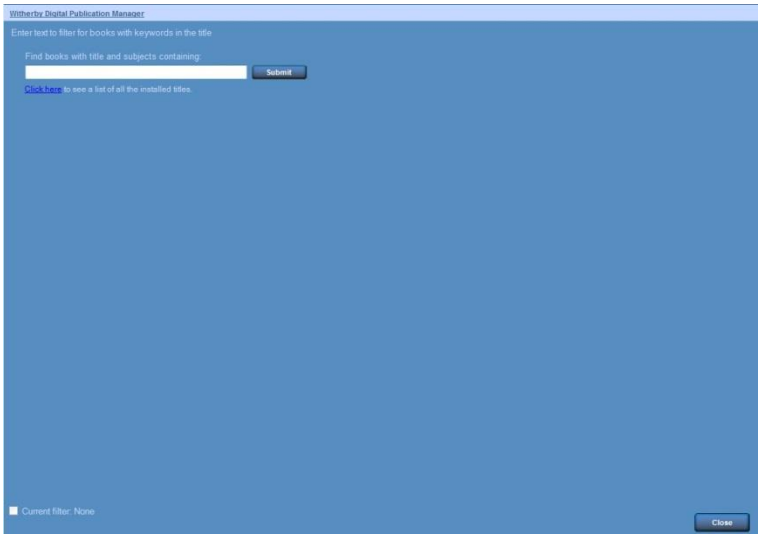

Witherby Digital Publication Manager
Enter text to filter for books with keywords in the title
Find books with title and subjects containing:
Submit
Click here to see a list of all the installed titles.
Current filter: None
Close

Figure 30: Text Input Screen

The required text should be entered in to this screen and the eBook reader displays all the eBooks matching the search criteria.

When this filter is selected, a small check mark appears on the icon to show this filter is currently applied. Clicking on the icon a second time removes the filter, the checkmark, and returns the eBook reader to its normal display.

Note: To see all your eBooks you should always disable any filters when you are finished with them.

### View all installed eBooks

To see a list of all the available eBooks (both locked and unlocked) in the eBook reader click on the multiple unlock icon on the left hand side of the screen.

Note: To unlock multiple titles see: Unlocking Multiple eBooks

## Theme Selection

Once you have installed and opened the eBook reader you can change the theme to alter the way it looks.

Note: Themes are installed from CD/DVD installations and you will only see multiple themes if you have installed discs from different suppliers (e.g. Seamanship Library and the IMO Bookshelf).

NOTE: Changing the theme does not change the way the eBook reader works.

You can choose from a variety of different themes for your eBook reader.

To change the current theme:

1. Click on the Theme Icon, outlined here in red.

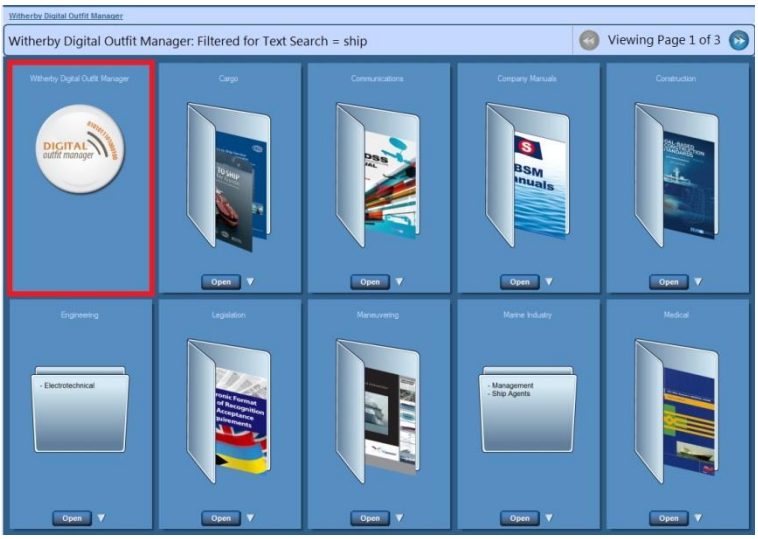



Figure 31: Theme Icon

2. The theme section list displays in the Viewing Panel

You can change your Witherby Digital Outfit Manager theme to any of the following:
IMO
SIGTTO - Society of International Ga...
Witherby Digital Publication Manager
DIGITAL outfit manager
Select

Figure 32: Theme Selection

3. Make your section and click on the **Select** button. The required Theme is then applied.

## Touchscreen Controls

The eBook Reader can be used on Windows 8 tablets, hybrids, laptops and all-in-one computers with touchscreen.

Note: The eBook Reader is NOT compatible with hardware running the Windows 8 RT (operating system for 32-bit ARM processors).

All normal touchscreen capabilities are present in the application.

Please note that when reading this User Guide all reference to normal mouse behaviour can be taken as the equivalent touchscreen gestures.

- Where the User Guide says click or double-click on a button, the touchscreen equivalent is tap or double tap.
- Any reference to click and dragging with the mouse can be read as 'press, hold, and drag' (with your finger).
- The zoom out and in functions, on the eBook screen, can be controlled by using the touchscreen standard two-finger **pinch** open and close gestures.

## Buying, Downloading, and Installing a New eBook

If you have installed the eBook Reader from the internet, one of the first things you need to do is download and install an eBook into the eBook Reader.

Note: eBooks are special files (.ebk files) which can only be used by the eBook reader.

Once installed most eBooks have to be unlocked (by the purchase of a licence) although there are some free eBook available.

Note: If you have installed eBooks from a disk installation and there are eBooks already installed you can go straight to Opening and Viewing an eBook.

### Buying A New eBook

eBooks can be obtained by purchasing them from www.witherby-ebooks.com.

eBooks are also available from your local reseller/distributor/chart agent, from www.imo.org, or the website of any other company that use our eBook Reader.

Two separate things must happen when you purchase an eBook.

1. You must download and install the eBook into your eBook reader. This can be done from within the eBook reader itself.
2. You are provided with a licence code (in your account on our website, by e-mail or sometimes on a sticker inside the DVD case). This licence code allows you to unlock one or more eBooks.

### Network and Standalone Licences

There are two different types of eBook licence:

- Network – This type of licence allows multiple users concurrent access an eBook from different computers. See: Network Licence Use
- Standalone (Local PC) – this type of licence allows only one user to access an eBook from one PC.

The licence is decided when the eBook is purchased.

### Downloading and Installing an eBook using the eBook Reader

You can download and import eBooks directly by using the eBook Reader. This is the recommended method. You must have internet access during the installation phase.

1. From the main page of the eBook reader click on the Import eBook button and the Import eBook(s) screen displays.

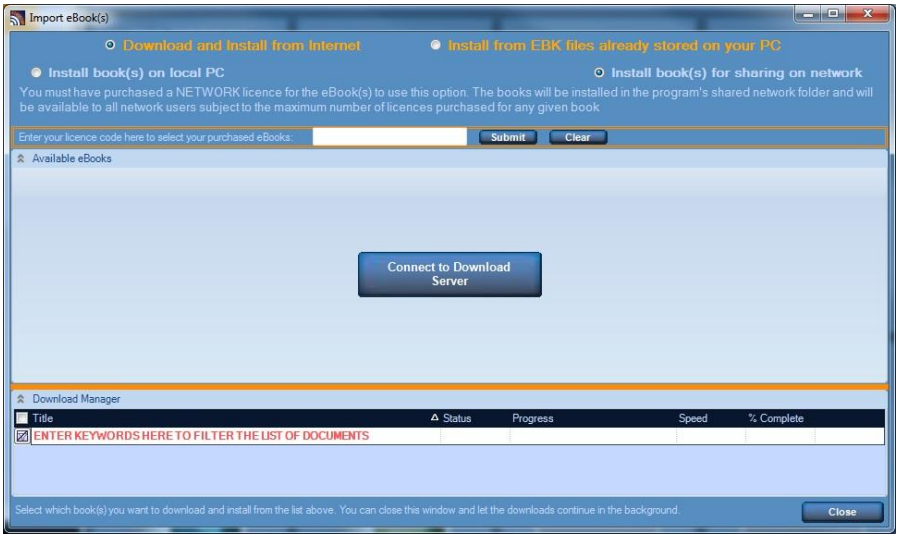

Import eBook(s)
Download and Install from Internet
Install from EBK files already stored on your PC
Install book(s) on local PC
Install book(s) for sharing on network
You must have purchased a NETWORK licence for the eBook(s) to use this option. The books will be installed in the program's shared network folder and will be available to all network users subject to the maximum number of licences purchased for any given book
Enter your licence code here to select your purchased eBooks:
Submit
Clear
Available eBooks
Connect to Download Server
Download Manager
Title
Status
Progress
Speed
% Complete
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Select which book(s) you want to download and install from the list above. You can close this window and let the downloads continue in the background.
Close

Figure 33: Import eBook Screen - Downloading an eBook

2. Ensure that **Download and Install from Internet** option is selected and then click on the **Connect to Download Server** button.
3. The screen changes and, in the upper panel, a list of available eBooks is shown. The lower panel (Download Manager) is empty at this point.
4. You can also enter your licence code (the READ code) and press the **Submit** button (this will only show the list of eBooks that you own instead of a full list).

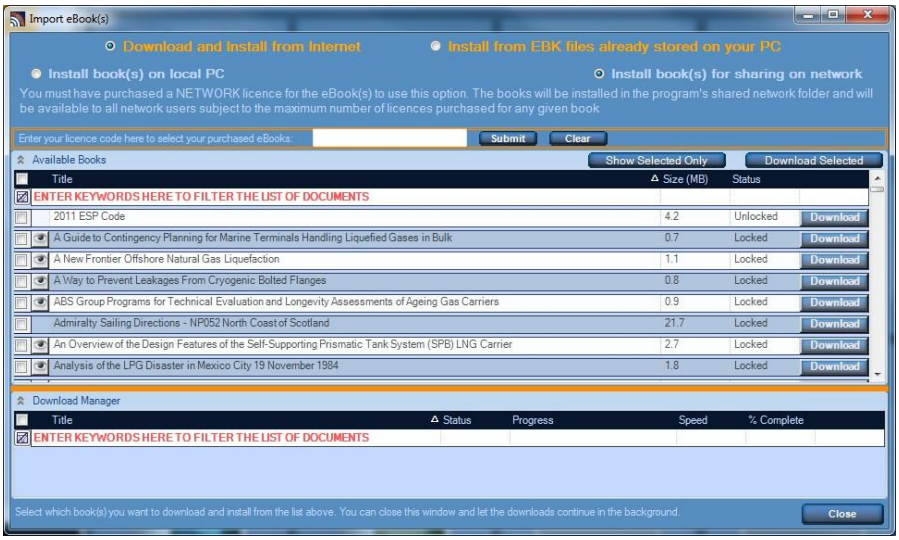

Import eBook(s)
Download and Install from Internet
Install from EBK files already stored on your PC
Install book(s) on local PC
Install book(s) for sharing on network
You must have purchased a NETWORK licence for the eBook(s) to use this option. The books will be installed in the program's shared network folder and will be available to all network users subject to the maximum number of licences purchased for any given book
Enter your licence code here to select your purchased eBooks:
Submit
Clear
Available Books
Show Selected Only
Download Selected
Title
Size (MB)
Status
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
2011 ESP Code 4.2 Unlocked Download
A Guide to Contingency Planning for Marine Terminals Handling Liquefied Gases in Bulk 0.7 Locked Download
A New Frontier Offshore Natural Gas Liquefaction 1.1 Locked Download
A Way to Prevent Leakages From Cryogenic Bolted Flanges 0.8 Locked Download
ABS Group Programs for Technical Evaluation and Longevity Assessments of Ageing Gas Carriers 0.9 Locked Download
Admiralty Sailing Directions - NP052 North Coast of Scotland 21.7 Locked Download
An Overview of the Design Features of the Self-Supporting Prismatic Tank System (SPB) LNG Carrier 2.7 Locked Download
Analysis of the LPG Disaster in Mexico City 19 November 1984 1.8 Locked Download
Download Manager
Title
Status
Progress
Speed
% Complete
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Select which book(s) you want to download and install from the list above. You can close this window and let the downloads continue in the background.
Close

Figure 34: Import eBook Screen - Available Downloads

5. Select the eBook you wish to download and then click on the **Download** button, or select multiple eBooks by clicking on the checkboxes to the left of the eBook titles and then clicking on the **Download Selected** button. The selected eBooks are then downloaded to your computer. When downloaded they are shown in the lower **Download Manager** panel.

Import eBook(s)
Download and Install from Internet
Install from EBK files already stored on your PC
Install book(s) on local PC
Install book(s) for sharing on network
You must have purchased a NETWORK licence for the eBook(s) to use this option. The books will be installed in the program's shared network folder and will be available to all network users subject to the maximum number of licences purchased for any given book
Enter your licence code here to select your purchased eBooks:
Submit
Clear
Available Books
Show Selected Only
Download Selected
Title
Size (MB)
Status
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Construction and Performance of the World's Largest LNG Ships
Coping with the Phenomenon of Ammonia Stress Corrosion Cracking
CS1 - New Containment System For LNG Carriers
Design and Actual Service of Cargo Handling Equipment on an LNG Carrier
Design and Evaluation of an LNG Carrier with New Cylindrical Tanks
Development of Shipboard Reliquefaction Systems for LNG Carriers
Development of the KC-1 LNG Cargo Containment System
Dual-fuel-electric LNG carriers
Economic Design Concept for Small LNG Carriers
Economic Evaluation of Propulsion Systems for LNG Carriers
Electric propulsion for LNG Carriers : A technical tour of three electrical technologies available today
Floating LNG (3rd Edition)
Download
Download Manager (2 items selected)
Delete Selected
Install Selected
Install All
Title
Status
Progress
Speed
% Complete
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
A New Frontier Offshore Natural Gas Liquefaction
Design and construction of an 18 800 m3 LNG carrier: the first vessel of the Technigaz, Mk III Membr...
Locked
Downloaded
100
Install
Select which book(s) you want to download and install from the list above. You can close this window and let the downloads continue in the background.
Close

Figure 35: Downloaded eBooks

6. Install one or all the eBooks by clicking on the checkbox next to the eBook title(s) and then clicking on the **Install** button.
7. When installed, the eBook is displayed in your eBook reader.
8. Installed eBooks still need to be unlocked to be used.
9. Go to Unlocking eBooks.

## Installing an eBook from your Computer

It is recommended that you download eBooks directly from the eBook reader as described in the section above. Alternatively, you can purchase and download eBooks from the internet into a folder on your computer. These eBooks (.ebk files) can also be sent by e-mail as attachments but once saved on your PC they still need to be imported into your eBook reader for you to use them.

When you acquire an eBook in this way, it is downloaded to a folder on your computer (normally the Download folder). If you receive an e-mail attachment, you need to save it in a folder (Desktop or Documents folder for instance). If you wish, you can move the eBook file to any other folder as long as that folder is visible to the eBook Reader.

To install an eBook from an .ebk file, follow this process:

1. Click on the Import eBook button and the Import eBook(s) screen displays.

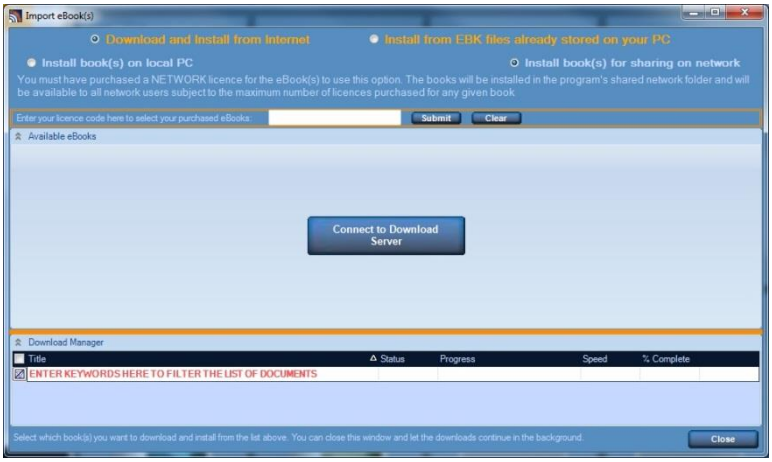

Import eBook(s)
Download and Install from Internet
Install from EBK files already stored on your PC
Install book(s) on local PC
Install book(s) for sharing on network
You must have purchased a NETWORK licence for the eBook(s) to use this option. The books will be installed in the program's shared network folder and will be available to all network users subject to the maximum number of licences purchased for any given book
Enter your licence code here to select your purchased eBooks:
Submit
Clear
Available eBooks
Connect to Download Server
Download Manager
Title
Status
Progress
Speed
% Complete
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Select which book(s) you want to download and install from the list above. You can close this window and let the downloads continue in the background.
Close

Figure 36: Import eBook Screen

2. Select **Install from EBK files already stored on your PC** and the file browser window displays on the left hand side.

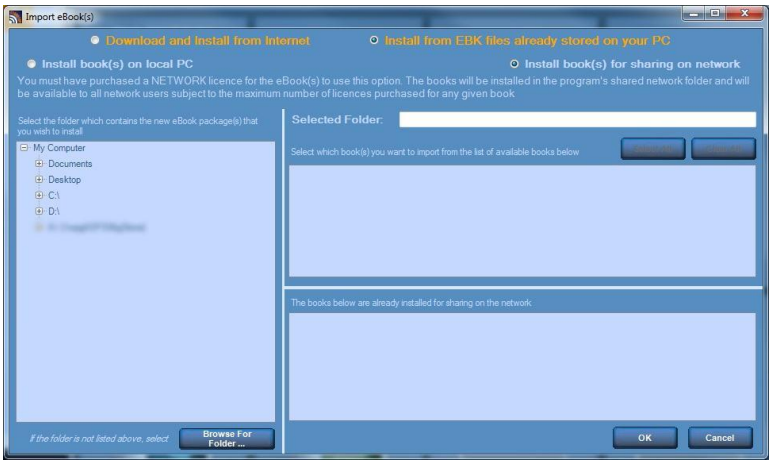

Import eBook(s)
Download and Install from Internet
Install from EBK files already stored on your PC
Install book(s) on local PC
Install book(s) for sharing on network
You must have purchased a NETWORK licence for the eBook(s) to use this option. The books will be installed in the program's shared network folder and will be available to all network users subject to the maximum number of licences purchased for any given book
Select the folder which contains the new eBook package(s) that you wish to install
My Computer
Documents
Desktop
C:\
D:\
Selected Folder:
Select which book(s) you want to import from the list of available books below
The books below are already installed for sharing on the network
If the folder is not listed above, select
Browse For Folder ...
OK
Cancel

Figure 37: Import eBook - Browse Local Folders

3. Using the left hand panel, browse to the location of your eBook(s). If, in the displayed list, you cannot find the folder where you have saved the .ebk files, click on the **Browse For Folder** button. This screen displays.

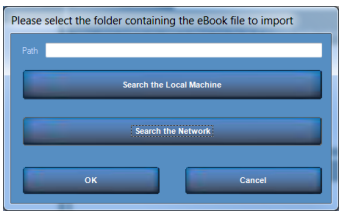



Figure 38: Browse for Folder

You can directly copy and paste the full path to the .ebk file or use the tool to search either your local machine or the local network.

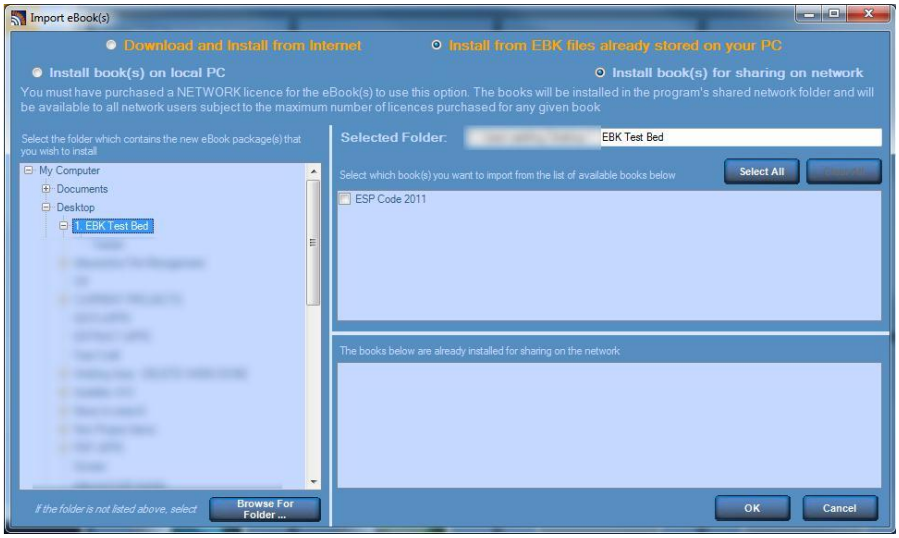

Import eBook(s)
Download and Install from Internet
Install from EBK files already stored on your PC
Install book(s) on local PC
Install book(s) for sharing on network
You must have purchased a NETWORK licence for the eBook(s) to use this option. The books will be installed in the program's shared network folder and will be available to all network users subject to the maximum number of licences purchased for any given book
Select the folder which contains the new eBook package(s) that you wish to install
My Computer
Documents
Desktop
1. EBK Test Bed
Selected Folder:
EBK Test Bed
Select which book(s) you want to import from the list of available books below
Select All
ESP Code 2011
The books below are already installed for sharing on the network
If the folder is not listed above, select
Browse For Folder ...
OK
Cancel

**Figure 39: Browse Panel**

4. Once you have located your .ebk folder, the eBook will display in the right hand upper panel. Select the eBook, by checking the box next to the eBook name, and click on the **OK** button. Multiple books can be selected using the **Select All** button.
5. Follow the onscreen instructions to install the eBook.
6. When installed, the eBook is displayed in your eBook reader.
7. Installed eBooks still need to be unlocked to be used.
8. Go to Unlocking eBooks.

## Unlocking eBooks

When an eBook has been installed, it has to be unlocked before it can be used.

The eBook Reader uses an unlock system based on a licence code, called a **READ code**, which is a security code used to unlock your eBooks (like a PIN code for your bank card).

### How the licence code works

A READ code has five sets of four characters and always starts with the word READ, for instance:

**READ-1234-E2JP-2456-VD11**

When you purchase an eBook, or a group of eBooks on disk, (such as in the Seamanship Library) an account is created and you are sent a READ code in an email which you use to unlock the eBook(s) (the READ code can also be given on a sticker on the Seamanship library box).

Any subsequent purchases made on that same account can be added to the same READ code. Alternatively, you can also have a number of different READ codes, to which different eBooks are added.

Note - READ codes are sometimes referred to as 'Box Codes'.

### Using the READ code to unlock a single eBook

1. In the eBook reader, navigate to the eBook you wish to unlock. In this case, I have navigated to the eBook 'Carter on Reinsurance'.

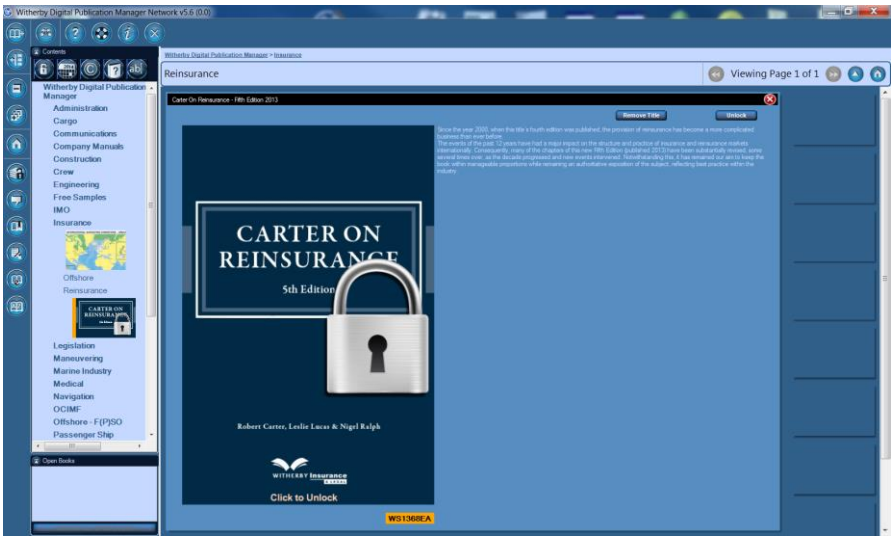



Figure 40: Locked eBook is shown with a Large Padlock

Note: Padlocks are also shown on locked books in the menu at the left hand side.

2. Click on the **Unlock** button and the unlock information screen displays

Unlocking these eBooks requires a licence code
Please contact Witherby Publishing Group to purchase a licence code for this eBook.
Details can be found on our website (www.witherbydigital.com), by e-mailing sales@emailws.com or calling +44 1506 463 227.
Should you experience technical problems, please contact techhelp@emailws.com.
You will need to enter this licence code at the next screen.
Are you ready to unlock the eBook?
Yes
No

Figure 41: Unlock eBook Information Screen

3. Click on the **Yes** Button and the Unlock Options screen displays.

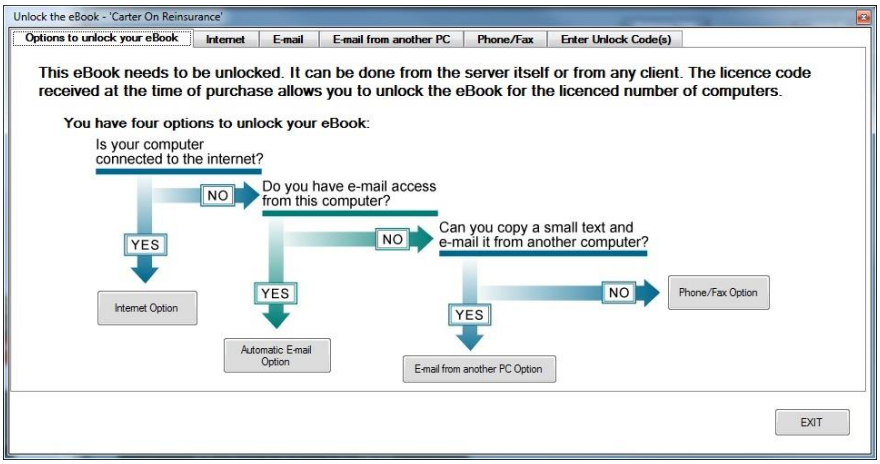

Unlock the eBook - 'Carter On Reinsurance'
Options to unlock your eBook
Internet
E-mail
E-mail from another PC
Phone/Fax
Enter Unlock Code(s)
This eBook needs to be unlocked. It can be done from the server itself or from any client. The licence code received at the time of purchase allows you to unlock the eBook for the licenced number of computers.
You have four options to unlock your eBook:
Is your computer connected to the internet?
NO
Do you have e-mail access from this computer?
YES
Internet Option
NO
Can you copy a small text and e-mail it from another computer?
YES
Automatic E-mail Option
NO
Phone/Fax Option
YES
E-mail from another PC Option
EXIT

Figure 42: Unlock Options

Note: For this example, we are using the first option – **Internet**. For a full explanation of the other options See: Appendix 1: Other eBook Unlocking Options.

4. Click on the **Internet** tab. The Internet Unlock screen displays.

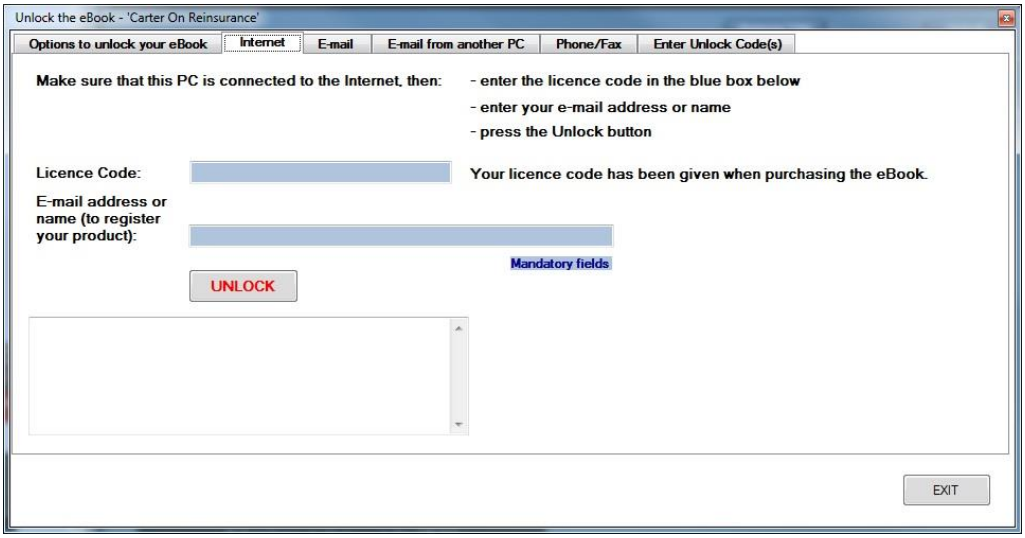

Unlock the eBook - 'Carter On Reinsurance'
Options to unlock your eBook
Internet
E-mail
E-mail from another PC
Phone/Fax
Enter Unlock Code(s)
Make sure that this PC is connected to the Internet, then:
- enter the licence code in the blue box below
- enter your e-mail address or name
- press the Unlock button
Licence Code:
Your licence code has been given when purchasing the eBook.
E-mail address or name (to register your product):
Mandatory fields
UNLOCK
EXIT

Figure 43: Internet Unlock

5. Enter your READ code into the Licence code box.
6. Enter your email address into the E-mail address box.

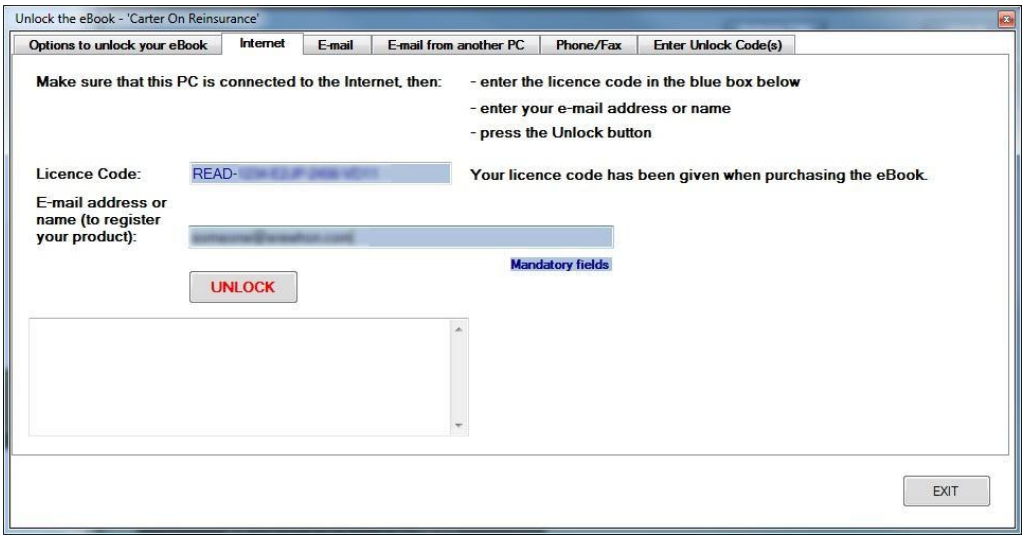

Unlock the eBook - 'Carter On Reinsurance'
Options to unlock your eBook
Internet
E-mail
E-mail from another PC
Phone/Fax
Enter Unlock Code(s)
Make sure that this PC is connected to the Internet, then:
- enter the licence code in the blue box below
- enter your e-mail address or name
- press the Unlock button
Licence Code:
READ-
Your licence code has been given when purchasing the eBook.
E-mail address or name (to register your product):
Mandatory fields
UNLOCK
EXIT

Figure 44: Internet Unlock with Details

7. Click on the **UNLOCK** button. The unlock process starts.
8. When the eBook has been unlocked, the eBook reader closes and then re-opens at the most recently unlocked eBook. There is no padlock and the eBook can now be used. See Opening and Viewing an eBook.

## Unlocking Multiple eBooks

If you have more than one eBook on a licence code then you can unlock them all at once:

1. To unlock multiple eBooks click on the Unlock Multiple Books button from the left toolbar. The Available eBook List screen displays.

Figure 45: Available eBook List

This list shows all eBooks available on your eBook reader both locked and unlocked.

2. Enter your licence code (READ code) into the area shown in red above and press the **Submit** button, this will preselect all the eBooks on your licence, this requires internet connection. Alternatively, you can scroll through the list and select them manually.
3. Once the eBooks are selected, click on the **Unlock** button and the unlock information screen displays

Unlocking these eBooks requires a licence code
Please contact Witherby Publishing Group to purchase a licence code for this eBook.
Details can be found on our website (www.witherbydigital.com), by e-mailing sales@emailws.com or calling +44 1506 463 227.
Should you experience technical problems, please contact techhelp@emailws.com.
You will need to enter this licence code at the next screen.
Are you ready to unlock the eBook?
Yes
No

Figure 46: Unlock eBook Information Screen

4. Click on the **Yes** Button and the Unlock Options screen displays.

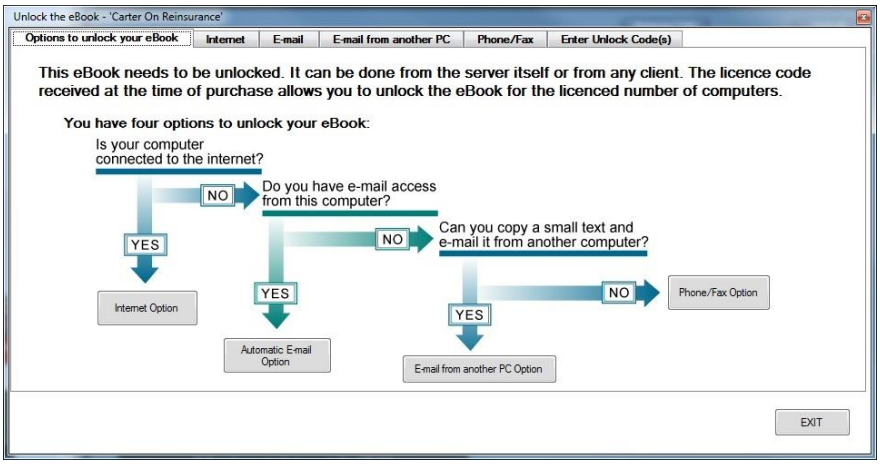

Unlock the eBook - 'Carter On Reinsurance'
Options to unlock your eBook
Internet
E-mail
E-mail from another PC
Phone/Fax
Enter Unlock Code(s)
This eBook needs to be unlocked. It can be done from the server itself or from any client. The licence code received at the time of purchase allows you to unlock the eBook for the licenced number of computers.
You have four options to unlock your eBook:
Is your computer connected to the internet?
NO
Do you have e-mail access from this computer?
YES
Internet Option
NO
Can you copy a small text and e-mail it from another computer?
YES
Automatic E-mail Option
NO
Phone/Fax Option
YES
E-mail from another PC Option
EXIT

Figure 47: Unlock Options

Note: For this example, we are using the first option – **Internet**. For a full explanation of the other options See: Appendix 1: Other eBook Unlocking Options.

5. Click on the **Internet** tab. The Internet Unlock screen displays.

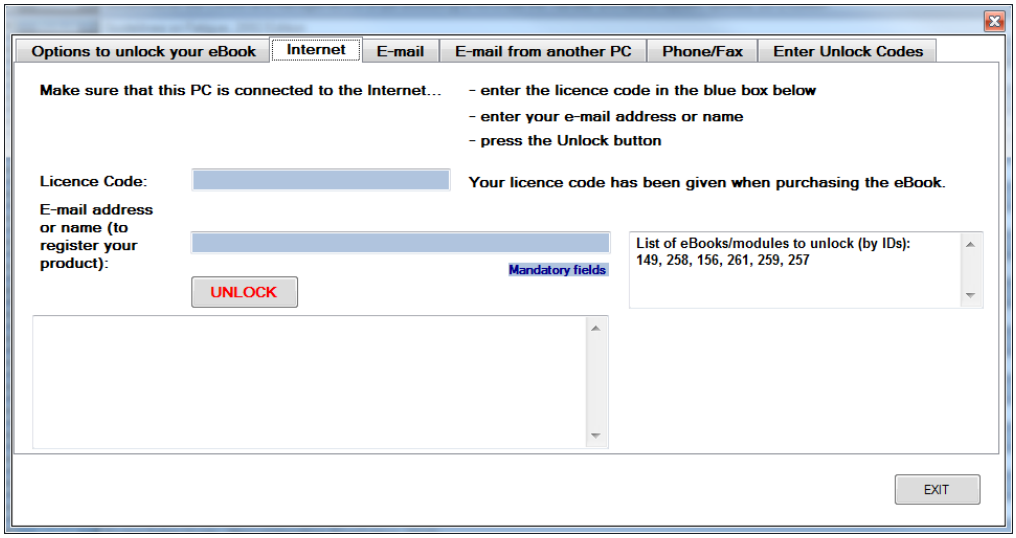

Options to unlock your eBook
Internet
E-mail
E-mail from another PC
Phone/Fax
Enter Unlock Codes
Make sure that this PC is connected to the Internet...
- enter the licence code in the blue box below
- enter your e-mail address or name
- press the Unlock button
Licence Code:
Your licence code has been given when purchasing the eBook.
E-mail address or name (to register your product):
Mandatory fields
List of eBooks/modules to unlock (by IDs):
149, 258, 156, 261, 259, 257
UNLOCK
EXIT

Figure 48: Internet Unlock for multiple eBooks

6. Enter your READ code into the Licence code box.
7. Enter your email address into the E-mail address box.

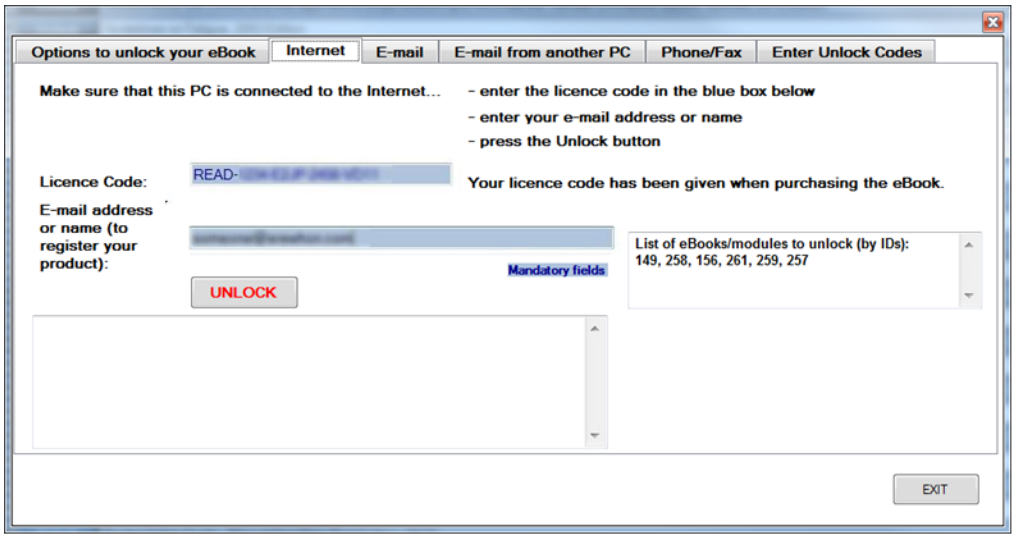

Options to unlock your eBook
Internet
E-mail
E-mail from another PC
Phone/Fax
Enter Unlock Codes
Make sure that this PC is connected to the Internet...
- enter the licence code in the blue box below
- enter your e-mail address or name
- press the Unlock button
Licence Code:
READ-
Your licence code has been given when purchasing the eBook.
E-mail address or name (to register your product):
Mandatory fields
List of eBooks/modules to unlock (by IDs):
149, 258, 156, 261, 259, 257
UNLOCK
EXIT

Figure 49: Internet Unlock with Details

8. Click on the **UNLOCK** button. The unlock process starts.
9. When the eBooks have been unlocked, the eBook reader closes and then re-opens at the cover page of the last eBook on the list. There is no padlock and the eBook can now be used. See Opening and Viewing an eBook.

## Opening and Viewing an eBook

There are a number of different controls that you can use to navigate around your eBook.

## Opening An eBook

When you first navigate to an unlocked eBook, you will see the front cover image and a short passage describing the contents of the eBook in the Viewing Panel.

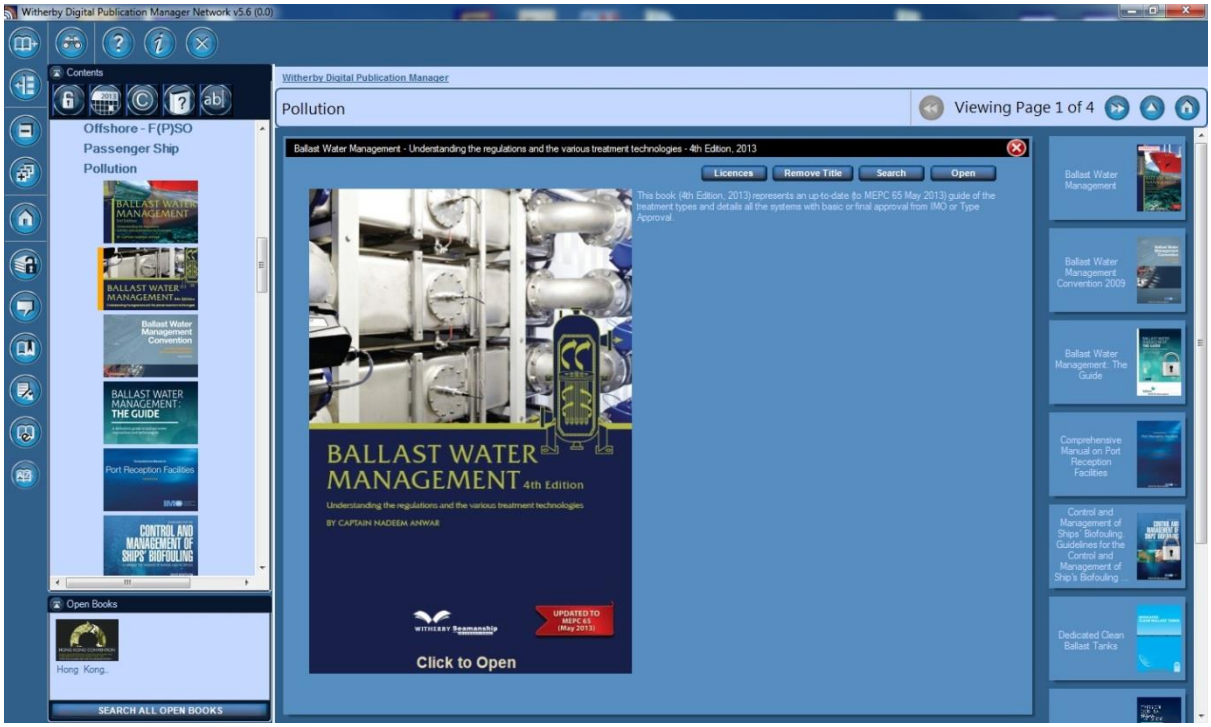



Figure 50: eBook Reader - Unopened eBook

To open the eBook click anywhere on the front cover or click on the **Open** button. The eBook opens into the Viewing Panel.

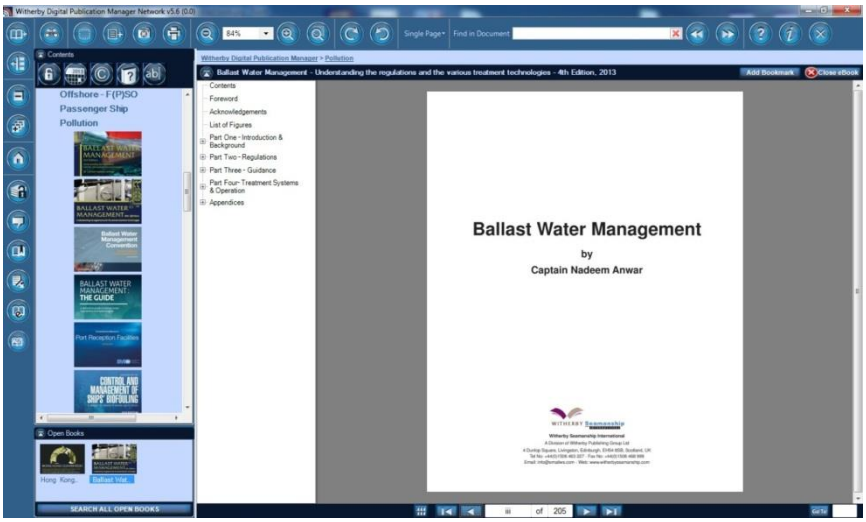

Witherby Digital Publication Manager Network v5.6 (0.0)
Ballast Water Management - Understanding the regulations and the various treatment technologies - 4th Edition, 2013
Contents
Foreword
Acknowledgements
List of Figures
Part One - Introduction & Background
Part Two - Regulations
Part Three - Guidance
Part Four- Treatment Systems & Operation
Appendices
Ballast Water Management
by
Captain Nadeem Anwar

Figure 51: eBook Viewing Screen

There are now three things that have changed on the screen:

- There are extra top row controls
- New controls are now displayed under the viewing panel.
- A new panel, the OPEN BOOKS panel, is displayed to the left hand side of the viewing panel, under the eBook menu.

## eBook Top Row Buttons

As well as the buttons described in eBook Top Row Buttons, some extra buttons have now appeared. These are (from left to right):

### Select Area

Select an area of the eBook page. This allows the copy and pasting of the selected text.

### Copy Area As Text

Copy selected page area as text. You can also use the Ctrl+C shortcut to copy selected text. (Some titles, due to copyright may not allow the copying of text).

### Copy Area As Image

Copy selected page area as an image. This image can then be pasted into an image program such as Paint or Paint shop. (Some titles, due to copyright may not allow the copying of content).

### Print

Prints pages from the eBook. (Some eBooks only allow the printing of a limited number of pages per day and some eBooks do not allow printing at all. This is due to copyright protection.)

### Resize Document

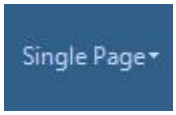
Resize document controls, using plus and minus controls or by manually entering a zoom percentage.

Clicking on the button in this section allows you to manually select an area of the page and zoom on that area.

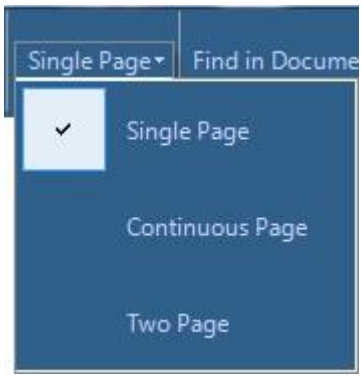
### Rotate Page

Rotates current page: clockwise and counter-clockwise.

### Page View




The single page setting is selected by default




Continuous pages and two-page view can also be selected here.

See: Appendix 2 Two Page eBook View.

### Simple Search

This allows you to search for a word, words, or part of a word in the document. The result is highlighted in the document. You can search for the next result or the last result by clicking on the left and right arrow buttons.

## eBook Bottom Row Controls

The controls display along the bottom of the Viewing Panel help navigate through the open eBook.

From left to right the controls are:

### Thumbnail view

This allows you to see thumbnail images of all the pages

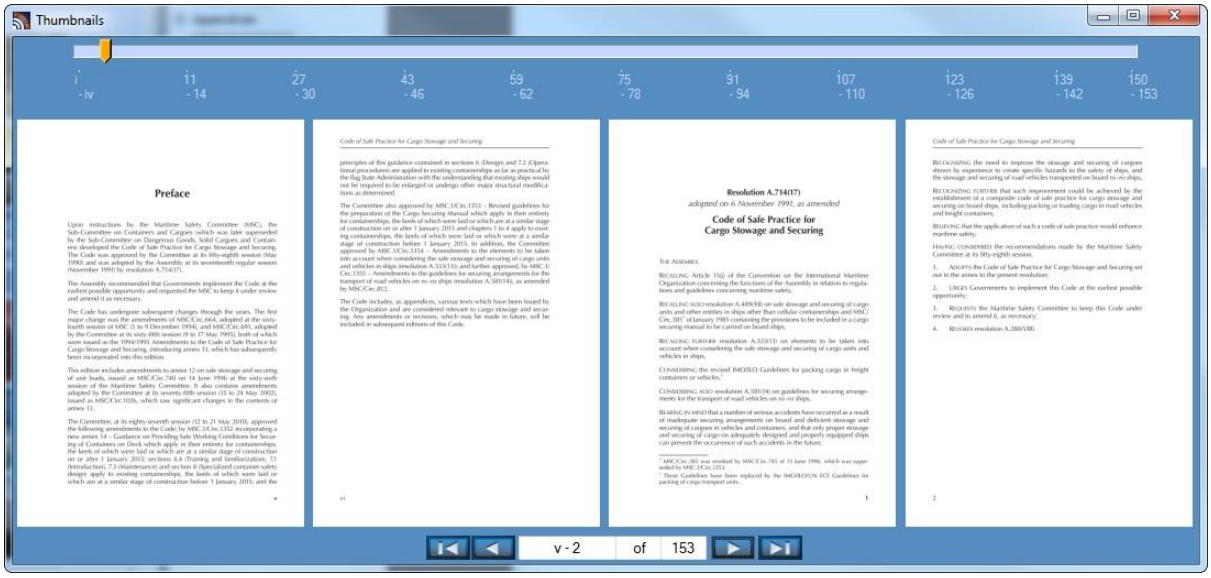



Figure 52: Thumbnail View

Use the controls at the bottom of the screen to navigate through the pages of the eBook. You can also use the slider at the top of the screen to scroll through the thumbnails.

Clicking on a page opens that page in the main Viewing Screen.

### Back to The Start of eBook

This takes you back to the first page of the eBook

### Last Page

This takes you back one page

### Page Number

This displays which page you are on and how many pages there are in the eBook

### Next Page

This takes you forward One Page

### Forward to End

This takes you to the last page of the eBook.

### Go to a Page Number

Insert a page number here and click on the **Go To** button to be taken to that page.

## Navigating Around The eBook

Navigate around the eBook using the controls detailed above. The control and layout are similar in layout to the controls you would see on a standard PDF document.

You can use the bookmarks on the left had side of the viewer screen, and if you have the eBook Reader set to continuous pages, use the scroll bar on the right hand side to scroll through the pages.

## Open eBook Panel

This panel displays the eBooks that are currently open in the eBook reader.

## Closing an eBook

To close an eBook do one of the following:

- Click on the **Close eBook** button, shown at the top right corner of the Viewing Panel.

  
- Right click on the eBook in the **Open eBook Panel** and select the close eBook option.

Note: By right-clicking on an eBook in this panel, you can close multiple eBooks at once.

## Using The Multiple eBook Grid

eBooks can also be displayed in a simple grid format. This is when there multiple short eBooks to be displayed, such as a grouping of dozens of regulatory papers.

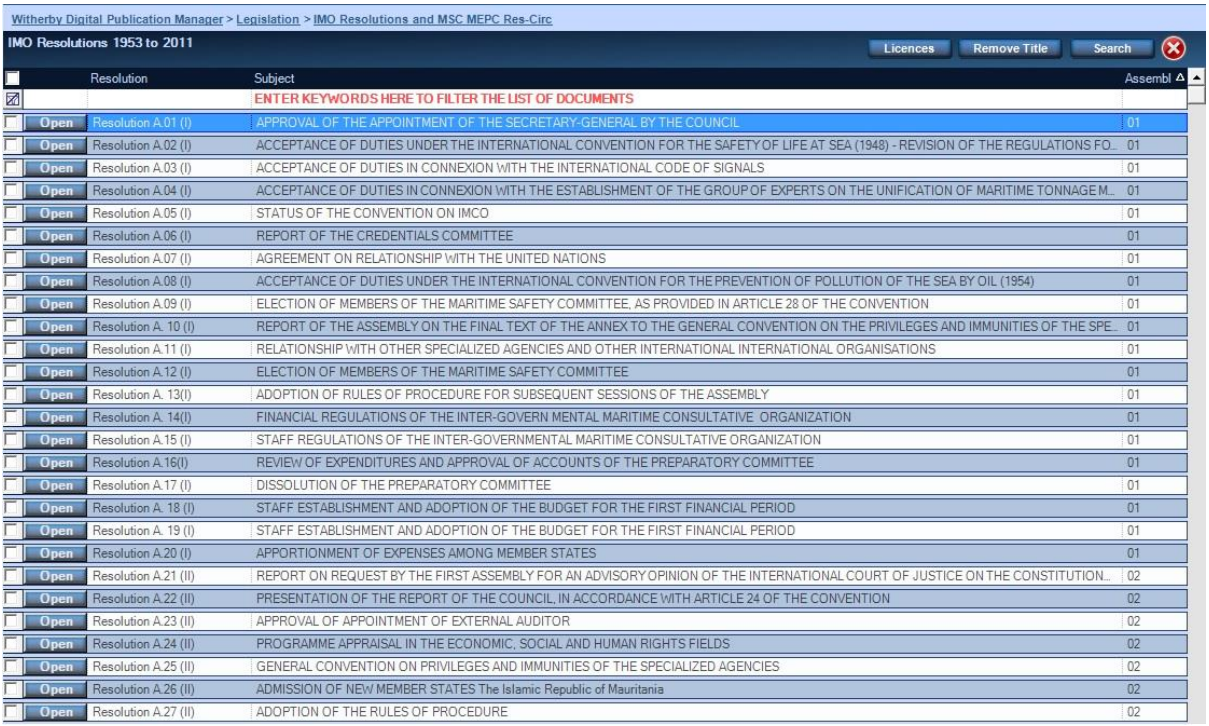

Witherby Digital Publication Manager > Legislation > IMO Resolutions and MSC MEPC Res-Circ
IMO Resolutions 1953 to 2011
Licences
Remove Title
Search
Resolution
Subject
Assembl
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Open Resolution A.01 (I) APPROVAL OF THE APPOINTMENT OF THE SECRETARY-GENERAL BY THE COUNCIL 01
Open Resolution A.02 (I) ACCEPTANCE OF DUTIES UNDER THE INTERNATIONAL CONVENTION FOR THE SAFETY OF LIFE AT SEA (1948) - REVISION OF THE REGULATIONS FO.. 01
Open Resolution A.03 (I) ACCEPTANCE OF DUTIES IN CONNEXION WITH THE INTERNATIONAL CODE OF SIGNALS 01
Open Resolution A.04 (I) ACCEPTANCE OF DUTIES IN CONNEXION WITH THE ESTABLISHMENT OF THE GROUP OF EXPERTS ON THE UNIFICATION OF MARITIME TONNAGE M.. 01
Open Resolution A.05 (I) STATUS OF THE CONVENTION ON IMCO 01
Open Resolution A.06 (I) REPORT OF THE CREDENTIALS COMMITTEE 01
Open Resolution A.07 (I) AGREEMENT ON RELATIONSHIP WITH THE UNITED NATIONS 01
Open Resolution A.08 (I) ACCEPTANCE OF DUTIES UNDER THE INTERNATIONAL CONVENTION FOR THE PREVENTION OF POLLUTION OF THE SEA BY OIL (1954) 01
Open Resolution A.09 (I) ELECTION OF MEMBERS OF THE MARITIME SAFETY COMMITTEE, AS PROVIDED IN ARTICLE 28 OF THE CONVENTION 01
Open Resolution A. 10 (I) REPORT OF THE ASSEMBLY ON THE FINAL TEXT OF THE ANNEX TO THE GENERAL CONVENTION ON THE PRIVILEGES AND IMMUNITIES OF THE SPE.. 01
Open Resolution A.11 (I) RELATIONSHIP WITH OTHER SPECIALIZED AGENCIES AND OTHER INTERNATIONAL INTERNATIONAL ORGANISATIONS 01
Open Resolution A.12 (I) ELECTION OF MEMBERS OF THE MARITIME SAFETY COMMITTEE 01
Open Resolution A. 13(I) ADOPTION OF RULES OF PROCEDURE FOR SUBSEQUENT SESSIONS OF THE ASSEMBLY 01
Open Resolution A. 14(I) FINANCIAL REGULATIONS OF THE INTER-GOVERN MENTAL MARITIME CONSULTATIVE ORGANIZATION 01
Open Resolution A.15 (I) STAFF REGULATIONS OF THE INTER-GOVERNMENTAL MARITIME CONSULTATIVE ORGANIZATION 01
Open Resolution A.16(I) REVIEW OF EXPENDITURES AND APPROVAL OF ACCOUNTS OF THE PREPARATORY COMMITTEE 01
Open Resolution A.17 (I) DISSOLUTION OF THE PREPARATORY COMMITTEE 01
Open Resolution A. 18 (I) STAFF ESTABLISHMENT AND ADOPTION OF THE BUDGET FOR THE FIRST FINANCIAL PERIOD 01
Open Resolution A. 19 (I) STAFF ESTABLISHMENT AND ADOPTION OF THE BUDGET FOR THE FIRST FINANCIAL PERIOD 01
Open Resolution A.20 (I) APPORTIONMENT OF EXPENSES AMONG MEMBER STATES 01
Open Resolution A.21 (II) REPORT ON REQUEST BY THE FIRST ASSEMBLY FOR AN ADVISORY OPINION OF THE INTERNATIONAL COURT OF JUSTICE ON THE CONSTITUTION.. 02
Open Resolution A.22 (II) PRESENTATION OF THE REPORT OF THE COUNCIL IN ACCORDANCE WITH ARTICLE 24 OF THE CONVENTION 02
Open Resolution A.23 (II) APPROVAL OF APPOINTMENT OF EXTERNAL AUDITOR 02
Open Resolution A.24 (II) PROGRAMME APPRAISAL IN THE ECONOMIC, SOCIAL AND HUMAN RIGHTS FIELDS 02
Open Resolution A.25 (II) GENERAL CONVENTION ON PRIVILEGES AND IMMUNITIES OF THE SPECIALIZED AGENCIES 02
Open Resolution A.26 (II) ADMISSION OF NEW MEMBER STATES The Islamic Republic of Mauritania 02
Open Resolution A.27 (II) ADOPTION OF THE RULES OF PROCEDURE 02

Figure 53: eBook Grid View

Click on the **Open** button to open an eBook. An eBook in a grid, when open, behaves in exactly the way described previously.

# Exporting Lists as Excel Spread Sheets

Click on the Export button on any page view showing a list of documents such as:

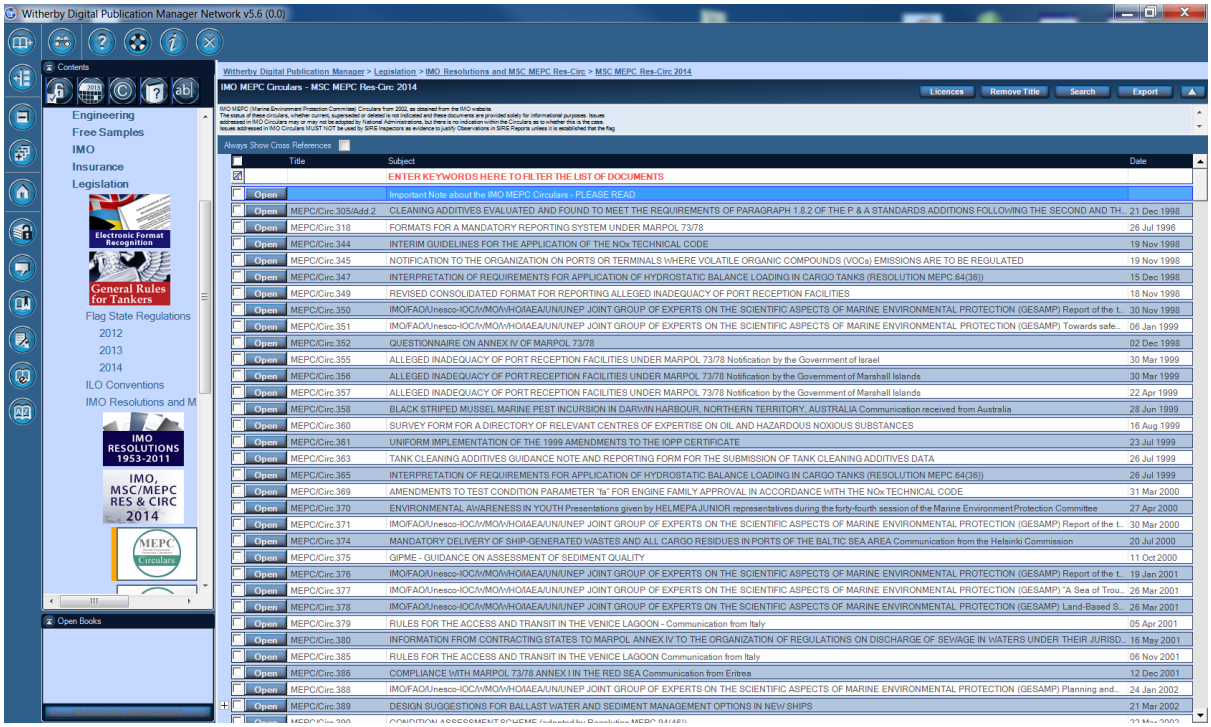



Figure 54: eBook Grid view

Or

Figure 55: List of Installed eBooks View

…and the eBook reader will allow you to export that list as an excel spreadsheet.

## Using The Search Function

As well as the simple search function, detailed in the last section, the eBook reader has a comprehensive search tool that gives you the option to search for text not only in the eBook you have opened but also across all the eBooks installed in the library.

Click on the search button and the search screen displays.

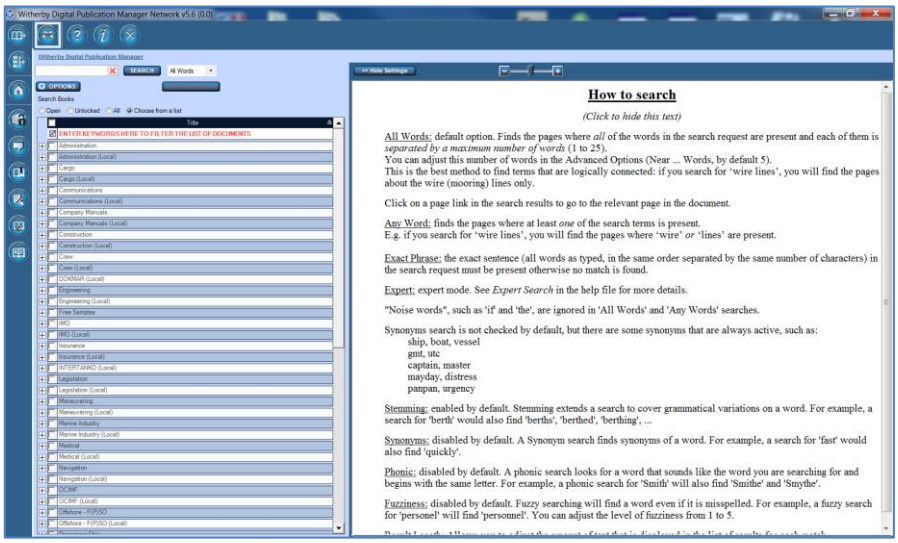



Figure 56: Search Screen

Please note that this page supplies a comprehensive explanation on how to use the search options so this instructional will not be repeated here. To change the search options click on the button.

## Selecting Search Type

You can select on which eBook, or eBooks, you will perform the search. The different selections are shown near the top of the left hand panel.

This selection panel may look different depending what eBooks are open in the eBook reader.

If you have one or more eBooks open the panel will display in the following format, with all open eBooks displayed below the selection list:

Figure 57: Search eBook – eBooks Open

If you have no open eBooks then the panel will display as shown:

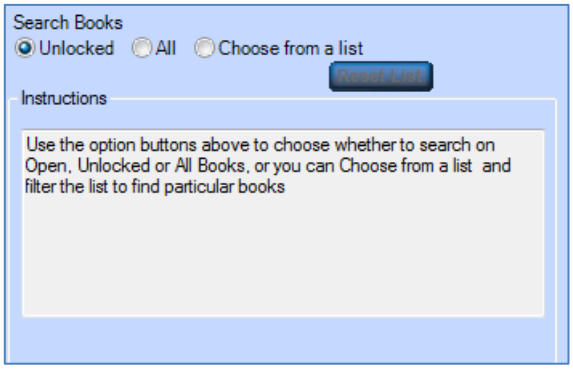

Search Books
Unlocked
All
Choose from a list
Reset List
Instructions
Use the option buttons above to choose whether to search on Open, Unlocked or All Books, or you can Choose from a list and filter the list to find particular books

Figure 58: Search eBook – No eBooks Open

Click on the type of search you wish to perform.

- **Open**: This searches the currently open eBook (only available if you have an eBook open)
- **Unlocked**: This searches all the eBooks that are currently unlocked on your eBook reader.
- **All**: This searches all the eBooks currently loaded into your eBook reader. This search can take some time depending on how many eBooks are present.
- **Choose from a list**: This searches eBooks that you select from the menu displayed below this option when selected. If you select this, any eBooks you further select to search will be added to this list. You can reset this list by clicking on the Reset List button

## Search The Open eBook Only

1. Select **Open** from the search type options.
2. Enter a search word or phrase and then click the **Search** button. The Hit Details screen displays.

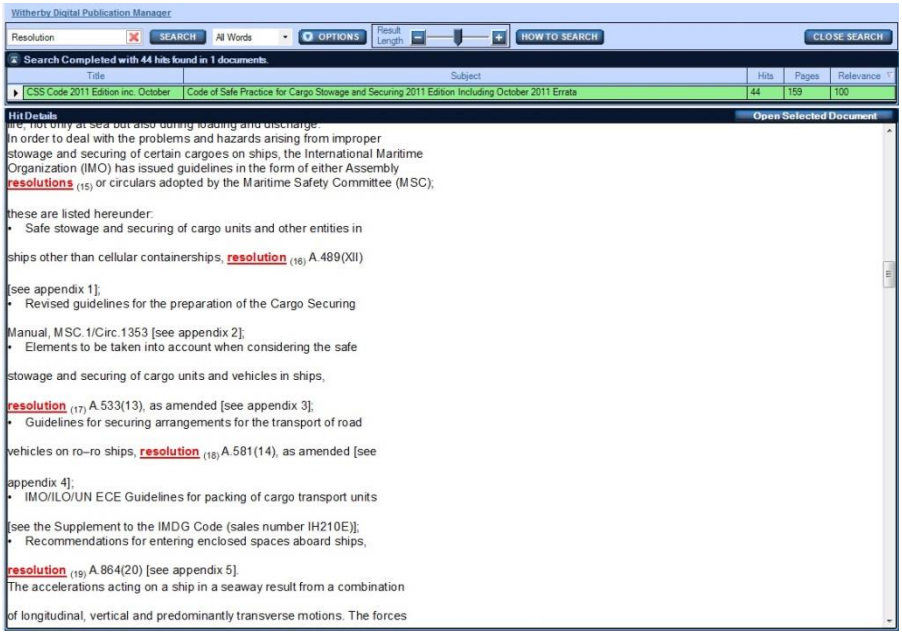

Witherby Digital Publication Manager
Resolution
SEARCH
All Words
OPTIONS
Result Length
HOW TO SEARCH
CLOSE SEARCH
Search Completed with 44 hits found in 1 documents.
Title
Subject
Hits
Pages
Relevance
CSS Code 2011 Edition inc. October
Code of Safe Practice for Cargo Stowage and Securing 2011 Edition Including October 2011 Errata
44
159
100
Hit Details
Open Selected Document
In order to deal with the problems and hazards arising from improper
stowage and securing of certain cargoes on ships, the International Maritime
Organization (IMO) has issued guidelines in the form of either Assembly
resolutions (15) or circulars adopted by the Maritime Safety Committee (MSC);
these are listed hereunder:
• Safe stowage and securing of cargo units and other entities in
ships other than cellular containerships, resolution (16) A.489(XII)
[see appendix 1];
• Revised guidelines for the preparation of the Cargo Securing
Manual, MSC.1/Circ.1353 [see appendix 2];
• Elements to be taken into account when considering the safe
stowage and securing of cargo units and vehicles in ships,
resolution (17) A.533(13), as amended [see appendix 3];
• Guidelines for securing arrangements for the transport of road
vehicles on ro–ro ships, resolution (18) A.581(14), as amended [see
appendix 4];
• IMO/ILO/UN ECE Guidelines for packing of cargo transport units
[see the Supplement to the IMDG Code (sales number IH210E)];
• Recommendations for entering enclosed spaces aboard ships,
resolution (19) A.864(20) [see appendix 5].
The accelerations acting on a ship in a seaway result from a combination
of longitudinal, vertical and predominantly transverse motions. The forces

Figure 59: Hit Details Screen

3. You can now scroll thought the list and click on the required highlighted item. This opens a search page viewer in the top right hand corner of the screen that displays your search word or phrase on the page of the eBook.

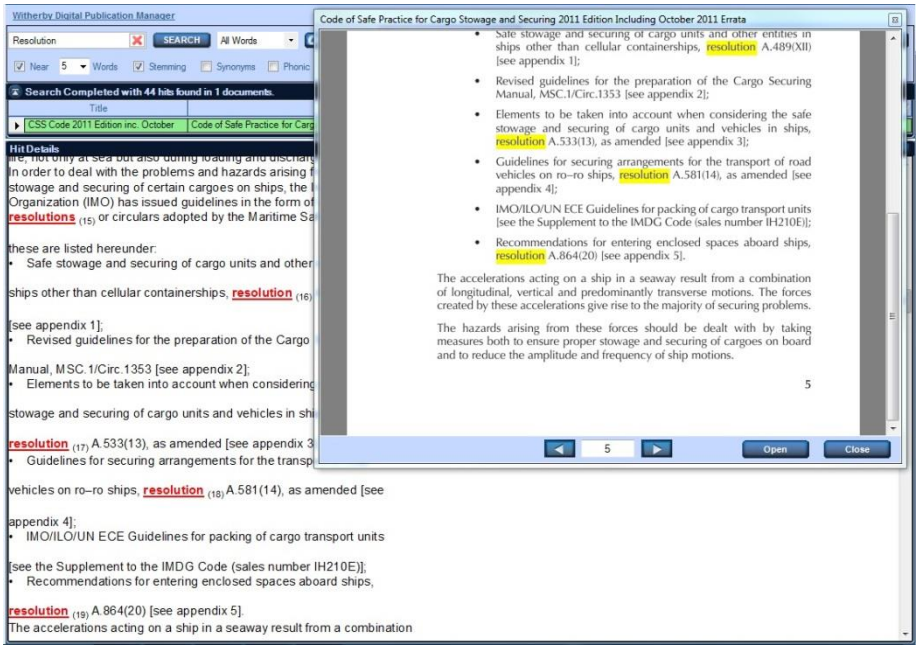

Witherby Digital Publication Manager
Resolution
SEARCH
All Words
Near
Words
Stemming
Synonyms
Search Completed with 44 hits found in 1 documents.
Title
CSS Code 2011 Edition inc. October
Code of Safe Practice for Carg
Hit Details
Code of Safe Practice for Cargo Stowage and Securing 2011 Edition Including October 2011 Errata
Safe stowage and securing of cargo units and other entities in ships other than cellular containerships, resolution A.489(XII) [see appendix 1];
Revised guidelines for the preparation of the Cargo Securing Manual, MSC.1/Circ.1353 [see appendix 2];
Elements to be taken into account when considering the safe stowage and securing of cargo units and vehicles in ships, resolution A.533(13), as amended [see appendix 3];
Guidelines for securing arrangements for the transport of road vehicles on ro–ro ships, resolution A.581(14), as amended [see appendix 4];
IMO/ILO/UN ECE Guidelines for packing of cargo transport units [see the Supplement to the IMDG Code (sales number IH210E)];
Recommendations for entering enclosed spaces aboard ships, resolution A.864(20) [see appendix 5].
The accelerations acting on a ship in a seaway result from a combination of longitudinal, vertical and predominantly transverse motions. The forces created by these accelerations give rise to the majority of securing problems.
The hazards arising from these forces should be dealt with by taking measures both to ensure proper stowage and securing of cargoes on board and to reduce the amplitude and frequency of ship motions.
5
Open
Close

Figure 60: Search Page Viewer

NOTE: You can continue to scroll through the hit details page behind the view screen, or you can navigate through the pages on the view screen using the controls at the bottom.

4. When you find the page for which you are looking, click on the **Open** button and this exits the search screen and opens that page in the main viewing screen. You can return to the search screen at any time by clicking on the search button.
5. To change any search settings, or to start a new search, click on the button.
6. To close the search screen click on the search button when you are in the search screen.

## Searching Unlocked eBooks Only

You can search over all the unlocked eBooks in your eBook reader.

1. Select **Unlocked** from the search type options.
2. Enter a search word or phrase and then click the **Search** button. The Hit Details screen displays.

Note: This may take a little time if you have many eBooks unlocked.

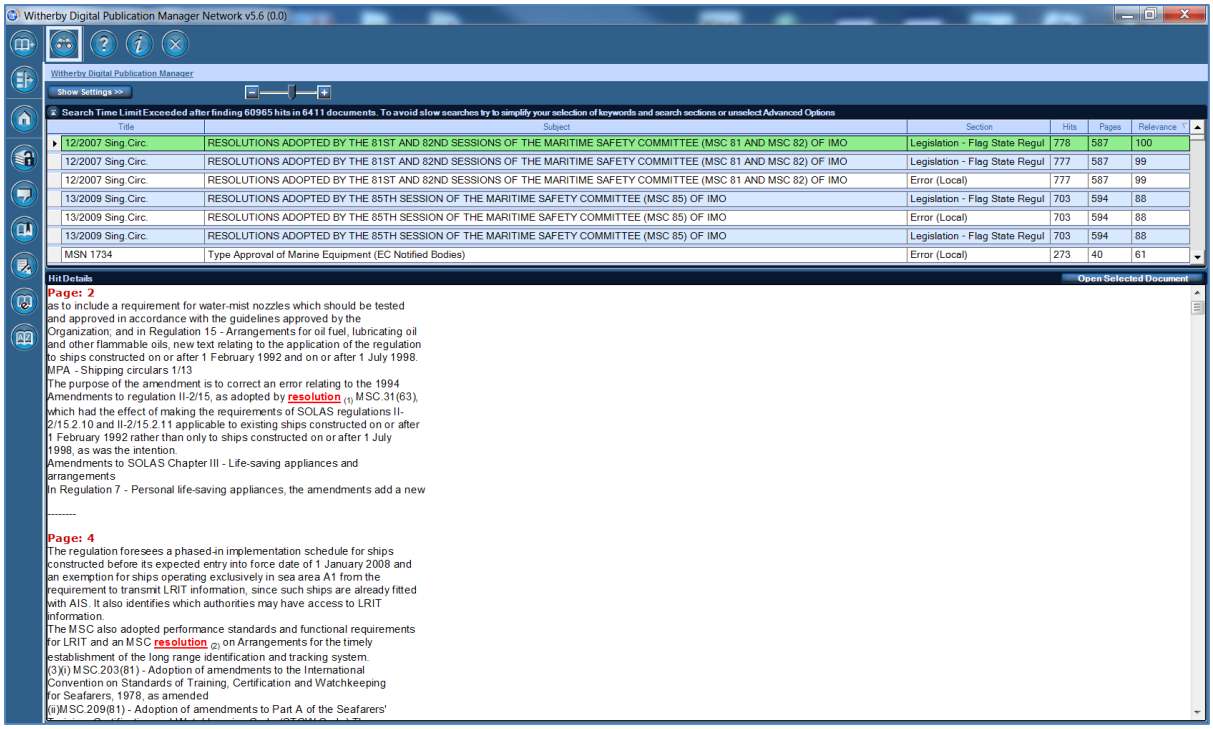

Witherby Digital Publication Manager Network v5.6 (0.0)
Witherby Digital Publication Manager
Show Settings >>
Search Time Limit Exceeded after finding 60965 hits in 6411 documents. To avoid slow searches try to simplify your selection of keywords and search sections or unselect Advanced Options
Title
Subject
Section
Hits
Pages
Relevance
12/2007 Sing.Circ.
RESOLUTIONS ADOPTED BY THE 81ST AND 82ND SESSIONS OF THE MARITIME SAFETY COMMITTEE (MSC 81 AND MSC 82) OF IMO
Legislation - Flag State Regul
778
587
100
12/2007 Sing.Circ.
RESOLUTIONS ADOPTED BY THE 81ST AND 82ND SESSIONS OF THE MARITIME SAFETY COMMITTEE (MSC 81 AND MSC 82) OF IMO
Legislation - Flag State Regul
777
587
99
12/2007 Sing.Circ.
RESOLUTIONS ADOPTED BY THE 81ST AND 82ND SESSIONS OF THE MARITIME SAFETY COMMITTEE (MSC 81 AND MSC 82) OF IMO
Error (Local)
777
587
99
13/2009 Sing.Circ.
RESOLUTIONS ADOPTED BY THE 85TH SESSION OF THE MARITIME SAFETY COMMITTEE (MSC 85) OF IMO
Legislation - Flag State Regul
703
594
88
13/2009 Sing.Circ.
RESOLUTIONS ADOPTED BY THE 85TH SESSION OF THE MARITIME SAFETY COMMITTEE (MSC 85) OF IMO
Error (Local)
703
594
88
13/2009 Sing.Circ.
RESOLUTIONS ADOPTED BY THE 85TH SESSION OF THE MARITIME SAFETY COMMITTEE (MSC 85) OF IMO
Legislation - Flag State Regul
703
594
88
MSN 1734
Type Approval of Marine Equipment (EC Notified Bodies)
Error (Local)
273
40
61
Hit Details
Open Selected Document
Page: 2
as to include a requirement for water-mist nozzles which should be tested and approved in accordance with the guidelines approved by the Organization; and in Regulation 15 - Arrangements for oil fuel, lubricating oil and other flammable oils, new text relating to the application of the regulation to ships constructed on or after 1 February 1992 and on or after 1 July 1998.
MPA - Shipping circulars 1/13
The purpose of the amendment is to correct an error relating to the 1994 Amendments to regulation II-2/15, as adopted by resolution (1) MSC.31(63), which had the effect of making the requirements of SOLAS regulations II-2/15.2.10 and II-2/15.2.11 applicable to existing ships constructed on or after 1 February 1992 rather than only to ships constructed on or after 1 July 1998, as was the intention.
Amendments to SOLAS Chapter III - Life-saving appliances and arrangements
In Regulation 7 - Personal life-saving appliances, the amendments add a new
---
Page: 4
The regulation foresees a phased-in implementation schedule for ships constructed before its expected entry into force date of 1 January 2008 and an exemption for ships operating exclusively in sea area A1 from the requirement to transmit LRIT information, since such ships are already fitted with AIS. It also identifies which authorities may have access to LRIT information.
The MSC also adopted performance standards and functional requirements for LRIT and an MSC resolution (2) on Arrangements for the timely establishment of the long range identification and tracking system.
(3)(i) MSC.203(81) - Adoption of amendments to the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as amended
(ii)MSC.209(81) - Adoption of amendments to Part A of the Seafarers'

Figure 61: Multiple eBook Search, Hit Details Screen

3. All the eBooks, which return a positive hit for your search criteria, display in the list in the top panel of the screen. This list can be scrolled through to select any particular eBook. Double clicking on any of these titles opens the eBook up.
4. When the eBook you require is selected from the top list you can scroll thought the list of hits on the bottom panel and click on the required highlighted item. This opens a small page viewer in the top right hand corner of the screen that displays your search word or phrase on the page of the eBook.

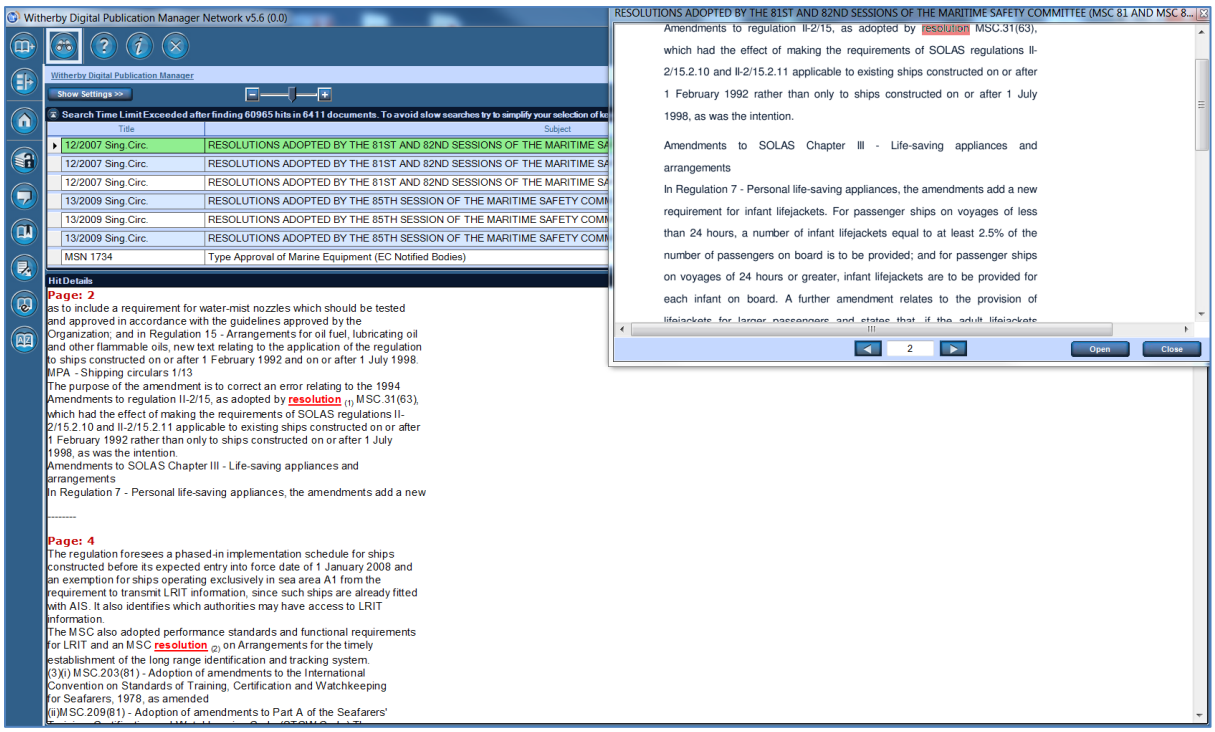

Witherby Digital Publication Manager Network v5.6 (0.0)
RESOLUTIONS ADOPTED BY THE 81ST AND 82ND SESSIONS OF THE MARITIME SAFETY COMMITTEE (MSC 81 AND MSC 8...
Amendments to regulation II-2/15, as adopted by resolution MSC.31(63), which had the effect of making the requirements of SOLAS regulations II-2/15.2.10 and II-2/15.2.11 applicable to existing ships constructed on or after 1 February 1992 rather than only to ships constructed on or after 1 July 1998, as was the intention.
Amendments to SOLAS Chapter III - Life-saving appliances and arrangements
In Regulation 7 - Personal life-saving appliances, the amendments add a new requirement for infant lifejackets. For passenger ships on voyages of less than 24 hours, a number of infant lifejackets equal to at least 2.5% of the number of passengers on board is to be provided; and for passenger ships on voyages of 24 hours or greater, infant lifejackets are to be provided for each infant on board. A further amendment relates to the provision of
2
Open
Close

Figure 62: Search Page Viewer

NOTE: You can continue to scroll through the hit details panel and eBooks list behind the view screen, or you can navigate through the pages on the view screen using the controls at the bottom.

5. When you find the page for which you are looking, click on the **Open** button and this exits the search screen and opens that page in the main viewing screen. You can return to the search screen at any time by clicking on the search button.
6. To change any search settings click on the button.
7. To close the search screen click on the search button when you are in the search screen.

## Searching All eBooks

You can search for a word or phrase over all the eBooks in the eBook reader. Some of these eBook with be locked but you can still see an abbreviated search return in the Hit Page. Remember, these eBooks cannot be opened unless they have been unlocked.

1. Select **All** from the search type options.
2. Enter a search word or phrase and then click the **Search** button. The Hit Details screen displays.

Note: This may take a little time if you have many eBooks in your eBook reader.

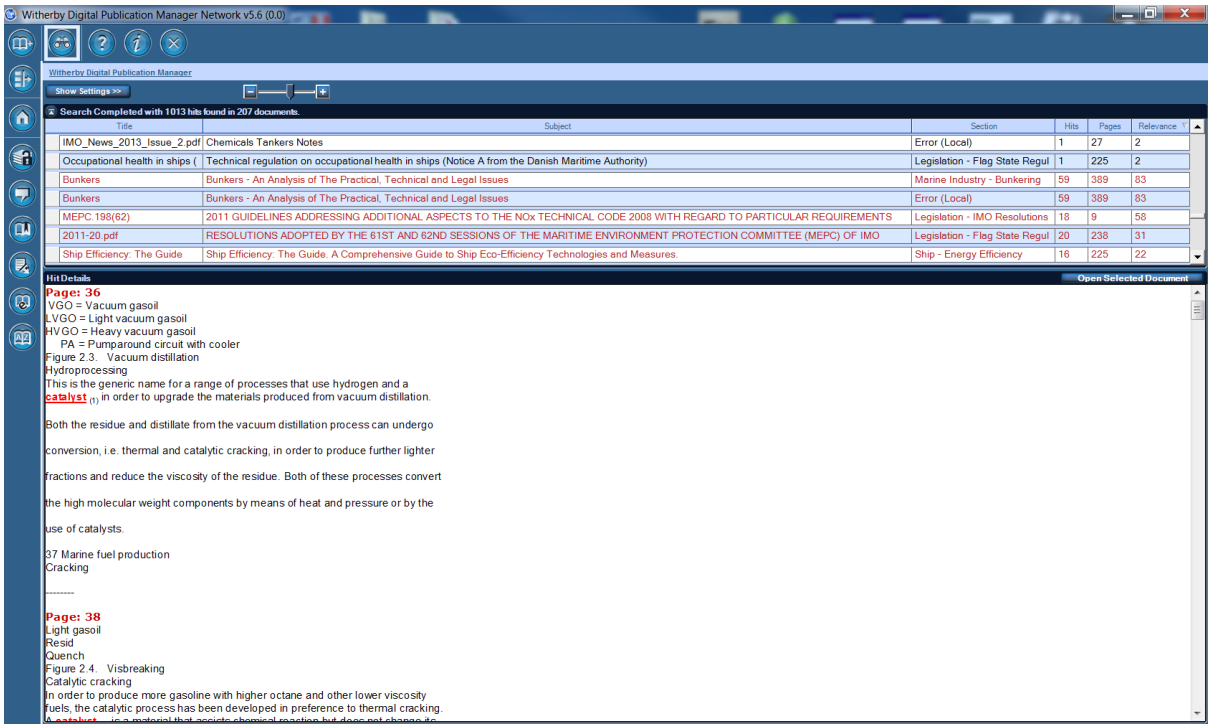

Witherby Digital Publication Manager Network v5.6 (0.0)
Witherby Digital Publication Manager
Show Settings >>
Search Completed with 1013 hits found in 207 documents.
Title
Subject
Section
Hits
Pages
Relevance
IMO_News_2013_Issue_2.pdf
Chemicals Tankers Notes
Error (Local)
1
27
2
Occupational health in ships (
Technical regulation on occupational health in ships (Notice A from the Danish Maritime Authority)
Legislation - Flag State Regul
1
225
2
Bunkers
Bunkers - An Analysis of The Practical, Technical and Legal Issues
Marine Industry - Bunkering
59
389
83
Bunkers
Bunkers - An Analysis of The Practical, Technical and Legal Issues
Error (Local)
59
389
83
MEPC.198(62)
2011 GUIDELINES ADDRESSING ADDITIONAL ASPECTS TO THE NOx TECHNICAL CODE 2008 WITH REGARD TO PARTICULAR REQUIREMENTS
Legislation - IMO Resolutions
18
9
58
2011-20.pdf
RESOLUTIONS ADOPTED BY THE 61ST AND 62ND SESSIONS OF THE MARITIME ENVIRONMENT PROTECTION COMMITTEE (MEPC) OF IMO
Legislation - Flag State Regul
20
238
31
Ship Efficiency: The Guide
Ship Efficiency: The Guide. A Comprehensive Guide to Ship Eco-Efficiency Technologies and Measures.
Ship - Energy Efficiency
16
225
22
Hit Details
Open Selected Document
Page: 36
VGO = Vacuum gasoil
LVGO = Light vacuum gasoil
HVGO = Heavy vacuum gasoil
PA = Pumparound circuit with cooler
Figure 2.3. Vacuum distillation
Hydroprocessing
This is the generic name for a range of processes that use hydrogen and a
catalyst (1) in order to upgrade the materials produced from vacuum distillation.
Both the residue and distillate from the vacuum distillation process can undergo
conversion, i.e. thermal and catalytic cracking, in order to produce further lighter
fractions and reduce the viscosity of the residue. Both of these processes convert
the high molecular weight components by means of heat and pressure or by the
use of catalysts.
37 Marine fuel production
Cracking
Page: 38
Light gasoil
Resid
Quench
Figure 2.4. Visbreaking
Catalytic cracking
In order to produce more gasoline with higher octane and other lower viscosity
fuels, the catalytic process has been developed in preference to thermal cracking.

Figure 63: Multiple eBook Search, Hit Detail Screen with locked eBook Shown

3. All the eBooks that return a positive hit for your search criteria display in the list in the top panel of the screen. This list can be scrolled through to select any particular eBook. Double-clicking on any of these titles opens the eBook up (or opens the eBook to the front page in the case of a locked eBook).

4. eBooks, which are locked, are shown in red text. Even though they are locked they will still show the search phrase and some abbreviated text from the eBook.
5. When the eBook you require is selected from the top list you can scroll thought the list of hits on the bottom panel and click on the required highlighted item. This opens a small page viewer in the top right hand corner of the screen that displays your search word or phrase on the page of the eBook.

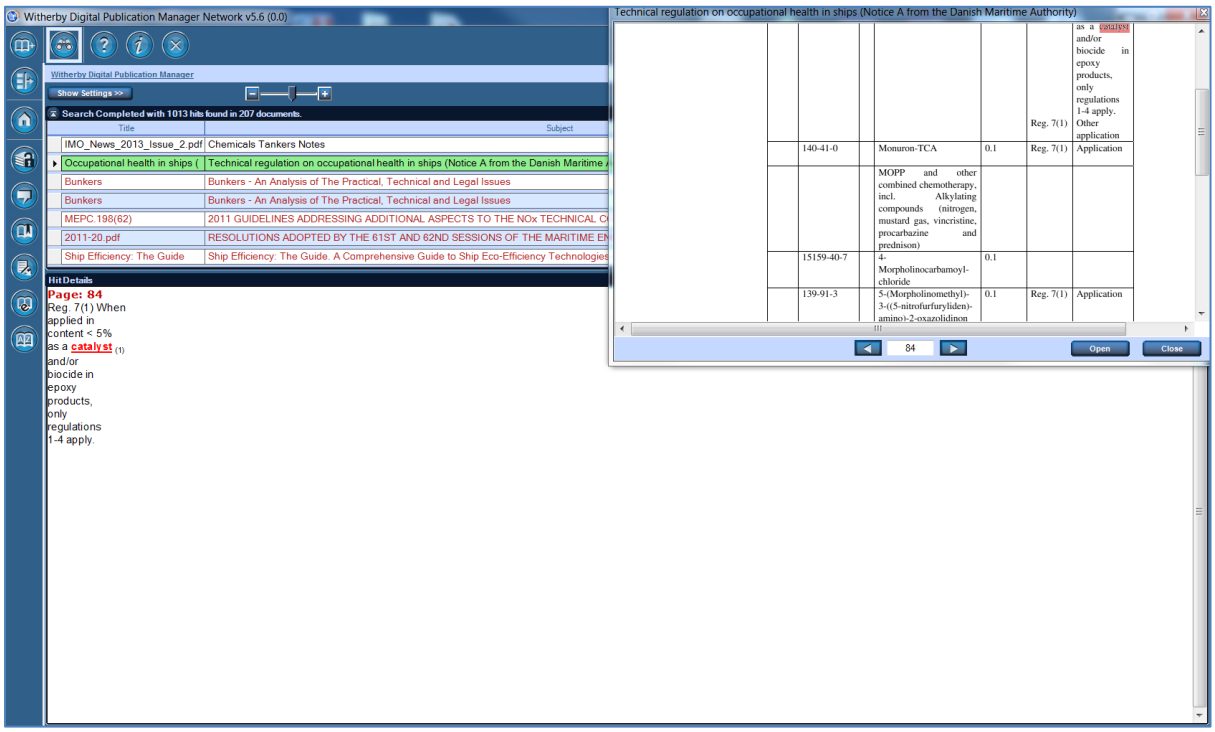

Witherby Digital Publication Manager Network v5.6 (0.0)
Witherby Digital Publication Manager
Show Settings >>
Search Completed with 1013 hits found in 207 documents.
Title
Subject
IMO_News_2013_Issue_2.pdf
Chemicals Tankers Notes
Occupational health in ships (
Technical regulation on occupational health in ships (Notice A from the Danish Maritime
Bunkers
Bunkers - An Analysis of The Practical, Technical and Legal Issues
Bunkers
Bunkers - An Analysis of The Practical, Technical and Legal Issues
MEPC.198(62)
2011 GUIDELINES ADDRESSING ADDITIONAL ASPECTS TO THE NOx TECHNICAL C
2011-20.pdf
RESOLUTIONS ADOPTED BY THE 61ST AND 62ND SESSIONS OF THE MARITIME EN
Ship Efficiency: The Guide
Ship Efficiency: The Guide. A Comprehensive Guide to Ship Eco-Efficiency Technologies
Hit Details
Page: 84
Reg. 7(1) When applied in content < 5% as a catalyst (1) and/or biocide in epoxy products, only regulations 1-4 apply.
Technical regulation on occupational health in ships (Notice A from the Danish Maritime Authority)
Reg. 7(1) as a catalyst and/or biocide in epoxy products, only regulations 1-4 apply. Other application
140-41-0
Monuron-TCA
0.1
Reg. 7(1)
Application
MOPP and other combined chemotherapy, incl. Alkylating compounds (nitrogen, mustard gas, vincristine, procarbazine and prednison)
15159-40-7
4-Morpholinocarbamoyl-chloride
0.1
139-91-3
5-(Morpholinomethyl)-3-((5-nitrofurfuryliden)-amino)-2-oxazolidinon
0.1
Reg. 7(1)
Application
84
Open
Close

Figure 64: Search Page Viewer

NOTE ON LOCKED EBOOKS: Clicking on the highlighted word in a locked eBook will prompt you for an unlock code to open the eBook – please go to Unlocking eBooks or Buying, Downloading, and Installing a New eBook

6. When you find the page for which you are looking, click on the **Open** button and this exits the search screen and opens that page in the main viewing screen. You can return to the search screen at any time by clicking on the search button.
7. To change any search settings click on the button.
8. To close the search screen click on the search button when you are in the search screen.

## Searching Over A Selected List Of eBooks

Using the contents menu at the left hand side of the viewing screen you can select any number of eBooks in which you wish to carry out the search.

1. Select **Choose from a list** from the search type options. A menu displays in the left hand panel of the screen.

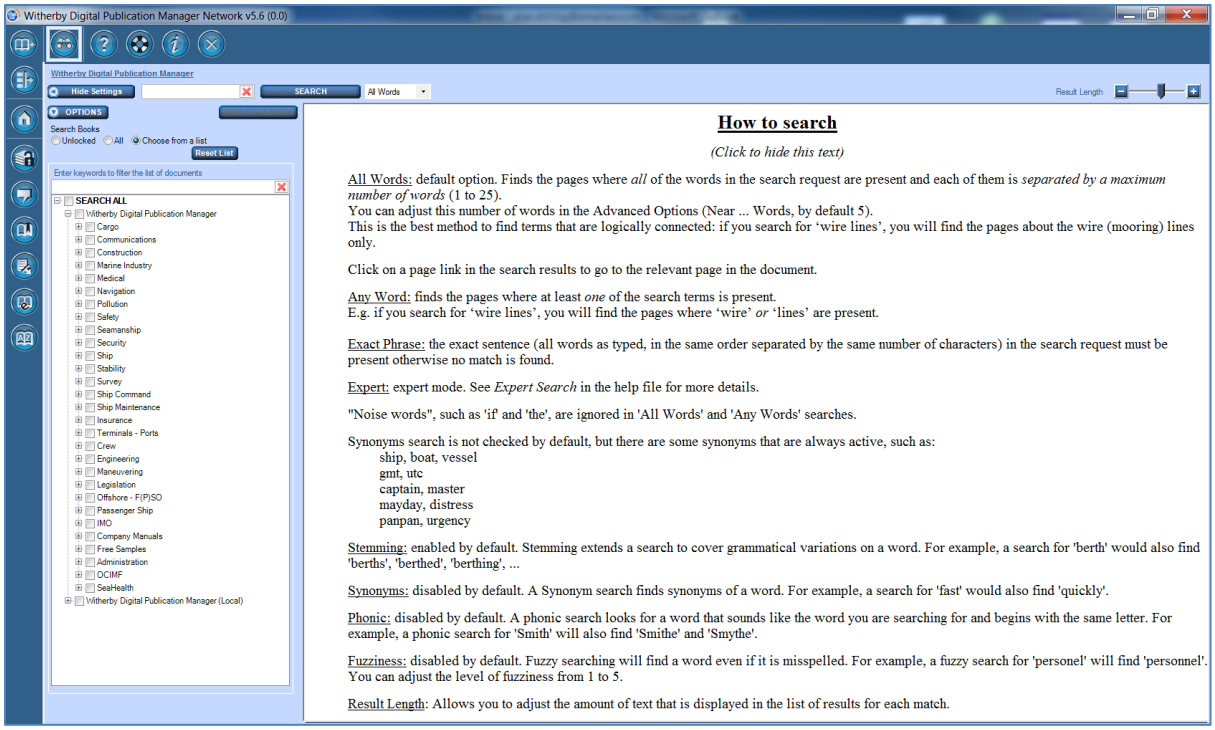

Witherby Digital Publication Manager Network v5.6 (0.0)
Witherby Digital Publication Manager
Hide Settings
SEARCH
All Words
Result Length
OPTIONS
Search Books
Unlocked
All
Choose from a list
Reset List
Enter keywords to filter the list of documents
SEARCH ALL
Witherby Digital Publication Manager
Cargo
Communications
Construction
Marine Industry
Medical
Navigation
Pollution
Safety
Seamanship
Security
Ship
Stability
Survey
Ship Command
Ship Maintenance
Insurance
Terminals - Ports
Crew
Engineering
Maneuvering
Legislation
Offshore - F(P)SO
Passenger Ship
IMO
Company Manuals
Free Samples
Administration
OCIMF
SeaHealth
Witherby Digital Publication Manager (Local)
How to search
(Click to hide this text)
All Words: default option. Finds the pages where all of the words in the search request are present and each of them is separated by a maximum number of words (1 to 25).
You can adjust this number of words in the Advanced Options (Near ... Words, by default 5).
This is the best method to find terms that are logically connected: if you search for 'wire lines', you will find the pages about the wire (mooring) lines only.
Click on a page link in the search results to go to the relevant page in the document.
Any Word: finds the pages where at least one of the search terms is present.
E.g. if you search for 'wire lines', you will find the pages where 'wire' or 'lines' are present.
Exact Phrase: the exact sentence (all words as typed, in the same order separated by the same number of characters) in the search request must be present otherwise no match is found.
Expert: expert mode. See Expert Search in the help file for more details.
"Noise words", such as 'if' and 'the', are ignored in 'All Words' and 'Any Words' searches.
Synonyms search is not checked by default, but there are some synonyms that are always active, such as:
ship, boat, vessel
gmt, utc
captain, master
mayday, distress
panpan, urgency
Stemming: enabled by default. Stemming extends a search to cover grammatical variations on a word. For example, a search for 'berth' would also find 'berths', 'berthed', 'berthing', ...
Synonyms: disabled by default. A Synonym search finds synonyms of a word. For example, a search for 'fast' would also find 'quickly'.
Phonic: disabled by default. A phonic search looks for a word that sounds like the word you are searching for and begins with the same letter. For example, a phonic search for 'Smith' will also find 'Smithe' and 'Smythe'.
Fuzziness: disabled by default. Fuzzy searching will find a word even if it is misspelled. For example, a fuzzy search for 'personel' will find 'personnel'. You can adjust the level of fuzziness from 1 to 5.
Result Length: Allows you to adjust the amount of text that is displayed in the list of results for each match.

Figure 65: eBook List Menu

2. Select the eBooks or groups of eBooks on which you wish to search. You can search on as many or as few eBook as you wish.

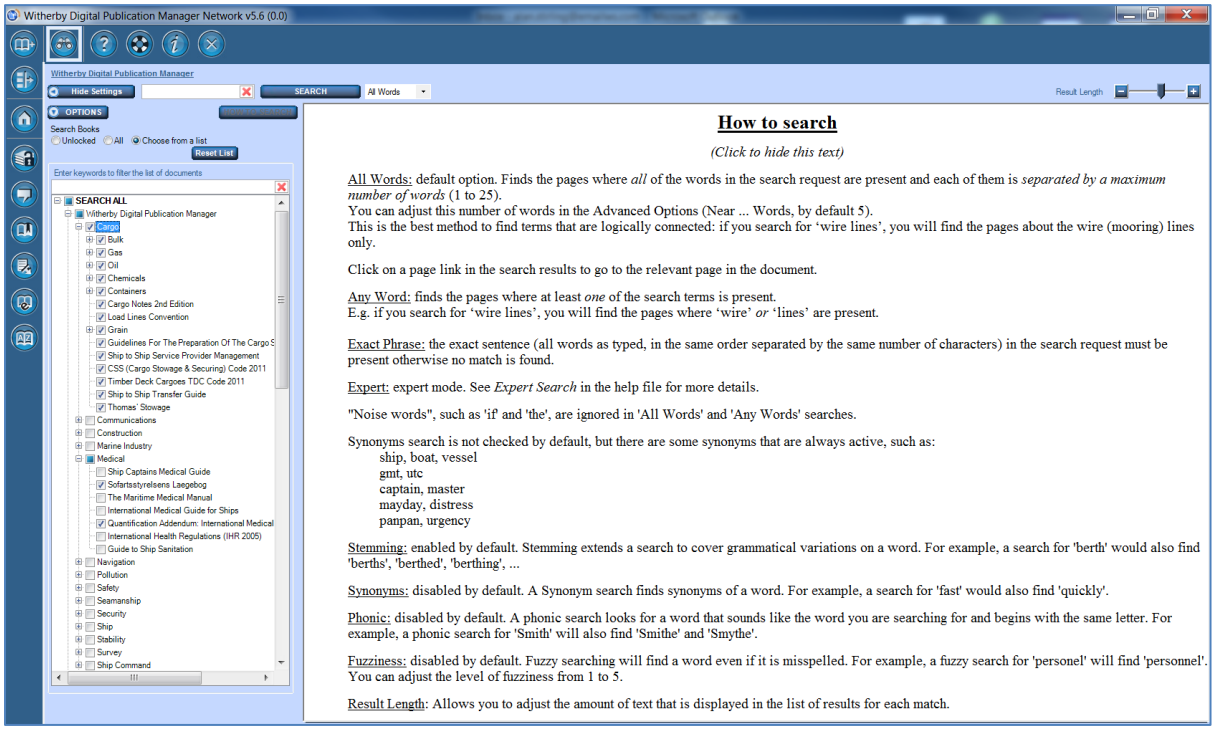

Witherby Digital Publication Manager Network v5.6 (0.0)
Witherby Digital Publication Manager
Hide Settings
SEARCH
All Words
Result Length
OPTIONS
Search Books
Unlocked
All
Choose from a list
Reset List
Enter keywords to filter the list of documents
SEARCH ALL
Witherby Digital Publication Manager
Cargo
Bulk
Gas
Oil
Chemicals
Containers
Cargo Notes 2nd Edition
Load Lines Convention
Grain
Guidelines For The Preparation Of The Cargo S
Ship to Ship Service Provider Management
CSS (Cargo Stowage & Securing) Code 2011
Timber Deck Cargoes TDC Code 2011
Ship to Ship Transfer Guide
Thomas' Stowage
Communications
Construction
Marine Industry
Medical
Ship Captains Medical Guide
Sofartsstyrelsens Lægebog
The Maritime Medical Manual
International Medical Guide for Ships
Quantification Addendum: International Medical
International Health Regulations (IHR 2005)
Guide to Ship Sanitation
Navigation
Pollution
Safety
Seamanship
Security
Ship
Stability
Survey
Ship Command
How to search
(Click to hide this text)
All Words: default option. Finds the pages where all of the words in the search request are present and each of them is separated by a maximum number of words (1 to 25).
You can adjust this number of words in the Advanced Options (Near ... Words, by default 5).
This is the best method to find terms that are logically connected: if you search for 'wire lines', you will find the pages about the wire (mooring) lines only.
Click on a page link in the search results to go to the relevant page in the document.
Any Word: finds the pages where at least one of the search terms is present.
E.g. if you search for 'wire lines', you will find the pages where 'wire' or 'lines' are present.
Exact Phrase: the exact sentence (all words as typed, in the same order separated by the same number of characters) in the search request must be present otherwise no match is found.
Expert: expert mode. See Expert Search in the help file for more details.
"Noise words", such as 'if' and 'the', are ignored in 'All Words' and 'Any Words' searches.
Synonyms search is not checked by default, but there are some synonyms that are always active, such as:
ship, boat, vessel
gmt, utc
captain, master
mayday, distress
panpan, urgency
Stemming: enabled by default. Stemming extends a search to cover grammatical variations on a word. For example, a search for 'berth' would also find 'berths', 'berthed', 'berthing', ...
Synonyms: disabled by default. A Synonym search finds synonyms of a word. For example, a search for 'fast' would also find 'quickly'.
Phonic: disabled by default. A phonic search looks for a word that sounds like the word you are searching for and begins with the same letter. For example, a phonic search for 'Smith' will also find 'Smithe' and 'Smythe'.
Fuzziness: disabled by default. Fuzzy searching will find a word even if it is misspelled. For example, a fuzzy search for 'personel' will find 'personnel'. You can adjust the level of fuzziness from 1 to 5.
Result Length: Allows you to adjust the amount of text that is displayed in the list of results for each match.

Figure 66: eBook List Menu with all eBooks in 'Cargo' selected.

3. Enter a search word or phrase and then click the **Search** button. The Hit Details screen displays.

Note: This may take a little time if you have many eBooks selected.

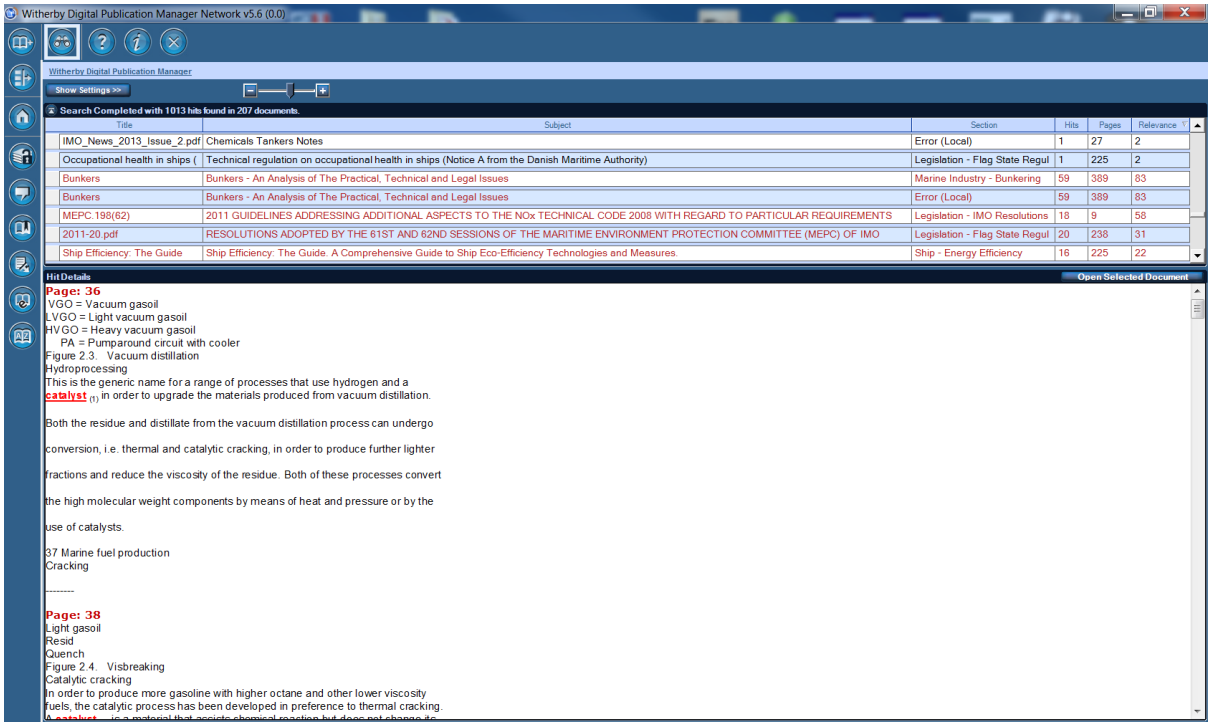

Witherby Digital Publication Manager Network v5.6 (0.0)
Witherby Digital Publication Manager
Show Settings >>
Search Completed with 1013 hits found in 207 documents.
Title
Subject
Section
Hits
Pages
Relevance
IMO_News_2013_Issue_2.pdf
Chemicals Tankers Notes
Error (Local)
1
27
2
Occupational health in ships (
Technical regulation on occupational health in ships (Notice A from the Danish Maritime Authority)
Legislation - Flag State Regul
1
225
2
Bunkers
Bunkers - An Analysis of The Practical, Technical and Legal Issues
Marine Industry - Bunkering
59
389
83
Bunkers
Bunkers - An Analysis of The Practical, Technical and Legal Issues
Error (Local)
59
389
83
MEPC.198(62)
2011 GUIDELINES ADDRESSING ADDITIONAL ASPECTS TO THE NOx TECHNICAL CODE 2008 WITH REGARD TO PARTICULAR REQUIREMENTS
Legislation - IMO Resolutions
18
9
58
2011-20.pdf
RESOLUTIONS ADOPTED BY THE 61ST AND 62ND SESSIONS OF THE MARITIME ENVIRONMENT PROTECTION COMMITTEE (MEPC) OF IMO
Legislation - Flag State Regul
20
238
31
Ship Efficiency: The Guide
Ship Efficiency: The Guide. A Comprehensive Guide to Ship Eco-Efficiency Technologies and Measures.
Ship - Energy Efficiency
16
225
22
Hit Details
Open Selected Document
Page: 36
VGO = Vacuum gasoil
LVGO = Light vacuum gasoil
HVGO = Heavy vacuum gasoil
PA = Pumparound circuit with cooler
Figure 2.3 Vacuum distillation
Hydroprocessing
This is the generic name for a range of processes that use hydrogen and a
catalyst (1) in order to upgrade the materials produced from vacuum distillation.
Both the residue and distillate from the vacuum distillation process can undergo
conversion, i.e. thermal and catalytic cracking, in order to produce further lighter
fractions and reduce the viscosity of the residue. Both of these processes convert
the high molecular weight components by means of heat and pressure or by the
use of catalysts.
37 Marine fuel production
Cracking
---
Page: 38
Light gasoil
Resid
Quench
Figure 2.4 Visbreaking
Catalytic cracking
In order to produce more gasoline with higher octane and other lower viscosity
fuels, the catalytic process has been developed in preference to thermal cracking.

Figure 67: Multiple eBook Search, Hit Detail Screen with locked eBooks shown

4. All the eBooks that return a positive hit for your search criteria display in the list in the top panel of the screen. This list can be scrolled through to select any particular eBook.
5. Books, which are locked, are shown in red text. Even though they are locked they will still show the search phrase and some abbreviated text from the eBook.
6. When the eBook you require is selected from the top list you can scroll thought the list of hits on the bottom panel and click on the required highlighted item. This opens a small page viewer in the top right hand corner of the screen that displays your search word or phrase on the page of the eBook.

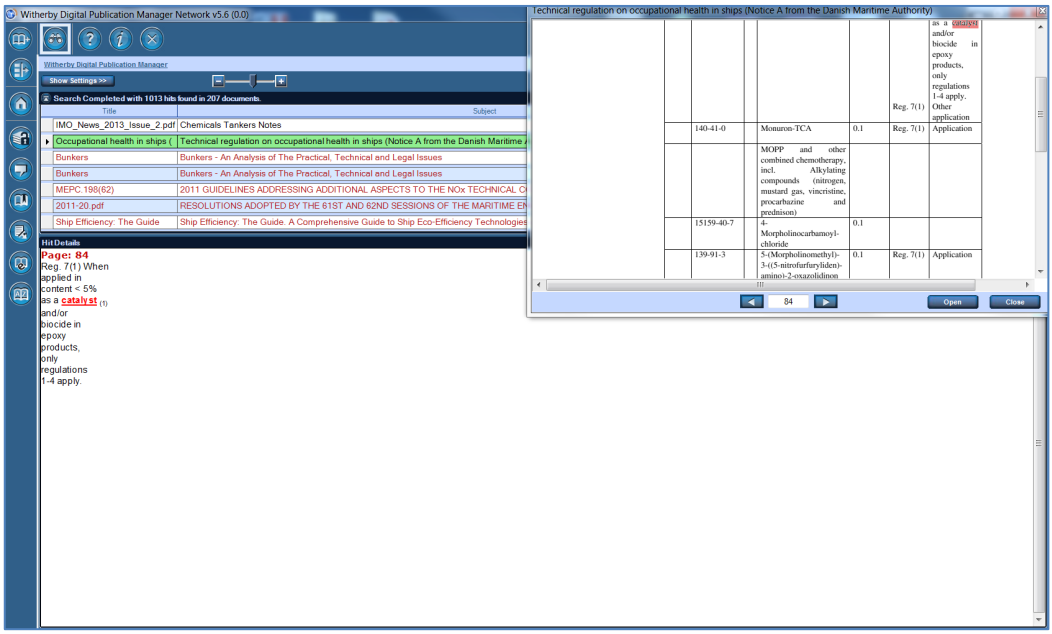

Witherby Digital Publication Manager Network v5.6 (0.0)
Technical regulation on occupational health in ships (Notice A from the Danish Maritime Authority)
Search Completed with 1013 hits found in 207 documents.
Page: 84
Reg. 7(1) When applied in content < 5% as a catalyst (1) and/or biocide in epoxy products, only regulations 1-4 apply.
Open
Close

Figure 68: Search Page Viewer

7. NOTE ON LOCKED EBOOKS: Clicking on the highlighted word in a locked eBook will prompt you for an unlock code to open the eBook – please go to Unlocking eBooks or Buying, Downloading, and Installing a New eBook

8. When you find the page for which you are looking, click on the **Open** button and this exits the search screen and opens that page in the main viewing screen. . You can return to the search screen at any time by clicking on the search button.
9. To change any search settings click on the

button.
10. To close the search screen click on the search button when you are in the search screen.

# Updating eBooks and Updating the eBook Reader

Any eBook can be updated with corrections and supplements at any time. The application itself can also be updated with the latest software.

## eBook Updates

Books and eBooks, especially those of a very technical nature can be subject to alteration and corrections over time. The same is true for Books and eBooks that reference law and regulation, which may change over time.

When a supplement or update is published for a book the actual eBook available for purchase is fully updated, but the eBook stored locally on your system will not be.

We publish these separate updates and supplements and link them your eBook so the new information, correction, or update is made available to you.

You can download these updates directly from the internet or you can import them via email.

### Downloading Updates

You must be connected to the internet to perform this process.

1. To check for updates click on the update icon shown on the left hand side of the main screen of the eBook Reader. The Internet Updates screen displays. The **Available Updates** tab should be selected as shown below.

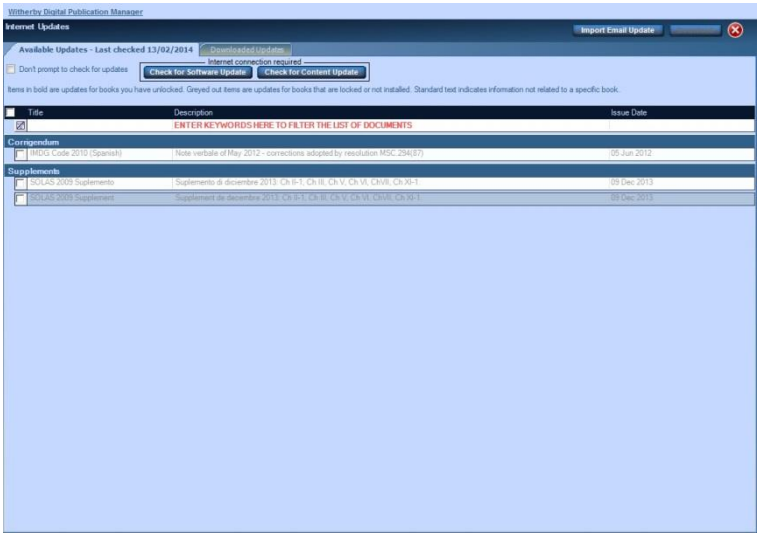

Witherby Digital Publication Manager
Internet Updates
Import Email Update
Available Updates - Last checked 13/02/2014
Downloaded Updates
Internet connection required
Don't prompt to check for updates
Check for Software Update
Check for Content Update
Items in bold are updates for books you have unlocked. Greyed out items are updates for books that are locked or not installed. Standard text indicates information not related to a specific book.
Title
Description
Issue Date
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Corrigendum
IMDG Code 2010 (Spanish)
Note verbale of May 2012 - corrections adopted by resolution MSC.294(87)
05 Jun 2012
Supplements
SOLAS 2009 Suplemento
Suplemento di dicembre 2013: Ch II-1, Ch III, Ch V, Ch VI, Ch VII, Ch XI-1
09 Dec 2013
SOLAS 2009 Supplement
Supplement de decembre 2013: Ch II-1, Ch III, Ch V, Ch VI, Ch VII, Ch XI-1
09 Dec 2013

Figure 69: Update Screen

2. Click on the **Check for Content Update** button. An information box displays, this lets you know how long it has been since your last update.

Check for downloadable internet updates
It is 6 days since you last checked for internet updates.
Do you wish to check for updates now?
NOTE: INTERNET CONNECTION IS REQUIRED
To disable this automatic notification, go to the Internet Updates section and tick the box marked 'Don't prompt to check for updates'
Yes
No

Figure 70: Update Information

3. Click on the **Yes** button to check for updates. Any available updates will display in the internet update screen.

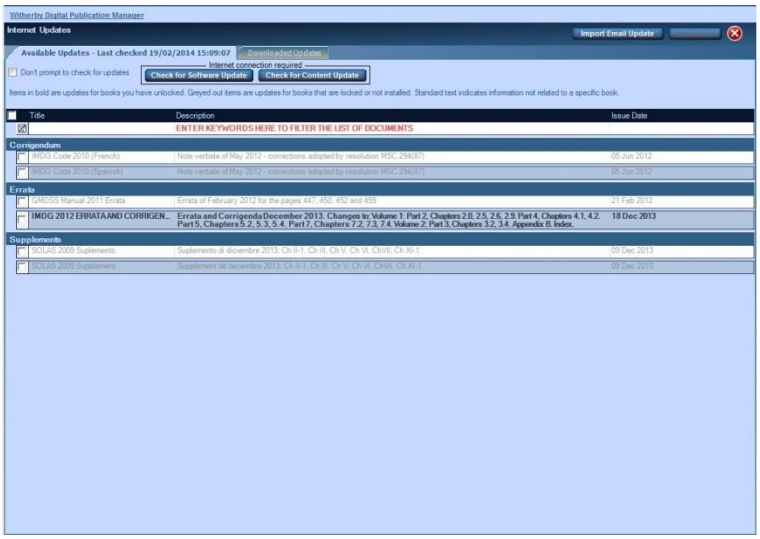

Witherby Digital Publication Manager
Internet Updates
Import Email Update
Available Updates - Last checked 19/02/2014 15:09:07
Downloaded Updates
Internet connection required
Don't prompt to check for updates
Check for Software Update
Check for Content Update
Items in bold are updates for books you have unlocked. Greyed out items are updates for books that are locked or not installed. Standard text indicates information not related to a specific book.
Title
Description
Issue Date
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Corrigendum
IMDG Code 2010 (French)
Note verbale of May 2012 - corrections adopted by resolution MSC.234(87)
05 Jun 2012
IMDG Code 2010 (Spanish)
Note verbale of May 2012 - corrections adopted by resolution MSC.234(87)
05 Jun 2012
Errata
GMDSS Manual 2011 Errata
Errata of February 2012 for the pages 447, 450, 452 and 459
21 Feb 2012
IMDG 2012 ERRATA AND CORRIGEN...
Errata and Corrigenda December 2013. Changes to: Volume 1: Part 2, Chapters 2.0, 2.5, 2.6, 2.9; Part 4, Chapters 4.1, 4.2; Part 5, Chapters 5.2, 5.3, 5.4. Part 7, Chapters 7.2, 7.3, 7.4. Volume 2: Part 3, Chapters 3.2, 3.4. Appendix B. Index.
18 Dec 2013
Supplements
SOLAS 2009 Suplemento
Suplemento di dicembre 2013: Ch II-1, Ch III, Ch V, Ch VI, Ch VII, Ch XI-1
09 Dec 2013
SOLAS 2009 Supplement
Supplement de decembre 2013: Ch II-1, Ch III, Ch V, Ch VI, Ch VII, Ch XI-1
09 Dec 2013

Figure 71: Downloadable Updates

NOTE: Items in bold are updates for eBooks you have unlocked. Greyed out items are updates for eBooks that are locked or not installed. Standard text indicates information not related to a specific eBook.

4. Double-click on the update(s) that you require. The update downloads and the **Downloaded Updates** tab displays.

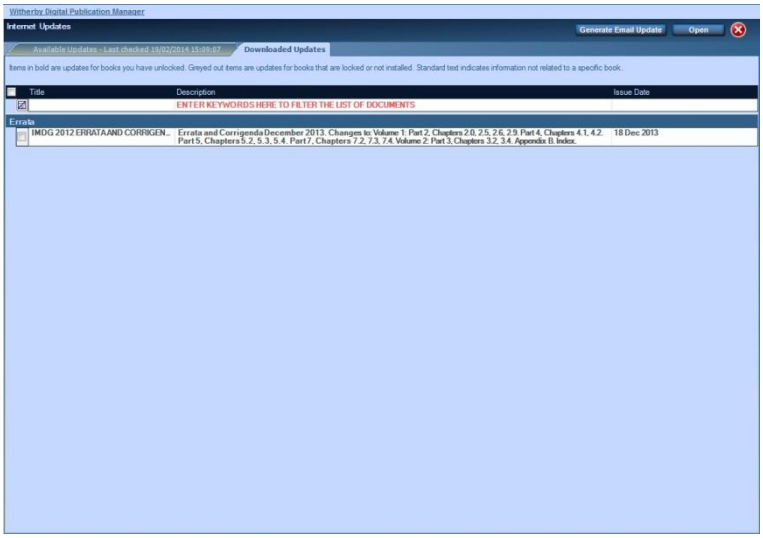

Witherby Digital Publication Manager
Internet Updates
Generate Email Update
Open
Available Updates - Last checked 19/02/2014 15:09:07
Downloaded Updates
Items in bold are updates for books you have unlocked. Greyed out items are updates for books that are locked or not installed. Standard text indicates information not related to a specific book.
Title
Description
Issue Date
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
Errata
IMDG 2012 ERRATA AND CORRIGEN...
Errata and Corrigenda December 2013. Changes to: Volume 1: Part 2, Chapters 2.0, 2.5, 2.6, 2.9; Part 4, Chapters 4.1, 4.2; Part 5, Chapters 5.2, 5.3, 5.4; Part 7, Chapters 7.2, 7.3, 7.4; Volume 2: Part 3, Chapters 3.2, 3.4; Appendix B; Index.
18 Dec 2013

Figure 72: Downloaded Updates

5. The update can then be opened by double-clicking on the line entry in this screen.

NOTE: You can also open an update from the eBook to which the update is linked. This is discussed in the section - Annotations.

### Importing an update via email

If you do not have direct access to the internet but you do have access to an email service you can import updates from a file that is delivered to you by email.

Someone, at your office or from any computer that has an internet connection and the eBook reader installed, must first download the updates as described in the previous section.

Note: you do not need any eBooks unlocked to download the updates. This can be done on the free eBook reader with no eBooks installed.

When the update is downloaded click on the **Generate Email Update** button.

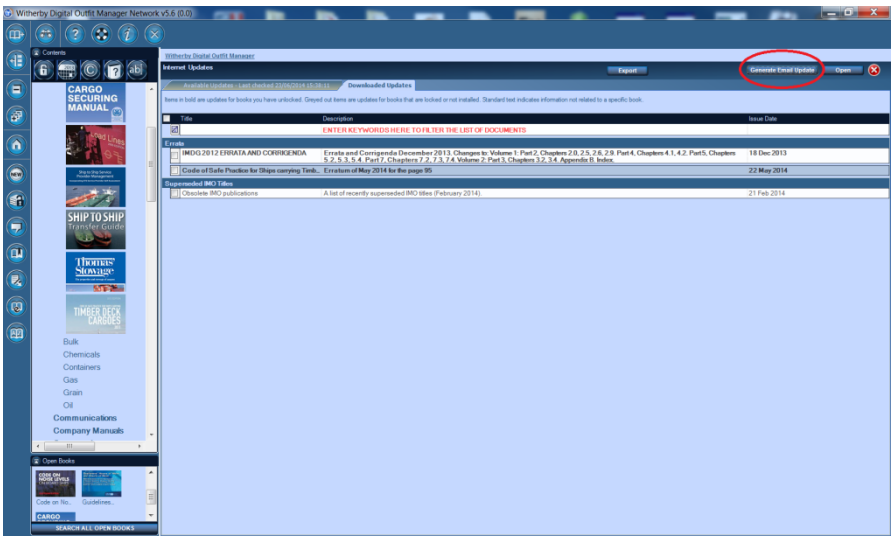



Figure 73: Generate Update

This saves the update as a ZIP file that can be emailed.

When received, this file should be saved to a folder on the computer. The **Import Email Update** button should then be used.

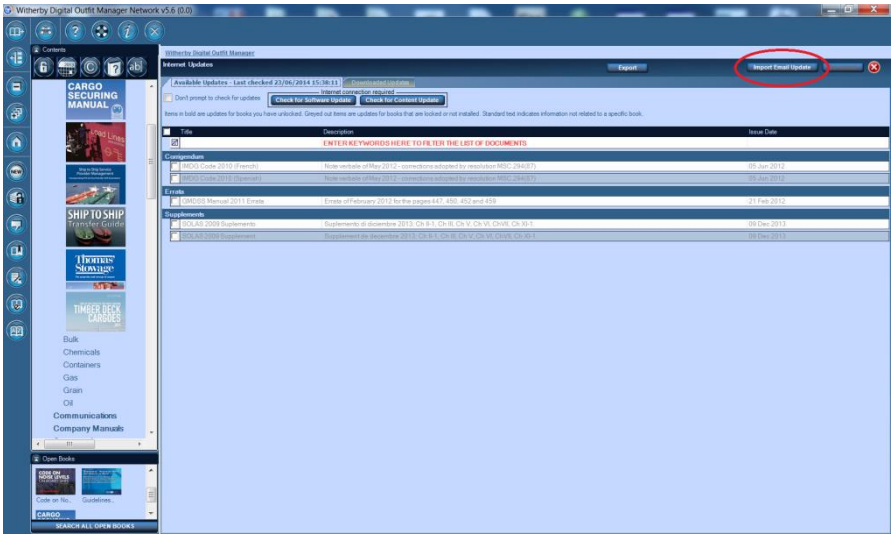


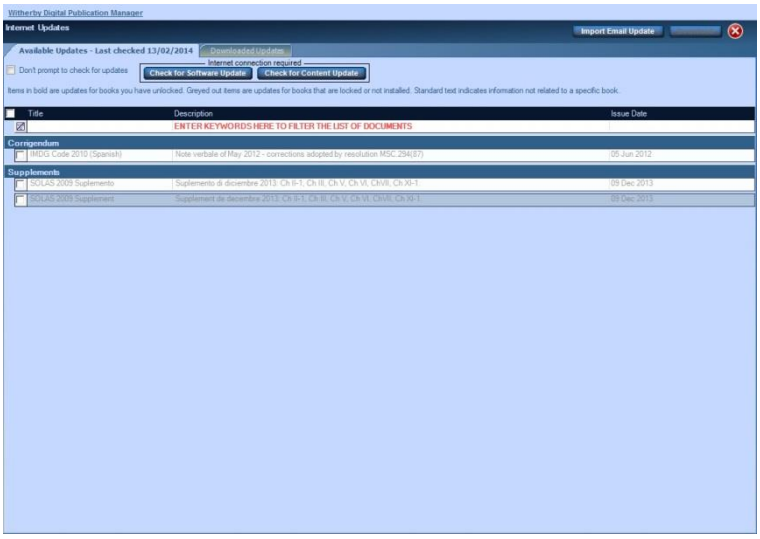

Figure 74: Import Email Update

Follow all on screen instructions to import the updates.

## eBook Reader Software Updates

The eBook Reader software is subject to update and continual improvement and as such, updates should be checked for on a regular basis. You must have internet access to check for software updates.

1. To check for updates click on the update icon shown on the main screen of the eBook
2. The Internet Updates screen displays.


Witherby Digital Publication Manager
Internet Updates
Import Email Update
Available Updates - Last checked 13/02/2014
Downloaded Updates
Internet connection required
Don't prompt to check for updates
Check for Software Updates
Check for Content Update
Items in bold are updates for books you have unlocked. Greyed out items are updates for books that are locked or not installed. Standard text indicates information not related to a specific book.
Title
Description
Issue Date
ENTER KEYWORDS HERE TO FILTER THE LIST OF DOCUMENTS
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IMDG Code 2010 (Spanish)
Note verbale of May 2012 - corrections adopted by resolution MSC.294(87)
05 Jun 2012
Supplements
SOLAS 2009 Suplemento
Suplemento di diciembre 2013: Ch II-1, Ch III, Ch V, Ch VI, Ch VII, Ch XI-1
09 Dec 2013
SOLAS 2009 Supplement
Supplement de decembre 2013: Ch II-1, Ch III, Ch V, Ch VI, Ch VII, Ch XI-1
09 Dec 2013

Figure 75: Updates Screen

3. Click on the **Check for Software Update** button. The Check website for software updates message box displays.

Figure 76: Software Update Request Screen

4. Click on the **Yes** button and the application will check the website for software updates.
5. If a software update is required you will see an information box detailing the version required:

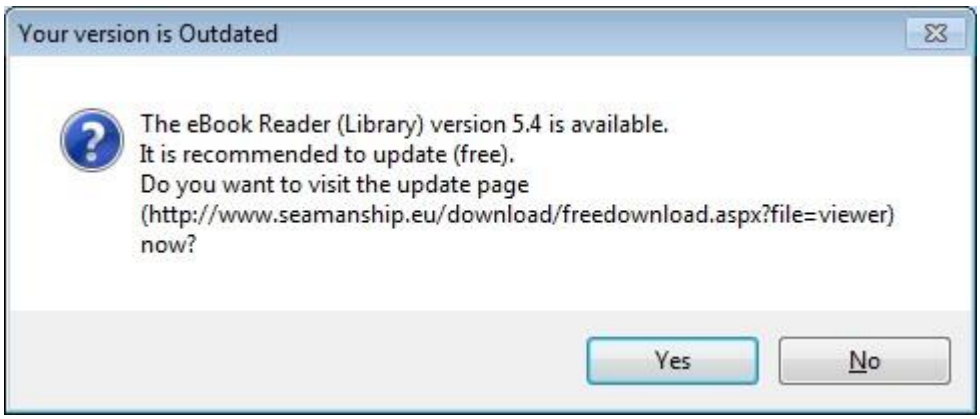



Figure 77: Software Update Required Information Box

6. Click on the **Yes** button and the online download page will be displayed. Follow the instructions, as detailed on this page, to download your new update.

# Additional eBook Features

## Annotations

There are two different kinds of annotations that can be added to an eBook.

**User Annotations**: These are added as notes by the user.

**System Annotations**: these are added to an eBook to alert the user to an addendum, errata, or supplement which has been released, by the publisher, for the eBook.

### User annotations

You may wish to add notes to an eBook. You do this in the form of an annotation.

1. Open eBook in the eBook reader and go to the page to which you wish to add an annotation.
2. Right-click on the page where you wish the annotation to appear and select 'Add Annotation' from the menu.

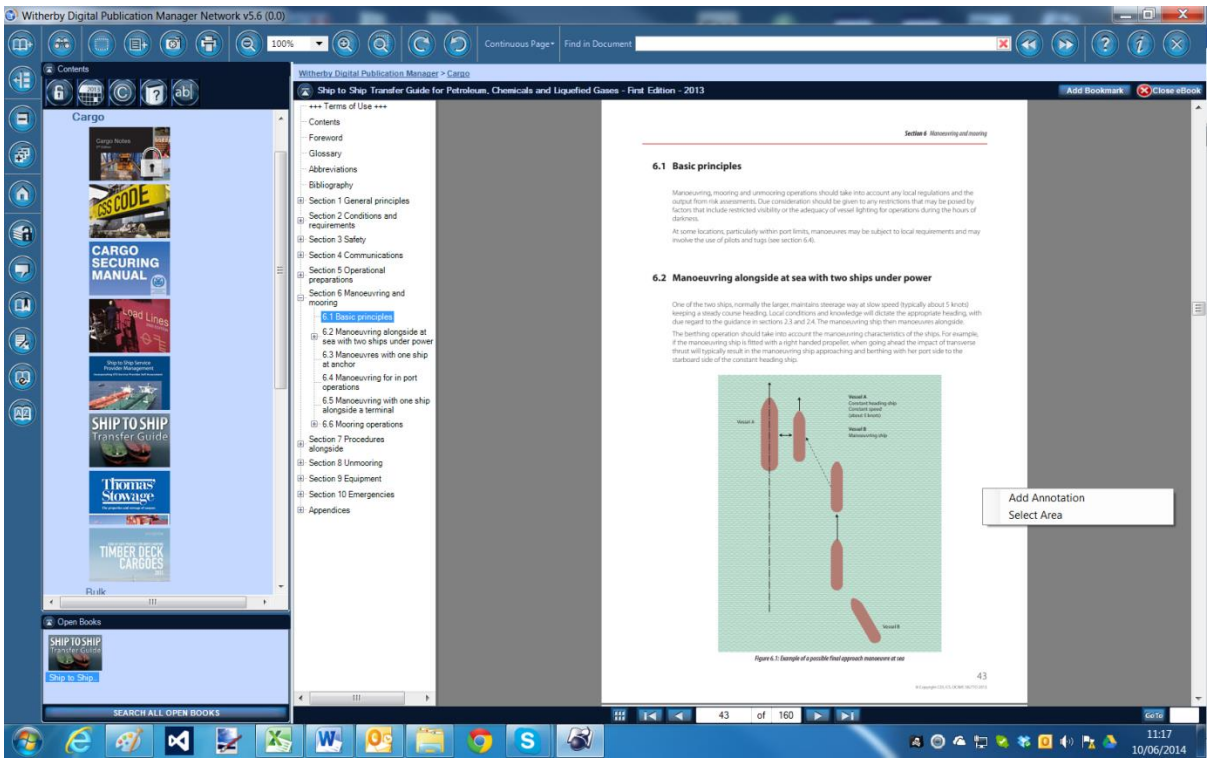

Witherby Digital Publication Manager Network v5.6 (0.0)
Ship to Ship Transfer Guide for Petroleum, Chemicals and Liquefied Gases - First Edition - 2013
6.1 Basic principles
6.2 Manoeuvring alongside at sea with two ships under power
Add Annotation
Select Area

Figure 78: Right-click Menu

3. A small annotation text box displays. Enter your text.

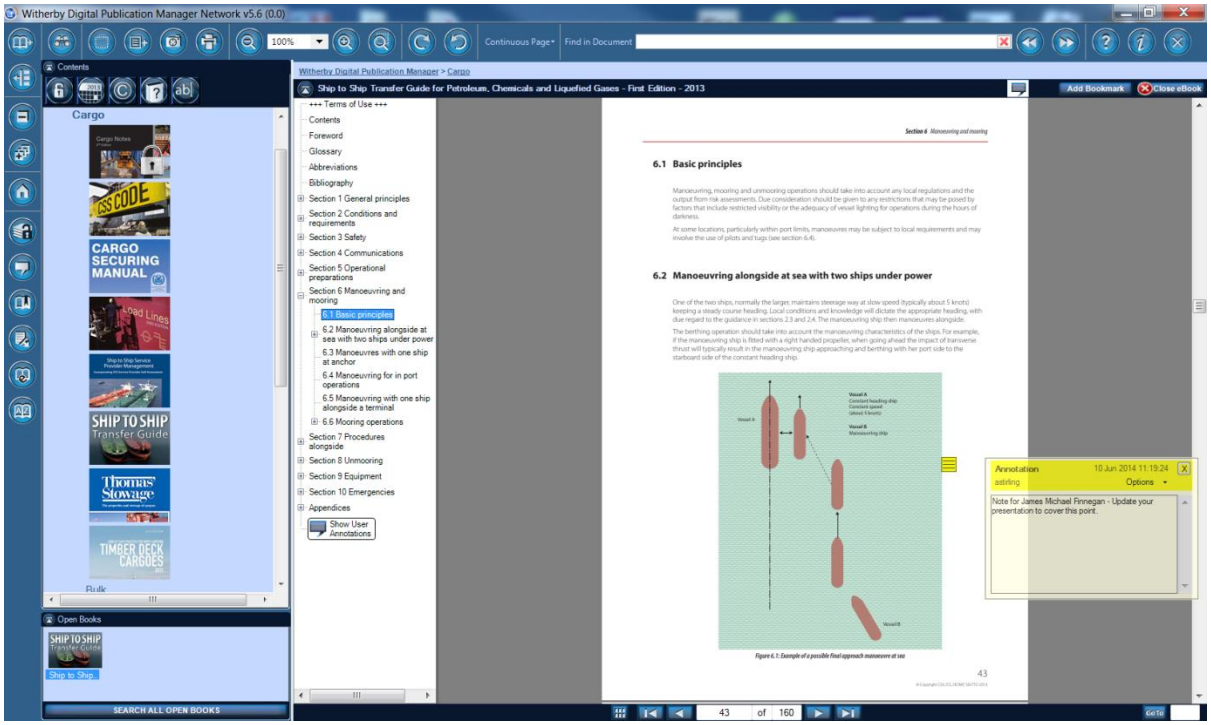

Witherby Digital Publication Manager Network v5.6 (0.0)
Ship to Ship Transfer Guide for Petroleum, Chemicals and Liquefied Gases - First Edition - 2013
6.1 Basic principles
6.2 Manoeuvring alongside at sea with two ships under power
Annotation
Note for James Michael Finnegan - Update your presentation to cover this point.
SEARCH ALL OPEN BOOKS

Figure 79: Annotation Text Box.

4. When you are done click on the 'X' on the top right of the text box.
5. The annotation is available to view in several ways:
    - By a small yellow box on the page where the annotation actually is.
    - By a Show User Annotation icon in the bookmark menu to the left of the main screen.
    - By the Annotation icon on the top of the viewing pane.
6. Annotations can be opened to read or edit by clicking on the yellow box. They are closed by clicking on the 'X' at the top right hand corner of the annotation text box.
7. To find or view all annotation in an eBook click on the Bookmark annotation Icon or the Annotation Icon shown at the top of the viewing pane. Both of these options display all annotations for the eBook in a grid. Click on any of these annotations to take you to the correct page for that annotation. When you are at the correct page click on the yellow box to open the annotation.

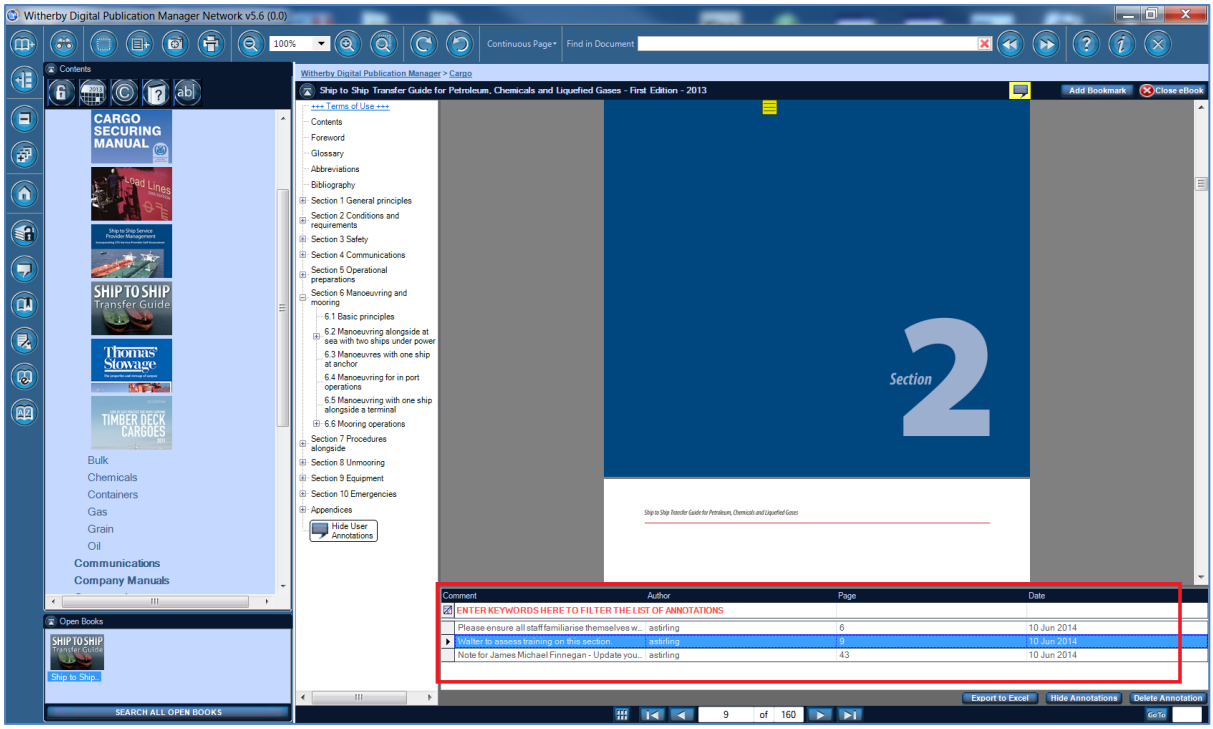



Figure 80: Annotation Grid

8. An entire list of all annotations in your eBook reader can be viewed by clicking the annotations icon on the far left hand side of the application.

Witherby Digital Publication Manager Network v5.6 (0.0)
Annotations
Export
Export to Excel
Annotation
Author
Page
Date
ENTER KEYWORDS HERE TO FILTER THE LIST OF ANNOTATIONS
Navigation - Passage Planning - Ships' Routeing 2013 - Section IV - Western North Atlantic Ocean, Gulf of Mexico And Caribbean Sea
Test Section IV
johan
1
22 Nov 2013
Cargo - Ship to Ship Transfer Guide for Petroleum, Chemicals and Liquefied Gases
Note for James Michael Finnegan - Update your presentation to cover this point.
astirling
43
10 Jun 2014
Please ensure all staff familiarise themselves with this section.
astirling
6
10 Jun 2014
Walter to assess training on this section.
astirling
9
10 Jun 2014
Cargo - Chemicals - 2012 Emergency Response Guidebook (Local)
tsetsetsetsetse
derek
i
17 May 2013
An errata has been issued for the pages 272-273 of the Emergency Response Guidebook 2012.
See the Internet Update section. See the Internet Update section to download the full text.
Internet Updates
i
10 Dec 2013
Cargo - Bulk - Code of Practice for the Safe Loading and Unloading of Bulk Carriers, including BLU Manual, 2011 Edition (Local)
An errata has been issued in January 2012 for the pages 80, 87, 95 and 98 of the BLU Manual 2011 Edition. See the Internet Update section (at the bottom of the table of content).
Internet Updates
i
11 Jan 2012
Cargo - Code of Safe Practice for Cargo Stowage and Securing 2011 Edition Including October 2011 Errata (Local)
OK? Sure?
johan
87
17 May 2013
An errata has been issued in October 2011 for the pages 69, 72, 74, 75, 77, 80 and 85 of the CSS Code. See the Internet Updates of the eBook Reader.
Internet Updates
i
18 Oct 2011
Cargo - Code of Safe Practice for Ships carrying Timber Deck Cargoes (TDC), 2011 (Local)
Replace in Annex C paragraph C.5 "delta P less than or equal to 10%" with "delta P greater than or equal to 10%". See Internet Updates for the full text.
Internet Updates
95
22 May 2014
Safety - Consolidated text of SOLAS 1974, and its Protocol of 1988: articles, annexes and certificates. Incorporating all amendments in effect from 1 July 2009. (Local)
A supplement has been issued in December 2013 regarding Chapter II-1, Chapter III, Chapter V, Chapter VI, Chapter VII, and Chapter XI-1.
See the Internet Update section to download the full text.
Internet Updates
i
03 Dec 2013
Communications - GMDSS (Global Maritime Distress and Safety System) Manual 2011 Edition inc. Feb 2012 errata (Local)
An errata has been issued for the pages 447, 450, 452 and 459 of the GMDSS Manual 2011 (February 2012). See the Internet Updates section.
Internet Updates
i
21 Feb 2012
Safety - International Code for Fire Safety Systems 2007 Edition (Local)
In chapter 13, paragraph 2.4.2, replace the words "shall not be" with "shall be". See INTERNET UPDATES for the erratum text.
Internet Updates
37
03 Oct 2011
A supplement has been issued for the FSS Code 2007: MSC.292(87) and MSC.311(88). See the Internet Update section to download the full text.
Internet Updates
i
18 Jun 2012
A supplement has been issued in January 2014 for Chapter 6 and Chapter 8 of the FSS Code 2007 Edition.
See the Internet Update section to download the full text.
Internet Updates
i
08 Jan 2014
Cargo - Chemicals - International code for the construction and equipment of ships carrying dangerous chemicals in bulk with Standards and Guidelines relevant to the Code, 2007 Edition. (Local)
A supplement has been issued in May 2014 for Chapters 11, 17, 18 and 19 od the IBC Code 2007 Edition. See the Internet Update section to download the full text.
Internet Updates
i
29 May 2014
Cargo - Gas - International Code for the Construction and Equipment of Ships Carrying Liquefied Gases in Bulk, 1993 Edition (Local)
A supplement has been issued in June 2013 for the paragraphs 1.3, 3.3, 3.6.4, 10.1, 10.2, 11.1, 11.2, 11.5 + Chapters 12, 19 (table) and Appendix of the IGC Code. See the Internet Update section to download the full text.
Internet Updates
i
20 Jun 2013
Cargo - Chemicals - International Maritime Dangerous Goods Code Supplement 2010 Edition (Inc. Nov 2012 Supplement) (Local)
A supplement has been issued in November 2012 for the Emergency Schedules for Fire and Spillage. See the Internet Update section to download the full text.
Internet Updates
i
15 Nov 2012
Cargo - Chemicals - International Maritime Dangerous Goods Code Volume 1 & 2 2010 Editions (Local)
A Note verbale has been issued in May 2012 with corrections adopted by MSC.294(87) for 4.1.4.1, 5.4.2, 5.5.2.4, 7.1.1.2.2, 7.9.1 and 3.1.4.4, 3.2, 3.3.1 + the Index. See INTERNET UPDATES for the Note verbale text.
Internet Updates
i
05 Jun 2012
Cargo - Chemicals - IMDG Code 2012 Edition - International Maritime Dangerous Goods Code Volume 1 2012 Edition, Including December 2013 Errata and Corrigenda (Local)
An Errata and Corrigenda has been issued in December 2013 for Volume 1: Part 2, Chapters 2.0, 2.5, 2.6, 2.9, Part 4, Chapters 4.1, 4.2, Part 5, Chapters 5.2, 5.3, 5.4, Part 7, Chapters 7.2, 7.3, 7.4. Volume 2: Part 3, Chapters 3.2, 3.4, Appendix B and Index of IMDG CODE 2012 Edition.
See the Internet Update section to download the full text.
Internet Updates
i
18 Dec 2013
Open Books
SEARCH ALL OPEN BOOKS

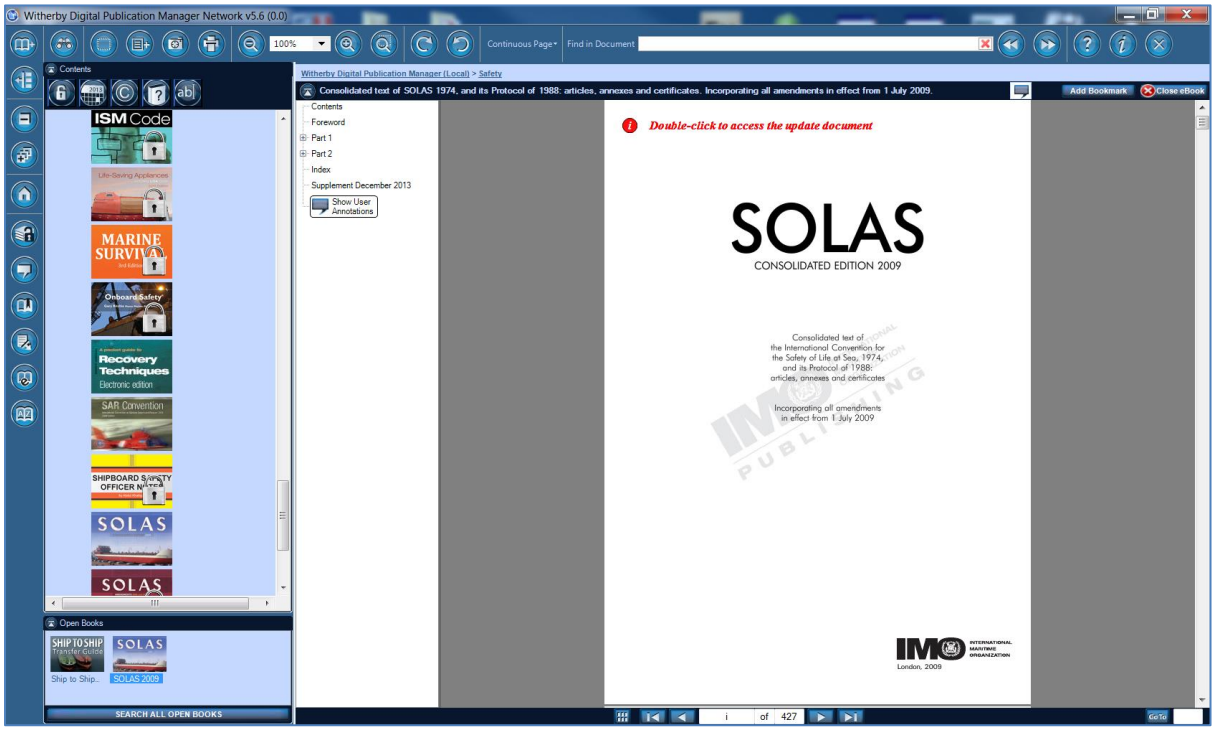
Figure 81: A Full Annotation List Grid

Note: You may have considerably less annotations than this on your system.

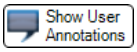
9. This full list will display both User Created Annotations and System Update Annotations.

### System Annotation

Annotations are also created when an eBook is updated to include addendum, errata, or supplement which has been released, by the publisher, for the eBook.

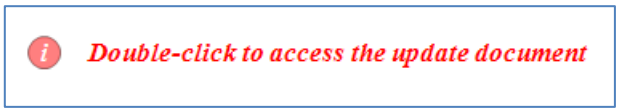



The annotation icons function is the same way as for the User Annotations.

The icons 

and both open the Annotation grid for the current eBook.

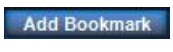
To open the update to which the annotation refers you should Double-click on the annotation text:




You can also read the update to which the annotation refers by going to the internet update screen. See eBook Updates.

## Bookmarks

Pages in an eBook can also be bookmarked for easy location later.

To bookmark a page in an eBook click on the 

button at the top of the viewing page.

To view bookmarks click on the View Bookmarks Icon on the far left side of the page. This displays all your bookmarks listed by eBook.

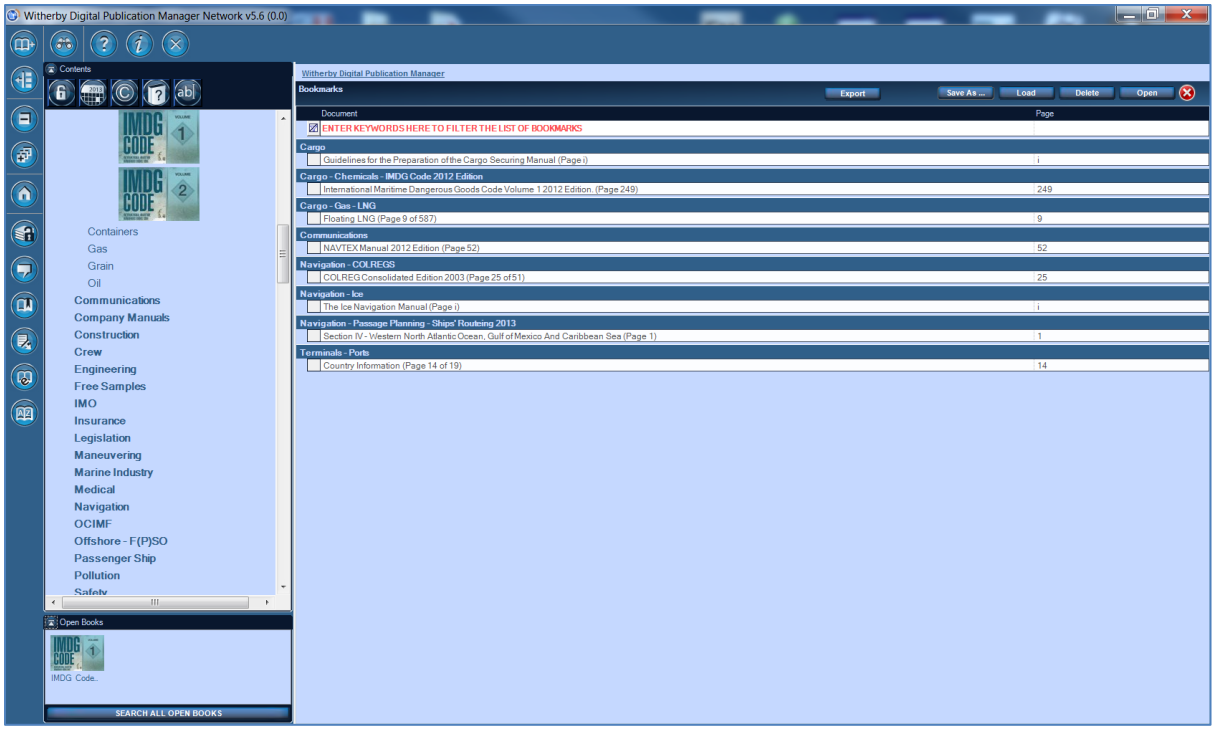



Figure 82: Bookmarks Grid

Clicking on any bookmark will open that eBook and take you directly to the page that is bookmarked.

## Dictionary Of Shipping Terms

The eBook reader now includes a Dictionary of Shipping Terms.

Note: if you have downloaded the eBook Reader installation, the dictionary is not included to reduce the download size. You will be prompted to download the dictionary database at the first use.

Note: You must purchase at least one book to access this feature.

1. Click on the Dictionary Icon and the Dictionary screen displays.

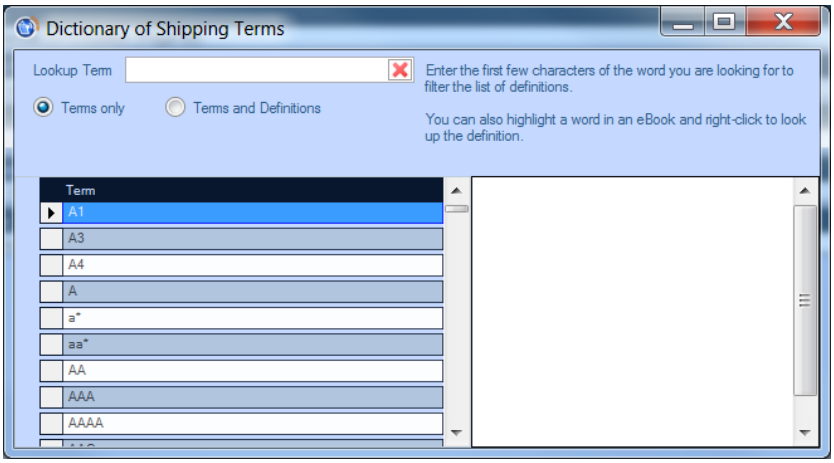



Figure 83: Dictionary of Shipping terms

2. Enter a word or phrase in the Lookup Term box and the reference will be displayed.

3. There are two modes of search:
    - Terms Only – This mode searches for the Lookup Term only in the list of terms only.
    - Terms and Definitions – This mode searched or the Lookup Term in both the terms list and in all the definitions.

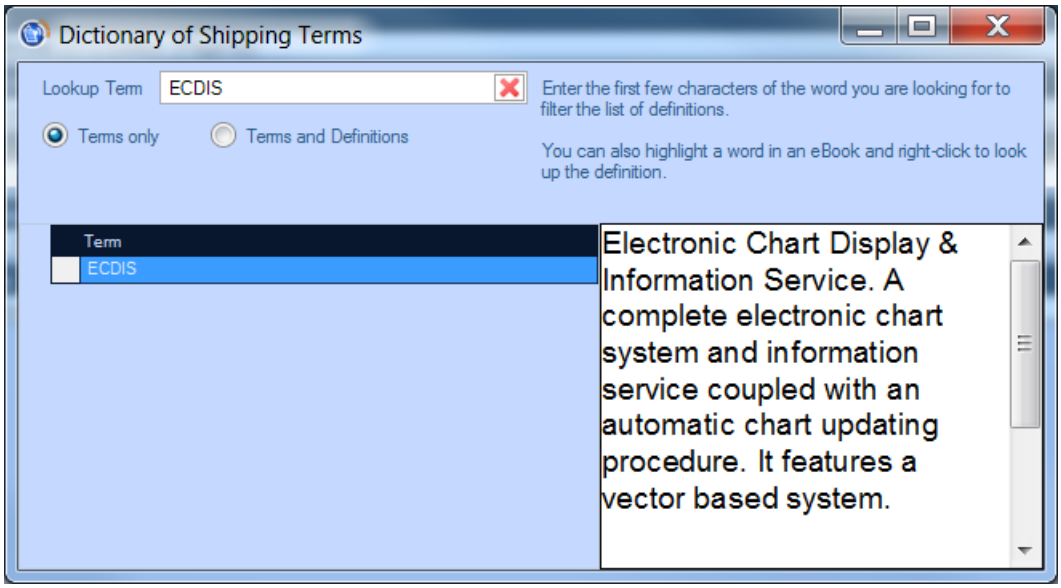

Dictionary of Shipping Terms
Lookup Term
ECDIS
Terms only
Terms and Definitions
Enter the first few characters of the word you are looking for to filter the list of definitions.
You can also highlight a word in an eBook and right-click to look up the definition.
Term
ECDIS
Electronic Chart Display & Information Service. A complete electronic chart system and information service coupled with an automatic chart updating procedure. It features a vector based system.

Figure 84: Dictionary Result – Searching in 'Term'

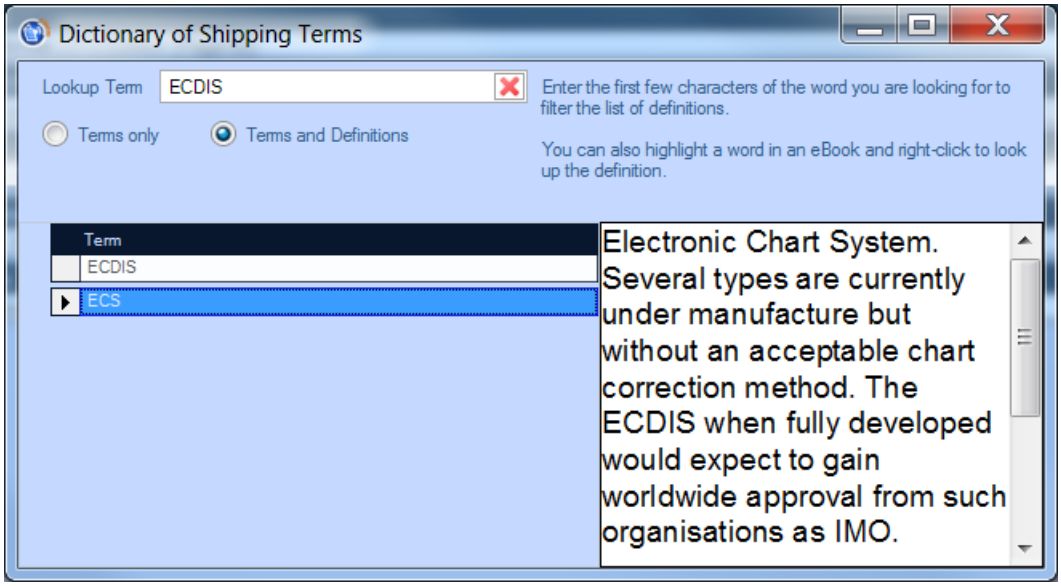

Dictionary of Shipping Terms
Lookup Term
ECDIS
Terms only
Terms and Definitions
Enter the first few characters of the word you are looking for to filter the list of definitions.
You can also highlight a word in an eBook and right-click to look up the definition.
Term
ECDIS
ECS
Electronic Chart System. Several types are currently under manufacture but without an acceptable chart correction method. The ECDIS when fully developed would expect to gain worldwide approval from such organisations as IMO.

Figure 85: Dictionary Result – Searching in 'Term and Definitions'

You can also highlight a term in the text of the eBook and search for that word in the dictionary.

1. With the eBook open, select t the highlight tool icon at the top of the screen.
2. Select the term you wish to look up in the dictionary – in this example the word Maritime has been highlighted.

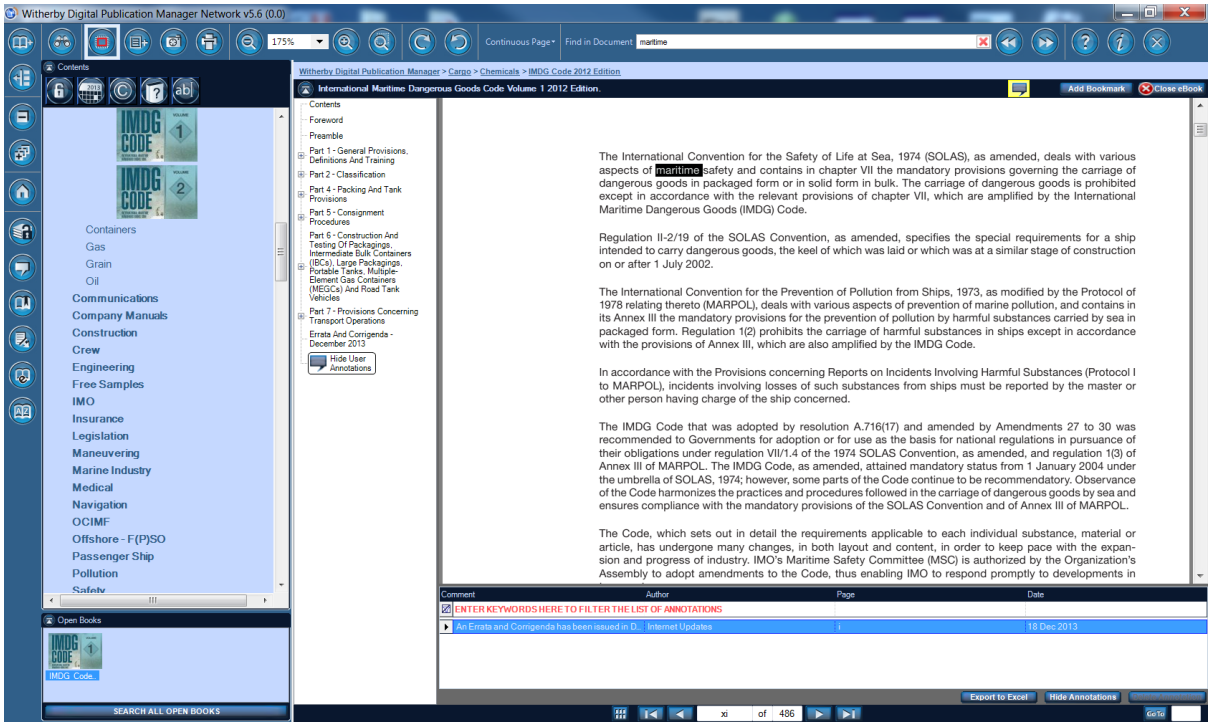

Witherby Digital Publication Manager Network v5.6 (0.0)
Continuous Page
Find in Document
maritime
International Maritime Dangerous Goods Code Volume 1 2012 Edition.
Add Bookmark
Close eBook
Containers
Gas
Grain
Oil
Communications
Company Manuals
Construction
Crew
Engineering
Free Samples
IMO
Insurance
Legislation
Maneuvering
Marine Industry
Medical
Navigation
OCIMF
Offshore - F(P)SO
Passenger Ship
Pollution
Safety
Open Books
SEARCH ALL OPEN BOOKS
The International Convention for the Safety of Life at Sea, 1974 (SOLAS), as amended, deals with various aspects of maritime safety and contains in chapter VII the mandatory provisions governing the carriage of dangerous goods in packaged form or in solid form in bulk. The carriage of dangerous goods is prohibited except in accordance with the relevant provisions of chapter VII, which are amplified by the International Maritime Dangerous Goods (IMDG) Code.
Regulation II-2/19 of the SOLAS Convention, as amended, specifies the special requirements for a ship intended to carry dangerous goods, the keel of which was laid or which was at a similar stage of construction on or after 1 July 2002.
The International Convention for the Prevention of Pollution from Ships, 1973, as modified by the Protocol of 1978 relating thereto (MARPOL), deals with various aspects of prevention of marine pollution, and contains in its Annex III the mandatory provisions for the prevention of pollution by harmful substances carried by sea in packaged form. Regulation 1(2) prohibits the carriage of harmful substances in ships except in accordance with the provisions of Annex III, which are also amplified by the IMDG Code.
In accordance with the Provisions concerning Reports on Incidents Involving Harmful Substances (Protocol I to MARPOL), incidents involving losses of such substances from ships must be reported by the master or other person having charge of the ship concerned.
The IMDG Code that was adopted by resolution A.716(17) and amended by Amendments 27 to 30 was recommended to Governments for adoption or for use as the basis for national regulations in pursuance of their obligations under regulation VII/1.4 of the 1974 SOLAS Convention, as amended, and regulation 1(3) of Annex III of MARPOL. The IMDG Code, as amended, attained mandatory status from 1 January 2004 under the umbrella of SOLAS, 1974; however, some parts of the Code continue to be recommendatory. Observance of the Code harmonizes the practices and procedures followed in the carriage of dangerous goods by sea and ensures compliance with the mandatory provisions of the SOLAS Convention and of Annex III of MARPOL.
The Code, which sets out in detail the requirements applicable to each individual substance, material or article, has undergone many changes, in both layout and content, in order to keep pace with the expansion and progress of industry. IMO's Maritime Safety Committee (MSC) is authorized by the Organization's Assembly to adopt amendments to the Code, thus enabling IMO to respond promptly to developments in
Comment
Author
Page
Date
ENTER KEYWORDS HERE TO FILTER THE LIST OF ANNOTATIONS
An Errata and Corrigenda has been issued in D...
Internet Updates
18 Dec 2013
Export to Excel
Hide Annotations
of 486

Figure 86: Term Selected for Lookup

3. Right click on the selected word and select Dictionary Lookup from the menu. The Definition box displays.

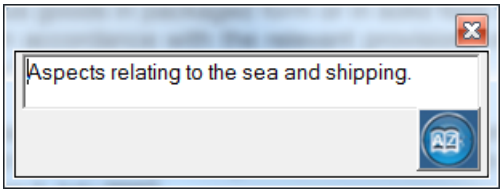



Figure 87: Dictionary Definition of Maritime

4. This box can be dismissed by clicking on the 'X' icon or the dictionary can be opened by clicking on the dictionary icon. The dictionary displays with the highlighted word in the Lookup Term box.

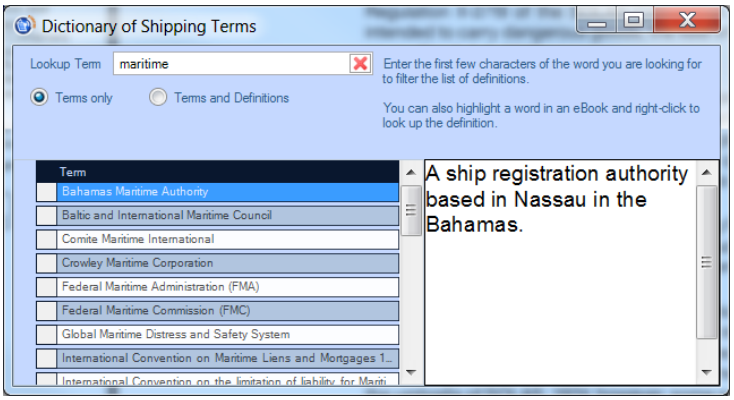

Dictionary of Shipping Terms
Lookup Term
maritime
Terms only
Terms and Definitions
Enter the first few characters of the word you are looking for to filter the list of definitions.
You can also highlight a word in an eBook and right-click to look up the definition.
Term
Bahamas Maritime Authority
Baltic and International Maritime Council
Comite Maritime International
Crowley Maritime Corporation
Federal Maritime Administration (FMA)
Federal Maritime Commission (FMC)
Global Maritime Distress and Safety System
International Convention on Maritime Liens and Mortgages 1...
A ship registration authority based in Nassau in the Bahamas.

Figure 88: Main Dictionary

5. The dictionary screen can be dismissed by clicking on the 'X' icon.

## Network Licence Use

When using the eBook reader in network mode, each eBook is unlocked for a specific number of concurrent computers.

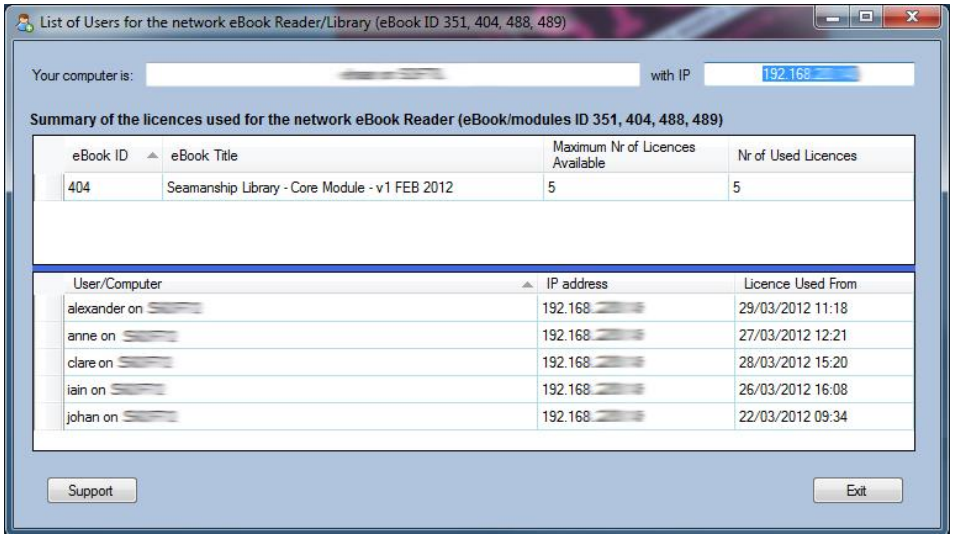



Figure 89: List of concurrent users on a network licence.

Once the maximum number of computers have been reached for an eBook, another computer cannot use the eBook unless it can take a licence. To do this the licences can be swapped between computers but the computer giving up its licence cannot reconnect for seven days.

If an attempt to open an eBook is made and this situation arises, just follow the on-screen instructions to take one of the licences from another computer, but ensure you have permission to do so first.

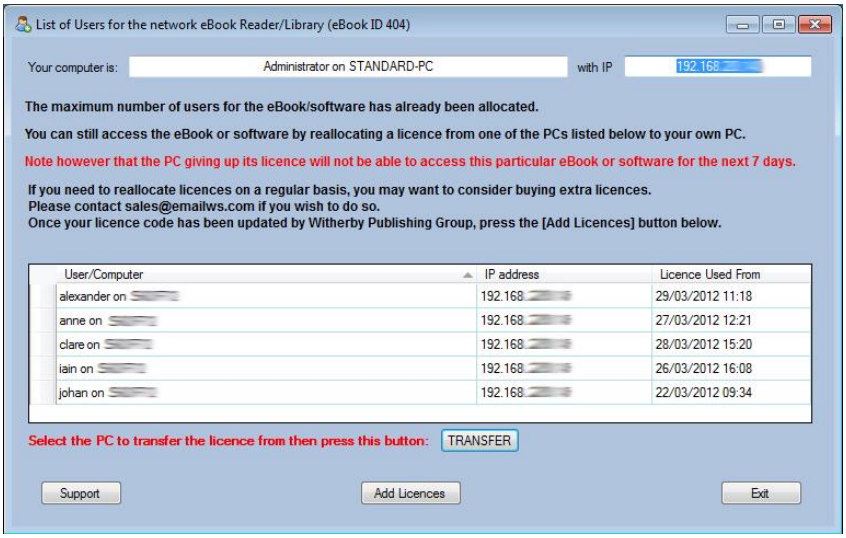

List of Users for the network eBook Reader/Library (eBook ID 404)
Your computer is:
Administrator on STANDARD-PC
with IP
192.168
The maximum number of users for the eBook/software has already been allocated.
You can still access the eBook or software by reallocating a licence from one of the PCs listed below to your own PC.
Note however that the PC giving up its licence will not be able to access this particular eBook or software for the next 7 days.
If you need to reallocate licences on a regular basis, you may want to consider buying extra licences.
Please contact sales@emailws.com if you wish to do so.
Once your licence code has been updated by Witherby Publishing Group, press the [Add Licences] button below.
User/Computer
IP address
Licence Used From
alexander on
192.168
29/03/2012 11:18
anne on
192.168
27/03/2012 12:21
clare on
192.168
28/03/2012 15:20
iain on
192.168
26/03/2012 16:08
johan on
192.168
22/03/2012 09:34
Select the PC to transfer the licence from then press this button:
TRANSFER
Support
Add Licences
Exit

Figure 90: Swap Licence Screen

## Using External Applications

Some eBook have additional features added to them. These can be applications such as excel spreadsheets, power point presentations and flash movies, in fact almost any form of application can be supported providing the computer which hosts the eBook reader actual has the correct software.

For instance if an external application requires to display an excel spreadsheet and the computer on which the application is being run does not have any type of excel viewer or excel-compatible viewer, then the spreadsheet will not be able to display.

If an eBook has an external application associated with it, you will see the following icon at the top of the viewing panel:

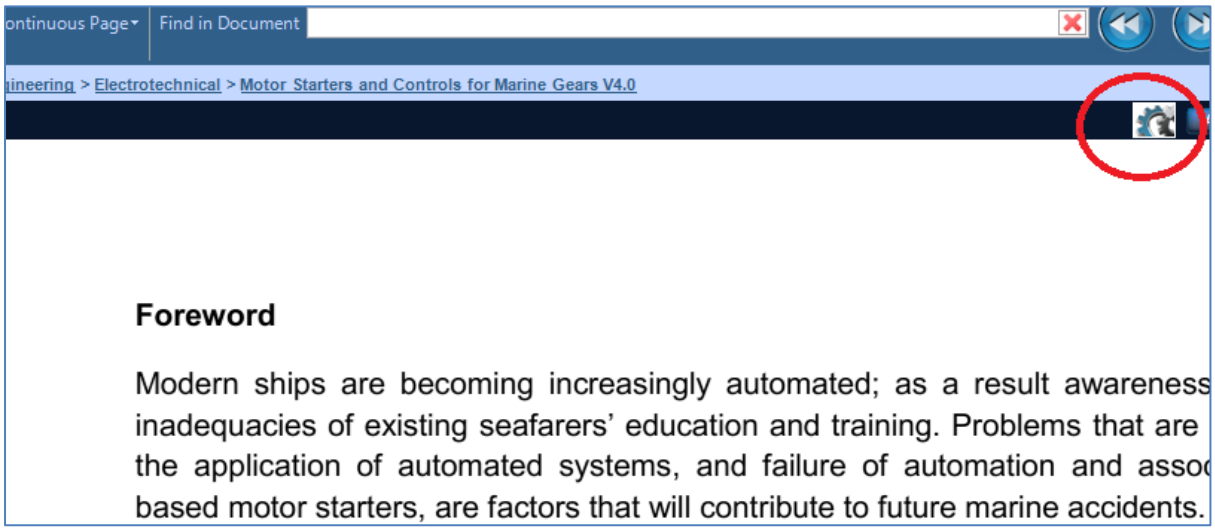

ontinuous Page
Find in Document
gineering > Electrotechnical > Motor Starters and Controls for Marine Gears V4.0
Foreword
Modern ships are becoming increasingly automated; as a result awareness
inadequacies of existing seafarers' education and training. Problems that are
the application of automated systems, and failure of automation and assoc
based motor starters, are factors that will contribute to future marine accidents.

Figure 91: External Application Top Icon

In addition, another icon displays in the bookmarks bar at the left hand side of the viewing panel:

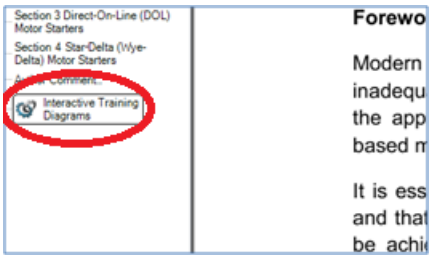



Figure 92: External Application Bookmark Icon

Clicking on either of these icons will start the external application. Full instructions for using each application are included within the applications themselves and are not the purpose of this document.

## Removing An eBook

There are several ways to remove an eBook from your eBook reader:

Click on the remove title button when viewing an eBook front cover.

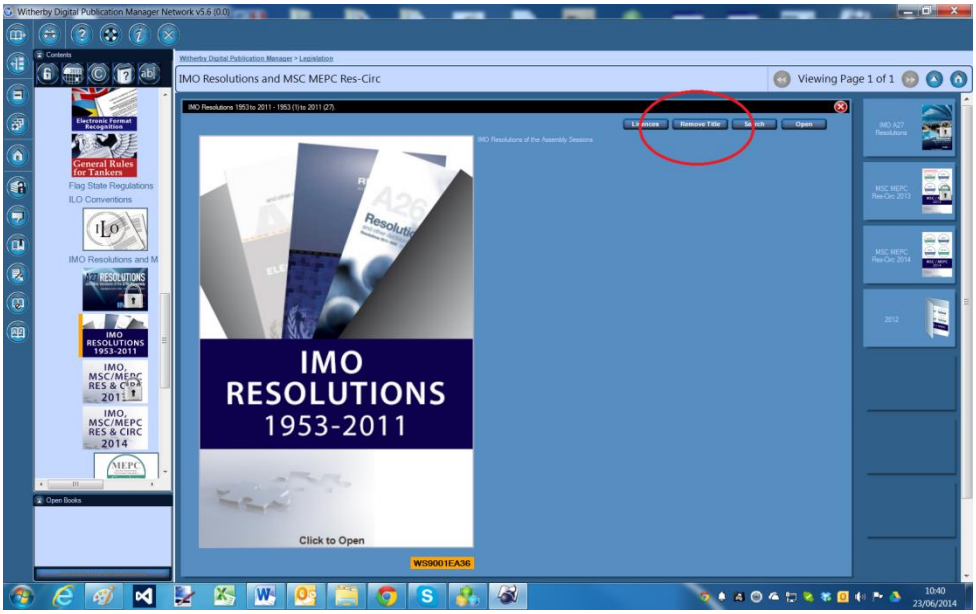



Figure 93: Remove eBook (Single View)

Click on the down arrow button when viewing the eBook in the group view, and select **Remove** from the menu.

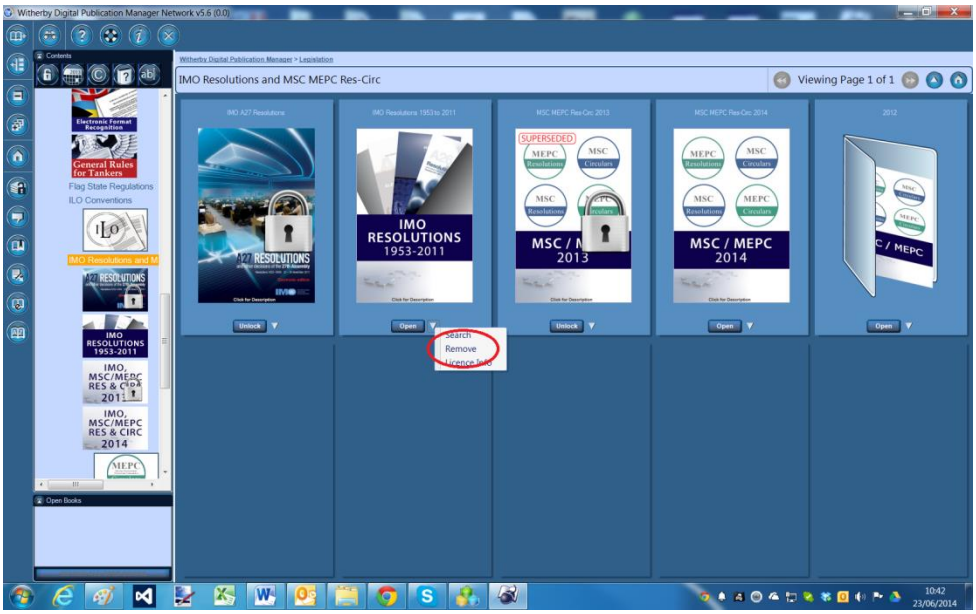



Figure 94: Remove eBook (Group View)

In either case. After this, follow the onscreen instructions to remove the eBook.

### Removing all superseded eBooks

You can remove all superseded eBooks from the eBook reader by selecting a single superseded eBook as described above and then clicking the **Yes** button on the following dialog box.

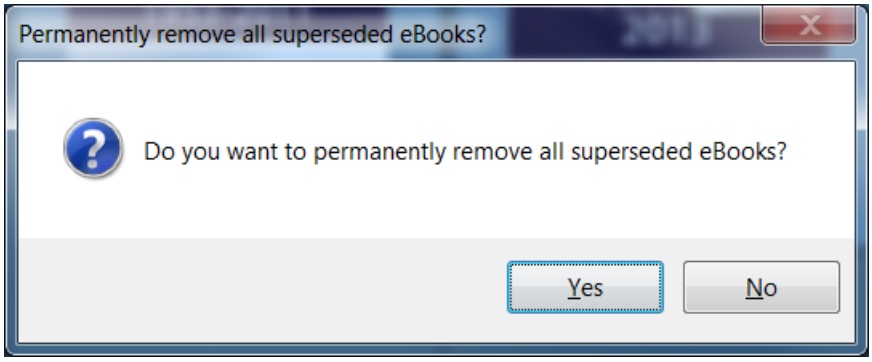



Figure 95: Removing all superseded eBooks at once

After this, follow the onscreen instructions to remove the eBook.

# Create a link to an eBook from another application

Note: This is an advanced feature and some scripting knowledge is assumed.

## Selecting A Single eBook To Open

Using a command string, you can open the eBook reader automatically from another application.

An example of the command is as follows:

“eBook Reader.exe” "MARPOL Consolidated Edition 2011" "vii"

This will open the eBook reader and then open the MARPOL Consolidated Edition 2011 eBook at page viii.

Note: If the eBook has not been unlocked, it will just open at its cover page.

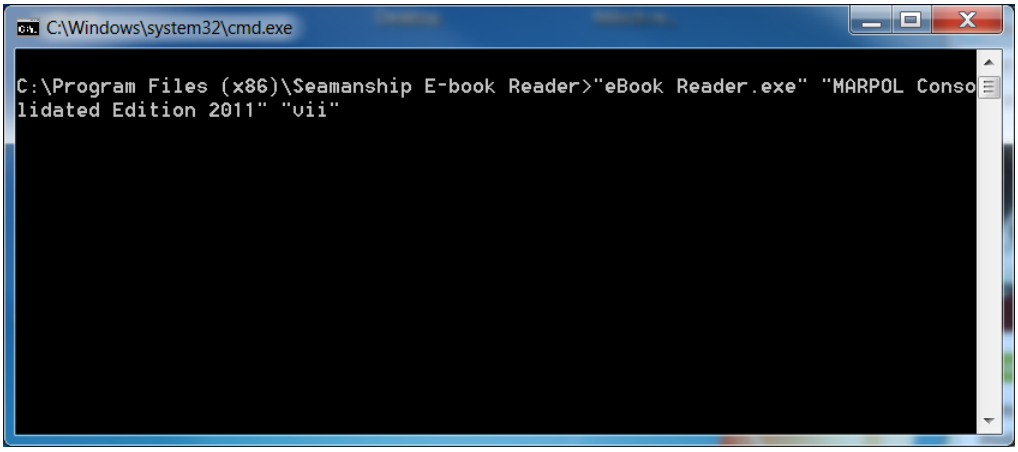

C:\Windows\system32\cmd.exe
C:\Program Files (x86)\Seamanship E-book Reader>"eBook Reader.exe" "MARPOL Consolidated Edition 2011" "vii"

Figure 96: Example command entered directly into a command line prompt

If you are unsure of the exact title just enter one word and you will be presented with a dialog box from where you can make a choice:

For example, we can enter "eBook Reader.exe" "SOLAS" "cover"

This will open a dialog to choose the correct eBook:

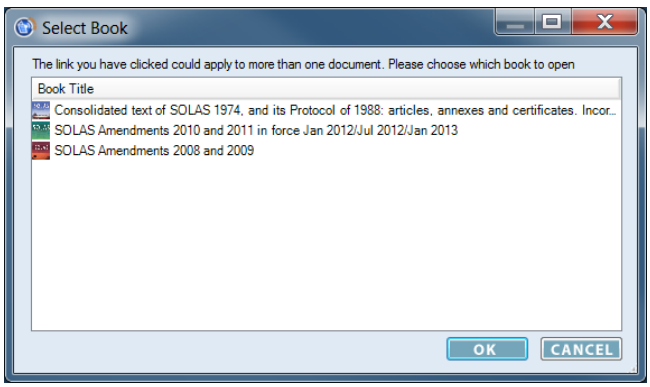

Select Book
The link you have clicked could apply to more than one document. Please choose which book to open
Book Title
Consolidated text of SOLAS 1974, and its Protocol of 1988: articles, annexes and certificates. Incor...
SOLAS Amendments 2010 and 2011 in force Jan 2012/Jul 2012/Jan 2013
SOLAS Amendments 2008 and 2009
OK
CANCEL

Figure 97: Title Choice Dialog Box

When a selection is made that eBook then opens.

## Selecting An eBook From A Grid

You can launch a document belonging to a list of documents displayed in a grid:

eBook Reader.exe "IMO Resolutions 1953 to 2011" "WEATHER MESSAGES IN OCEANIC AREAS" "1"

where:

- 'IMO Resolutions 1953 to 2011' is the title of the eBook
- 'WEATHER MESSAGES IN OCEANIC AREAS' is the title of the document belonging to the eBook and displayed as a grid entry.

Will open this eBook displayed at page 1.

To open a grid and preselect the eBook in that grid use:

eBook Reader.exe "IMO Resolutions 1953 to 2011" "WEATHER MESSAGES IN OCEANIC AREAS" "cover"

## Using The Interface

As shown in the image above you can run these from a command line, but there are many ways in which this interface can be used.

As an example, shown below, is how the command line interface is using a batch file to link a hyperlink in a document to an eBook in the eBook Reader.

For example, the batch file (e.g. eBookBatch.bat) could look something like this:

-

@Echo off

Start "" "C:\Program Files (x86)\Seamanship E-book Reader\eBook Reader.exe" "IMO Resolutions 1953 to 2011" "WEATHER MESSAGES IN OCEANIC AREAS" "1"

exit

-

A hyperlink would then be created in the document to open the batch file and run the command.

As this is not a programming manual, no more examples are included. Please feel free to experiment with this interface.

# Technical Support

If you require Technical Support and Access to the Frequently Asked Questions click on the support button at the top of the screen.

The Technical support page displays.

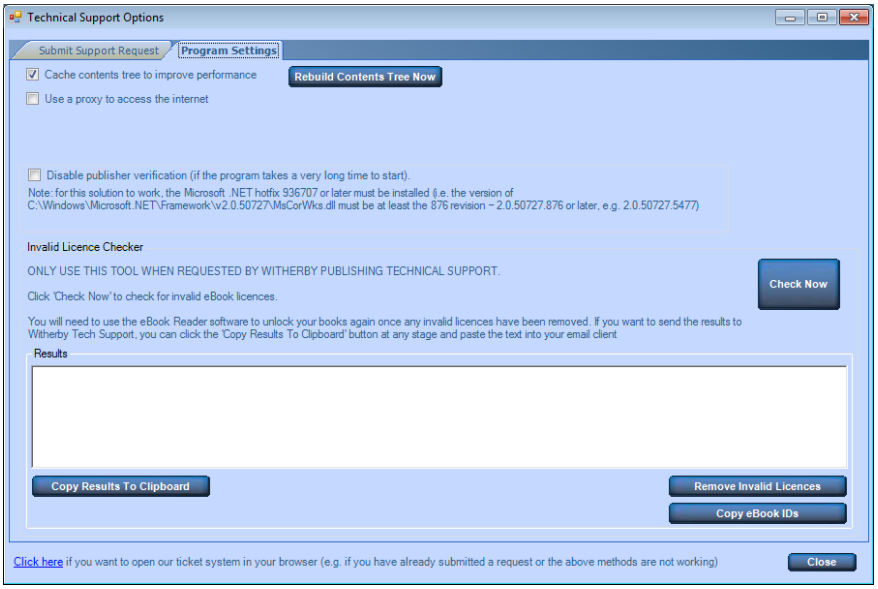

Technical Support Options
Submit Support Request
Program Settings
Cache contents tree to improve performance
Rebuild Contents Tree Now
Use a proxy to access the internet
Disable publisher verification (if the program takes a very long time to start).
Note: for this solution to work, the Microsoft .NET hotfix 936707 or later must be installed (i.e. the version of C:\Windows\Microsoft.NET\Framework\v2.0.50727\MsCorWks.dll must be at least the 876 revision – 2.0.50727.876 or later, e.g. 2.0.50727.5477)
Invalid Licence Checker
ONLY USE THIS TOOL WHEN REQUESTED BY WITHERBY PUBLISHING TECHNICAL SUPPORT.
Click 'Check Now' to check for invalid eBook licences.
Check Now
You will need to use the eBook Reader software to unlock your books again once any invalid licences have been removed. If you want to send the results to Witherby Tech Support, you can click the 'Copy Results To Clipboard' button at any stage and paste the text into your email client
Results
Copy Results To Clipboard
Remove Invalid Licences
Copy eBook IDs
Click here if you want to open our ticket system in your browser (e.g. if you have already submitted a request or the above methods are not working)
Close

Figure 98: Support Options

For Program Settings Tab see: Appendix 3 Advanced Options.

# Submit Support Ticket

To open a support ticket click on the Submit Support Ticket Tab, the following screen displays.

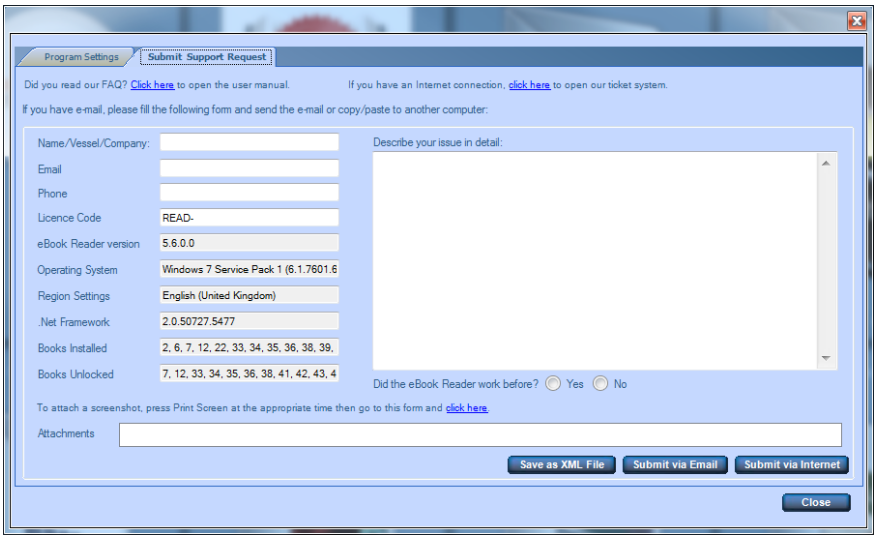

Program Settings
Submit Support Request
Did you read our FAQ? Click here to open the user manual.
If you have an Internet connection, click here to open our ticket system.
If you have e-mail, please fill the following form and send the e-mail or copy/paste to another computer:
Name/Vessel/Company:
Email
Phone
Licence Code
READ-
eBook Reader version
5.6.0.0
Operating System
Windows 7 Service Pack 1 (6.1.7601.6
Region Settings
English (United Kingdom)
.Net Framework
2.0.50727.5477
Books Installed
2, 6, 7, 12, 22, 33, 34, 35, 36, 38, 39,
Books Unlocked
7, 12, 33, 34, 35, 36, 38, 41, 42, 43, 4
Describe your issue in detail:
Did the eBook Reader work before? Yes No
To attach a screenshot, press Print Screen at the appropriate time then go to this form and click here.
Attachments
Save as XML File
Submit via Email
Submit via Internet
Close

Figure 99: Support Request Screen

Fill in as many of the details as you can, please note that some of the fields fill in automatically and some are required. Before you submit a ticket, it is strongly advised that you click on the FAQ link. The answer to your query is probably already documented.

Once you have filled in the details click on one of the following buttons:

**Submit Via Internet** – This option creates a ticket automatically for you and you will be emailed with the ticket information.

**Submit Via Email** – If you have email but no regular internet, you can use this option to send the ticket details. You will be emailed back with the ticket information.

**Save as XML File** – If you do not have internet or email access this option allows you to save the ticket details in a file that can be easily read by our ticket system. You should save this file and have someone with email access attach this XML file to a blank email and send it to:

support.ticket.reader@emailws.com

The Subject of the email must be:

**Support Ticket**

In this case, you should include your main contact details in the **Describe your issue…** box.

# Appendix 1: Other eBook Unlocking Options

## Unlocking Via Email

If you have no internet but do have email facility on your PC, do this:

1. Click on the Email tab.

2. Enter your READ code in the Licence code box.

3. Input the rest of the details as requested on the page.

4. Click on the **Send the email…** button.

5. You will receive an email in reply within ten minutes. This email contains an unlock code which should be entered into the field on the bottom of the screen

6. Click on the **Unlock** button and the unlock process starts.

7. When the eBook has been unlocked, the eBook reader closes and then re-opens at the most recently unlocked eBook. The padlock is no longer there and the eBook is now unlocked.

## Unlocking Via Email From Another PC

If you do not have internet or email, you may use the email service on another PC to unlock your eBooks.

1. Click on the Email tab.

2. Enter your READ code in the Licence code box.

3. Input the rest of the details as requested on the page.

4. Click on the email from another PC tab.

5. Copy the Text as directed (you will see that this text is derived from the first screen form you just filled it) and paste it into a text file like Notepad or Word.

6. Transfer this text file to the other computer, which will be sending the email.

7. Copy the text into the body of the email.

8. Include the words ‘Unlock’ and ‘READ’ in the subject of the email.

9. Send the email to unlock.server@emailws.com

10. You will receive an email in reply within ten minutes. This email contains an unlock code which should be entered into the field on the bottom of the screen

11. Click on the **Unlock** button and the unlock process starts.

12. When the eBook has been unlocked, the eBook reader closes and then re-opens at the most recently unlocked eBook. The padlock is no longer there and the eBook is now unlocked.

## Unlocking Via Phone/Fax

If you have access to a phone or a fax machine, do this:

1. Click on the Phone/Fax tab
2. Call the number or send a fax as directed on this screen.
3. Please note that this option can only be used during office Hours (GMT 09:00 – 17:00)

# Appendix 2 Two Page eBook View

You can also view your eBooks with the pages side by side.

Click on the Two Page option at the top of the screen.

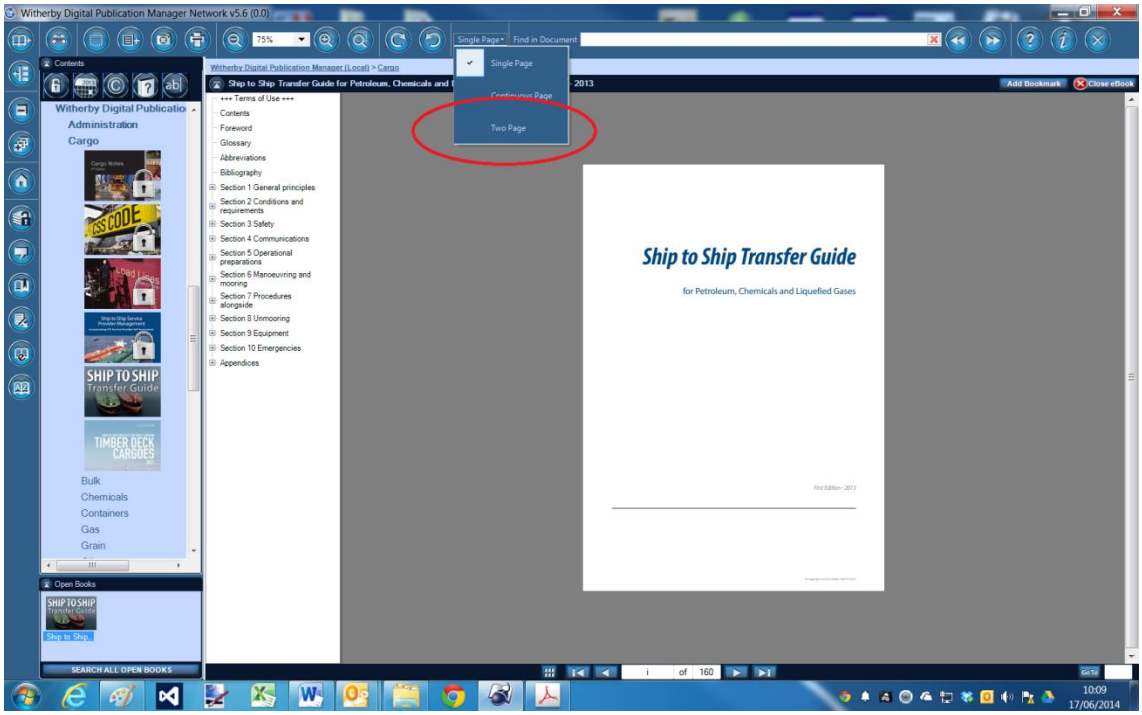



Figure 100: Two-Page View Option

The Two-Page view display.

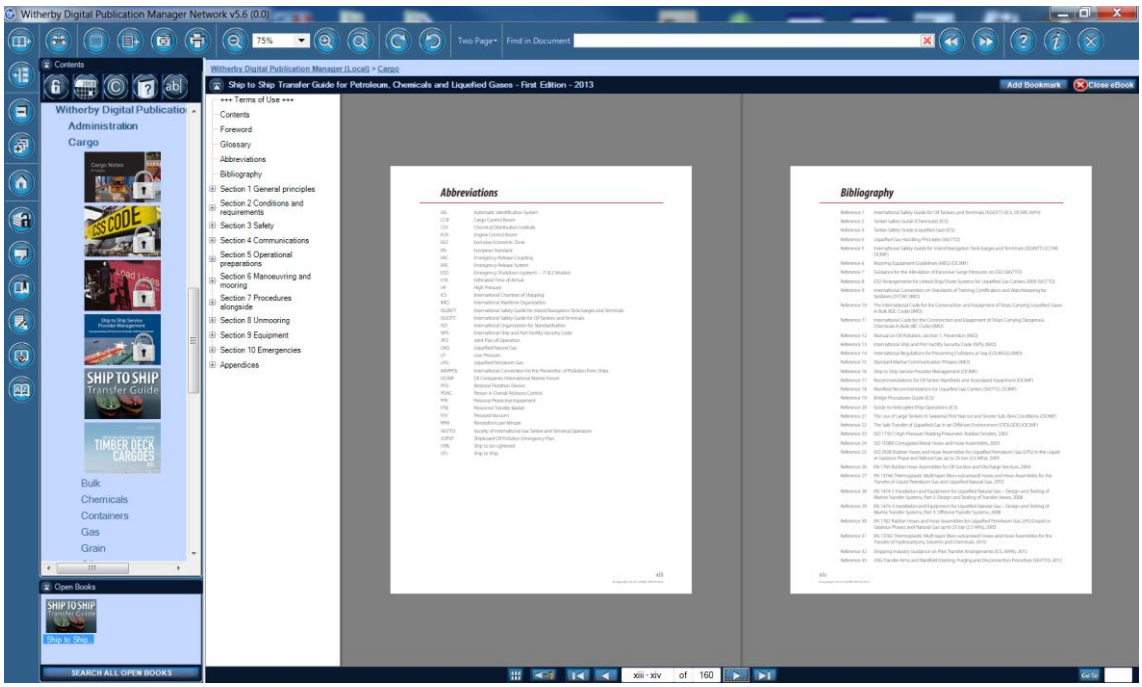

Witherby Digital Publication Manager Network v5.6 (0.0)
Ship to Ship Transfer Guide for Petroleum, Chemicals and Liquefied Gases - First Edition - 2013
Abbreviations
Bibliography
Add Bookmark
Close eBook

Figure 101: Two-Page View

The eBook reader still functions in exactly the same way as described in the section Opening and Viewing an eBook.

There is one extra feature, in that when you scroll through the pages they are displayed in pairs, so for instance you will see page one and two, then three and four, and then five and six and so on.

Should you wish to see (for instance) pages four and five together, you should display pages five and six and then click on the **Go Back One Page** button:

Figure 102: Go Back One Page

This will change, by one page, the page viewing order and allow pages (in our example) four and five to be displayed together. This button should be clicked on again to revert to the original setting.

# Appendix 3 Advanced Options

Click on the button to view the advanced options panel.

Figure 103:

For network installations only, click on the **Licences** button to view where the network licences are being used. See Network Licence Use.

The Show Support Options link opens the Technical Support Screen. This support screen can also be opened by clicking on the Support Icon -

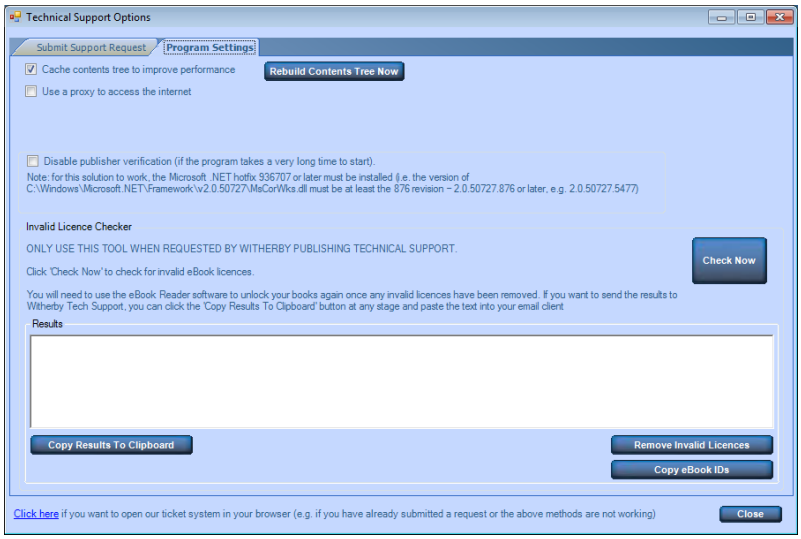

Technical Support Options
Submit Support Request
Program Settings
Cache contents tree to improve performance
Rebuild Contents Tree Now
Use a proxy to access the internet
Disable publisher verification (if the program takes a very long time to start).
Note: for this solution to work, the Microsoft .NET hotfix 936707 or later must be installed (i.e. the version of C:\Windows\Microsoft.NET\Framework\v2.0.50727\MsCorWks.dll must be at least the 876 revision – 2.0.50727.876 or later, e.g. 2.0.50727.5477)
Invalid Licence Checker
ONLY USE THIS TOOL WHEN REQUESTED BY WITHERBY PUBLISHING TECHNICAL SUPPORT.
Click 'Check Now' to check for invalid eBook licences.
Check Now
You will need to use the eBook Reader software to unlock your books again once any invalid licences have been removed. If you want to send the results to Witherby Tech Support, you can click the 'Copy Results To Clipboard' button at any stage and paste the text into your email client
Results
Copy Results To Clipboard
Remove Invalid Licences
Copy eBook IDs
Click here if you want to open our ticket system in your browser (e.g. if you have already submitted a request or the above methods are not working)
Close

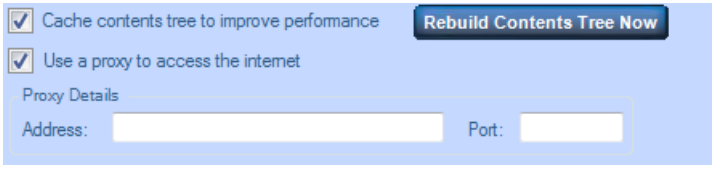
Figure 104: Support Options

The Program Settings Tab provides some tools to assist if there are issues with the eBook reader.

- **Cache contents tree to improve performance** – This allows the eBook reader to save the content tree locally to your machine which can allow the eBook reader to operate faster,
  To enable this option, click the checkbox to select and then click on the Rebuild Contents Tree Now Button.
- **Use a proxy to access the internet** – For security reasons your computer may require that the eBook reader access the internet through a proxy. The details of this can be set here.

Note - This is something usually only done by network administrators; incorrect details entered here can prevent the eBook reader from accessing the internet.

- Select the Proxy checkbox and the details display as below




- Set the details as required.

- **Disable publisher verification** – If the program takes a very long time to start (i.e. to even show the initial splash screen), it is possible that this is due to a misconfiguration of the network preventing the operating system to check the program publisher certificate. In this case, check this box and then test boot-up of application. If there is no change then you should uncheck the box after next launch.
- Invalid licence checker – This checks for invalid licences on your system. This is for standalone eBooks only. Use when instructed by Witherby Techhelp (techhelp@emailws.com).

For Submit Support Request see: Technical Support.

# Appendix 4: Technical Specifications

To run properly the software requires **Microsoft .NET Framework 2.0**.

The .NET Framework 2.0 is pre-installed on Vista and Windows 7 PCs. Multiple versions of this framework can co-exist on the same machine. If your machine has the version **2.0, 3.0 or 3.5** of the .NET framework installed, the software will run out of the box.

The program does not need any other external application to display the documents, i.e. Adobe Acrobat Reader is not required.

Hard Disc space required by the program: approximately 100 MB.

Hard Disc space required by each eBook: approximately 1 MB to 50 MB depending on the content (average size = 5 MB)

Minimum 1024 x 768 screen resolution.

The eBook Reader software is available as a download or on CD/DVD. If using a physical media, the computer must have a CD/DVD drive but only to install the program. Alternatively, the content of the disc can be transferred to another media-type like a USB memory stick for installation on laptops without disc drive.

Remote Desktop Services (Terminal Services) and virtual environments are *not supported*.

## Standalone version

Install to a local drive (recommended) or a network drive. The unlock code will only unlock the eBook(s) for a single PC.

## Network version

Network eBooks run from a shared network folder on an Intranet. To obtain a network eBook Reader disc (the network version is not available for download), please contact Witherby Publishing.

**A network version should never be installed in the same location where a standalone version was installed before.**

## Compatible Operating Systems

**Microsoft Windows:**

**Windows Desktop:**

- Microsoft Windows 8 and 8.1 (all versions incl. 32-bit & 64-bit)
  *** Windows 8/8.1 RT is NOT supported ***
- Microsoft Windows 7 (all versions incl. 32-bit & 64-bit)

- Microsoft Windows Vista (all versions incl. 32-bit & 64-bit)
- Microsoft Windows XP (Home or Professional with Service Pack 2 & 3)

**Windows Server:**

- Microsoft Windows Server 2012 (Inc. R2)
- Microsoft Windows Server 2008 family (Inc. R2)
- Microsoft Windows Server 2003 family

### Mac Users

Mac users can read Windows eBooks with Boot Camp or virtual machines such as Parallels Desktop, Virtual Box, etc…

Alternatively, Cloud (online) eBooks are accessible on Mac, including the Silverlight plugin with offline mode.

### Linux Users

Linux users can read Windows eBooks with virtual machines such as Virtual Box.

Alternatively, the HTML version of the Cloud (online) eBooks is accessible.

### iPad Users

There is a dedicated iPad version. See http://www.witherbydigital.com/eBooks-iPad for more information.

### Android and Windows RT Users

Non-iOS tablets owners can use the HTML version of the Cloud (online) eBooks.

# Appendix 5: Modules (Seamanship Library prior to March 2013 ONLY)

Seamanship Library had the ability to purchase and unlock modules of multiple eBooks. This function has been phased out to give more flexibility for the user to choose the exact sets of documents required for their given type of vessel.

However, the information below is still relevant for customers who have purchased a module in 2012 and for SIRE/OVID inspectors.

Modules contain multiple eBooks bundled together.

To access the module screen click on the multiple unlock icon and then on the 'Lego brick' icon at the top of the screen . The module grid displays.

Figure 105: Module Grid Screen

Each eBook in a module is usually available separately but the module offers a convenient way to purchase, unlock and upgrade eBooks on a common industry subject (e.g. ballast water, navigation or offshore). When unlocking modules you have the benefit of unlocking multiple eBooks without having to unlock each eBook individually.

**Example:**
The Anchoring and Mooring module contains the following eBooks:

- Anchoring Systems and Procedures

- Effective Mooring

- Mooring Equipment Guidelines 3 (MEG3)

When unlocking the Anchoring and Mooring module all three eBooks, which are part of that module, will be unlocked.

The module's grid is separated into two groups showing Unlocked and Locked Modules. You can select multiple modules by ticking the checkbox on the left side of the grid row; the selected modules can then be unlocked in exactly the same way as any normal eBook is unlocked. All the books contained within the selected modules can be searched by using the buttons at the top right of the screen.

A module row can be expanded by clicking the + symbol to the left of the grid row to see the list of eBooks that are contained within the module.

Individual eBooks can be opened from here, by either double-clicking on the row or pressing the open button.

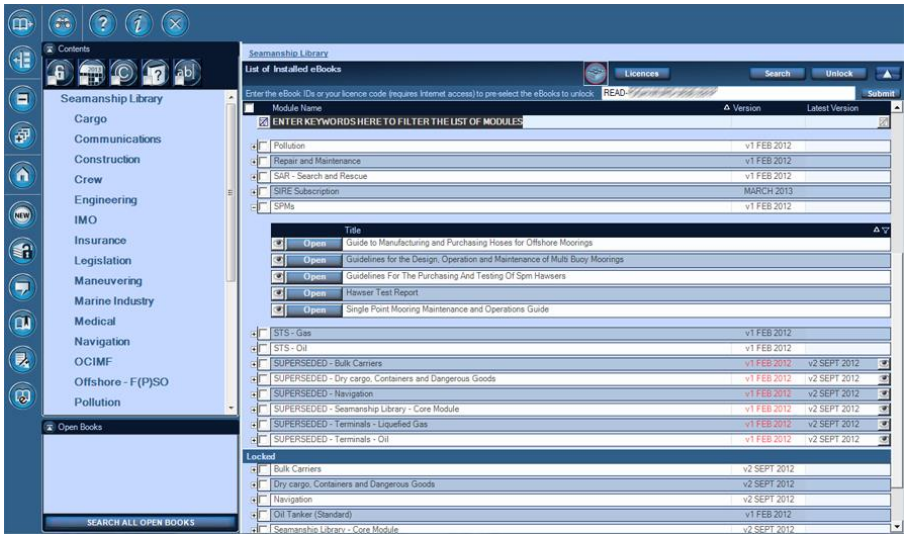
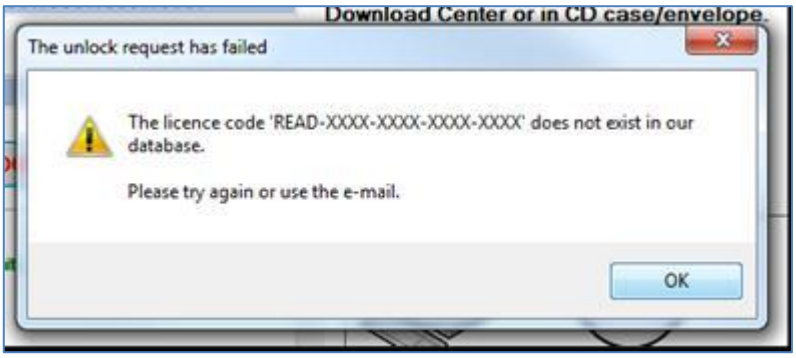



Figure 106: expanded Modules.

# Appendix 6: FAQ

## The Licence Code does not exist


Download Center or in CD case/envelope.
The unlock request has failed
The licence code 'READ-XXXX-XXXX-XXXX-XXXX' does not exist in our database.
Please try again or use the e-mail.
OK

**Solution**:

This is most likely caused by a typo when entering the licence code.

Double-check the code you have entered. Licence codes do not contain the letters B, O or I so if you have entered any of these they should probably be changed to the digits 8, 0 and 1 respectively.

eBooks licence codes start with 'READ-'. If the licence code starts with MEG3, PGC4, PPM2, SGT5, SHG4 or STC1, it is for an older eBook supplied on a CD at the back of a book. These older eBooks are not compatible with the eBook Reader.

See http://www.witherbyseamanship.com/cm/support.htm (support for eBook on CDs).

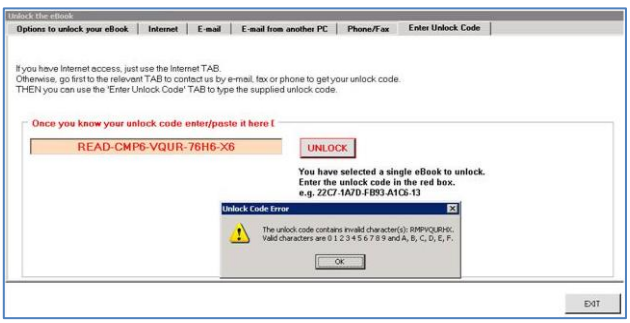
## The box/licence code 'READ-XXXX-…' is not set up to unlock the eBook 'Title'

**Solution**:

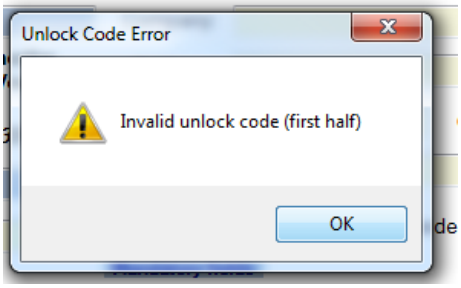
This message appears when you are trying to unlock an eBook that is not purchased on the licence code (READ code) you have entered, an incorrect (but valid) READ code is being used, or you are trying to unlock a standalone eBook with a network READ code.

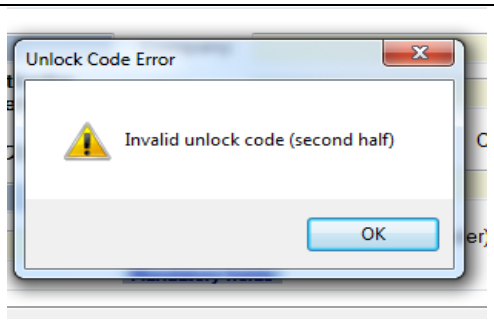
A ship or office should have a single associated READ- code to avoid confusion.

## Invalid Unlock Code



Or another other error messages that may appear:




**Solution**:

The unlock code contains invalid characters. You may have made a typo when entering the code received in a reply e-mail from 'Seamanship Unlock Server'.

It is also possible that you have entered your licence code (READ- code) instead of the unlock code.

The licence code is used when unlocking via the Internet or when sending an e-mail.

The unlock code is used when a reply e-mail has been received from Witherby, or by phone/fax.

The licence code starts with READ- and is associated with a list of eBooks.

The unlock code is associated with a serial number that is unique to each eBook on a given computer.

Ask the user to double-check the code that he has entered. Unlock codes only contain the digits 0-9 and the letters A-F. The easiest way to avoid mistakes is for the user to copy/paste the code from their e-mail into the eBook Reader

Unlock codes contain 4 sets of 4 characters and 1 set of 2 characters, as shown:

xxxx-xxxx-xxxx-xxxx-xx

'File is not a valid eBook Package' when importing a new eBook

**Solution**:

This error indicates that the eBook file (EBK) is corrupted and cannot be read.

You should download the file again (sometimes, company firewalls cause the corruption and downloading from outside the company network may solve the error) or contact Witherby Technical Support as we can set up external links to download eBooks or send out eBooks on CD.

If you have a chart agent, or other supplier, who deals with your purchases you should contact them in these cases.

Unable to import an eBook using 'Download and Install from Internet' or

Unable to unlock using the Internet or

Unable to access the Internet Updates

**Solution**:

A company firewall is probably blocking Internet access for the program.

Option 1: the customer can ask his IT support to add seamanship.eu and webservices.witherbysseamanship.com to the white list.

Option 2: the customer can ask his IT support to add 168.63.106.132 and 217.33.156.130 to the white list.

Option 3: use the proxy settings. See '**Use a proxy to access the internet' in Appendix 3 Advanced Options.**

To unlock, it is always possible to use the e-mail or phone/fax options, and eBooks can also be sent on CD/DVD.

Updates can be received by e-mail (eBook Reader v5.5 or above).

So the Internet connection is convenient but not required to use the eBook Reader.

Error Checking Unlock Status – IsR

Error checking unlock status
IsR - The program was registered on another computer.
It cannot run properly as the licence is granted per user.
OK

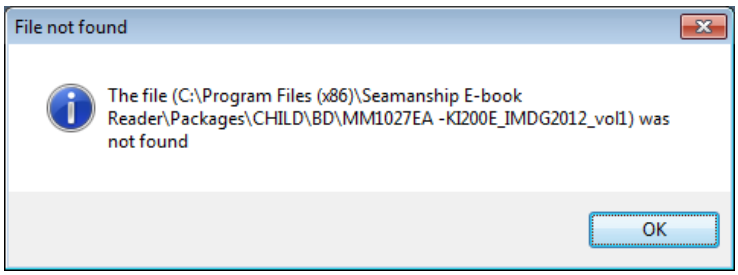
**Solution**:

This error is the result of restoring the eBook Reader and eBooks from a backup (i.e. system restore or drive imaging).

The message indicates that the reader does not recognise the machine.

The eBooks should be installed in the normal way and unlocked again. However, when the error occurs, refer the support case to Witherby Technical Support as we need to 'reset' the eBook Reader faulty reinstallation.

## File not found – Book with 2 volumes or more


File not found
The file (C:\Program Files (x86)\Seamanship E-book Reader\Packages\CHILD\BD\MM1027EA -KI200E_IMDG2012_vol1) was not found
OK

**Solution**:

Ensure you are running the eBook Reader version 5.4 (or above).

If problem persists contact Witherby Technical Support.